



**APPLICATION FOR PRE-QUALIFICATION**

**Public Utility District No. 1 of Okanogan County,  
Washington  
Attn: Roy Schwilke  
P.O. BOX 912  
1331 Second Ave N.  
Okanogan, WA 98840**

**PHONE: 509-422-8484 FAX: 509-422-8478**  
**[e-mail: roys@okpud.org](mailto:roys@okpud.org)**

Under the provisions of Title 54.04.085 of the Revised Code of Washington (RCW), see Appendix A, Contractors wishing to be considered by **Public Utility District No. 1 of Okanogan County, Washington (District)** for designation as a pre-qualified bidder for electrical facility construction, are required to complete the following application and to submit all information as may be required in support thereof:

1. Name of Applicant: \_\_\_\_\_

2. Address of Applicant:

Mailing: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Physical: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Web Site Address: \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_

3. Contact Person Regarding This Application:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

4. Indicate whether applicant is a ( ) Corporation, ( ) Partnership, ( ) Individual, or ( ) Limited Liability Company (LLC)

5. State in which corporation or LLC is incorporated: \_\_\_\_\_

6. Names and addresses of principal officers of Corporation, LLC or Partnership, their length of time with the Corporation or Partnership and years of experience in this business: Indicate with an '\*' those authorized to sign contracts: \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

7. Number of years applicant has been in business: \_\_\_\_\_

8. Has applicant previously operated under different name? \_\_\_\_\_

If so, please give the name: \_\_\_\_\_

9. If applicant is a wholly owned subsidiary of another company, please submit the name and address of the parent company: \_\_\_\_\_

---

10. Indicate what type of work you are seeking pre-qualification for:

- DISTRIBUTION (15kV Construction)
- TRANSMISSION (115Kv Construction)
- SUBSTATION, DE-ENERGIZED CONSTRUCTION
- SUBSTATION, ENERGIZED CONSTRUCTION   
(Qualified worker per WAC 296-45, required on site)
- TREE TRIMMING & BRUSHING
- RIGHT OF WAY CLEARING
- POLE TESTING
- MISCELLANEOUS   
(List any special class not covered above)

---

---

11. Number of years applicant has performed work for which applicant is bidding: \_\_\_\_\_

12. Number of years applicant has contracted as prime contractor: \_\_\_\_\_

13. Attach a copy of registration number that shows applicant is currently a registered contractor under the provisions of RCW 18.27 with the Department of Labor and Industries, State of Washington:

- Electrical Contractor's License No.: \_\_\_\_\_
- Classification: General License No.: \_\_\_\_\_

OR, specify account number under which industrial insurance, medical aid, etc., payments are reported: \_\_\_\_\_

14. Provide Unified Business Identifier (UBI) nine (9) digit number per RCW 18.27 and 19.28:

\_\_\_\_\_

15. Number of years applicant has been bonded: \_\_\_\_\_

16. Attach letter from bonding company evidencing their willingness to bond applicant and amount of applicant's bonding capacity.

17. Has applicant ever failed to complete any work awarded? \_\_\_\_\_

If yes, note when, where and why: \_\_\_\_\_

18. Attach a general resume setting forth applicant's experience, technical qualifications and organizational ability to perform the proposed construction. (Company Resume)

19. Attach a list of clients served over the past three (3) years. Include their names, addresses, contact name and phone number, location of the jobs performed and contract amount.

20. Attach a list of your supervisory personnel and their qualifications and years of experience, list the number and type of crafts people available.

21. Attach a list of equipment available for work showing the age and location of the equipment.

22. Attach a copy of OSHA 300 Logs for the past three (3) years.

23. Attach a copy of all Labor and Industries citations received within the last three (3) years.

24. Name and address of bank, including branch and name of individual in said bank to be contacted for financial reference: \_\_\_\_\_

\_\_\_\_\_

25. What is the maximum amount of work, expressed in dollars, which you consider you are capable of undertaking? \$\_\_\_\_\_

26. Applicant affirms they will comply with governmental regulations regarding non-discrimination of employment and employment practices on the basis of religion, sex, sexual orientation, gender identity, race, color or national origin. *Please initial here* \_\_\_\_\_
27. Applicant affirms they will pay wages and benefits for crafts employed on District work which prevail in the locality of the work as determined by the Department of Labor & Industries. *Please initial here* \_\_\_\_\_
28. Mail a completed original application to the person and address listed on page 1. A pdf copy of the application per an email will be accepted as a preliminary copy ONLY, until the original is received.

Submitting an in-complete application or failure to submit financial information will automatically disqualify your application. See Appendix A for additional information.

Submitted this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Subscribed and Sworn to me this \_\_\_\_\_, day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Notary Public

**Notary Seal**

\_\_\_\_\_  
State of

Appointment Expires: \_\_\_\_\_

## APPENDIX A

### RCW 54.04.085

Electrical facility construction or improvement – bid proposals – contract proposal forms – conditions for issuance – appeals.

A district shall require that bid proposals, upon any construction or improvement of any electrical facility, shall be made upon contract proposal form supplied by the district commission and in no other manner. The district commission shall, before furnishing any person, firm or corporation desiring to bid upon any electrical work with a contract proposal form, require from such person, firm or corporation, answers to questions contained in a standard form of questionnaire and financial statement, including a complete statement of the financial ability and experience of such person, firm, or corporation in performing electrical work. Such questionnaire shall be sworn to before a notary public or other person authorized to take acknowledgment of deeds, and shall be submitted once a year and at such other times as the district commission may require. Whenever the district commission is not satisfied with the sufficiency of the answers contained in such questionnaire and financial statement or whenever the district commission determines that such person, firm, or corporation does not meet all of the requirements hereinafter set forth, it may refuse to furnish such person, firm or corporation with a contract proposal form and any bid proposal of such person, firm or corporation must be disregarded. In order to obtain a contract proposal form, a person, firm or corporation shall have all of the following requirements:

- (1) Adequate financial resources, or the ability to secure such resources;
- (2) The necessary experience, organization, and technical qualifications to perform the proposed contract;
- (3) The ability to comply with the required performance schedule taking into consideration all of its existing business commitments;
- (4) A satisfactory record of performance, integrity, judgment and skills; and
- (5) Be otherwise qualified and eligible to receive an award under applicable laws and regulations.
- (6) Such refusal shall be conclusive unless appeal therefrom to the superior court of the county where the utility district is situated or Thurston county be taken within fifteen days, which appeal shall be heard summarily within ten days after the same is taken and on five days' notice thereof to the district commission.

[1971 ex.s. c 220 §

2.] End of RCW

54.04.085

**Financial statement information:**

- See RCW 42.56 Public Records Act.
- A public records request may be submitted regarding your financial statement. The District shall comply with any public records request.
- The District shall not sign any Non-Disclosure Agreement prohibiting the release of any information deemed confidential or proprietary.