



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
December 21, 2020 - 3:00 p.m.**

Teleconference Information:

Phone: 346-248-7799 ID 922 7822 8992

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Matt
Stevie, Jerry Day, JJ Boettger, Wendy Foth
Staff via phone: Randy Bird, Rob Gillespie
Other: Heidi Appel, General Counsel

I. Call to Order

II. Business Meeting

1. Pledge of Allegiance
 2. Commissioner Vejraska – Oath of Office
 3. Review of Agenda
 4. Approval of Consent Agenda
 - a) Minutes of December 7, 2020, Regular Meeting
 - b) Minutes of December 7, 2020, Special Meeting
 - c) Vouchers
 5. **Old Business**
 - a) Covid -19 Update
 - b) Emergency Declaration Fire Damage Update
 - c) Resolution No. 1733 – Approving 2021 Budget & adopting rate schedules
 6. **New Business**
 - a) Motion – McMillen Jacobs Owner Advisor Contract No. JT 2021.03
 7. **Administrative Reports**
 - a) Steve Taylor – Manager's Report
 - b) Rob Gillespie – November Treasurer Report
 - c) Ron Gadeberg – Power/Telecom Report
 - d) Janet Crossland – October Financial Report
 8. **Other Business**
 9. **Next Meeting** - The next regularly scheduled Board meeting is January 11, 2021, at 3:00 p.m.
 10. **Commissioners Meeting Attended**
 11. **Public Comment**
- III. Executive Session**
- IV. Adjournment**

I. Call to Order

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Commissioner Vejraska – Oath of Office

Director of Accounting, Finance, and Administration Janet Crossland swore in Commissioner Vejraska with the Oath of Office. Commissioner Vejraska will begin his second term beginning January 1, 2021, for District 1.

3. Review of Agenda

There were no changes to the agenda.

4. Approval of Consent Agenda

a) Minutes

Regular meeting minutes from December 7, 2020, were submitted for approval.

b) Special Meeting Minutes

Special meeting minutes from December 7, 2020, were submitted for approval.

c) Vouchers

Vouchers submitted for approval: 156611 through 156677 totaling \$347,346.89; 2083, 156678 through 156749 totaling \$285,476.90; 2084 through 2087; 156750 through 156757 totaling \$350,388.89.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve consent agenda items (a) through (c). The motion carried unanimously.

5. Old Business

a) COVID-19 Update

General Manager Taylor reported that COVID vaccination requirements are being monitored.

b) Emergency Declaration – Fire damage update

General Manager Taylor had Randy Bird report on the downed conductors' theft. Complaints have been reported that people are trespassing to get to the downed transmission for the copper. General Manager Taylor authorized overtime for a crew to work over the weekend to clean up as much as possible. Safety is a big concern. Anyone seeing the trespassers are asked to call 911. The sheriff's office is aware of the situation.

c) 2021 Proposed Budget – Resolution No. 1733 – Approving the 2021 Budget & Adopting Rate Schedules

Resolution No. 1733 was presented to the Board for final approval of the 2021 budget. General Manager Taylor said the new rate structures would be given to the Board before the April 1st rate increases.

Commissioner Vejraska motioned to approve Resolution No. 1733 with changes to the rate schedules to be made before April 1 for the second and final reading. Commissioner Colyar seconded the motion. Motion passed unanimously.

6. New Business

a) Motion - McMillen Jacobs Owner Advisor Contract No. JT 2021.03

Matt Stevie presented the motion to the Board for General Manager Taylor to execute contract No. JT 2021.03 with McMillen, LLC dba McMillen Jacobs Associates in an amount not to exceed \$268,694 for Enloe Dam Owners Advisors Services through December 31, 2021.

Commissioner Vejraska motioned to approve the motion for McMillen Jacobs Associates contract No. JT 2021.03. Commissioner Colyar seconded the motion. Motion passed unanimously.

7. Administrative Report

a) Steve Taylor, Manager's Report

General Manager Taylor reported he signed the following:

- FCS Group – not to exceed \$14,940 for the EMP update
- Michaels Power – Change order not to exceed \$32,436.35 to relocate poles due to wetlands and no access available
- Power Engineers – Professional Service Agreement for a no-cost extension date of December 2020 to December 2021 to redesign the Brewster Okanogan 115Kv Transmission Line
- North Central Education Service District – not to exceed \$24,400.80 for electrical safety and other information to young people

General Manager Taylor also reported a FEMA letter was sent, which was signed by several Districts affected by the fires.

b) Rob Gillespie – November Treasurer's Report

Treasurer Rob Gillespie presented an overview of cash transactions for November 2020. The District began the month with \$23,914,301.41 in cash and investments on hand, cash receipts of \$4,722,005.29, proceeds from bond sale \$39,829,080.38, and \$67.20 in interest. Warrants paid totaled \$12,407,657.36, for an ending balance of cash and investments of \$56,057,796.92.

c) Ron Gadeberg – Power/Telecom Report

Director of Power Resources and Broadband Services Ron Gadeberg reported wholesale power sales for November were \$323,633, which placed sales over budget by \$155,324 for the month. October retail sales were \$4,016,016, which was over budget by \$680,627.

Gadeberg reported telecom billed \$285,853.07 as of December. Currently, the District has 2,270 Cambium subscribers, 721 Wi-Fi subscribers totaling 2991 wireless customers, and 543 Fiber customers. Total Connections (fiber & wireless) 3,534.

d) Janet Crossland – October Financial Report

Director of Accounting & Finance Janet Crossland provided a year-to-date budget overview and a customer statistical and financial report comparing the Equity Management Plan to actuals for the 12 months ending October 31, 2020.

8. Other

No other business was discussed.

9. Next Board Meeting

The next scheduled Board meeting is Monday, January 11, 2021, at 3:00 p.m.

10. Commissioner Meetings Attended

Commissioner Vejraska attended:

- December 14 - phone call with Senator Patty Murray staff
- December 15 - phone call with Senator Maria Cantwell staff

Commissioner Colyar attended:

- December 10 - phone call with the state auditor
- December 17 - broadband meeting in Twisp

Commissioner Asmussen attended:

- December 11 - zoom meeting with the state auditor
- December 14 - audit entrance zoom meeting

11. Public Comment

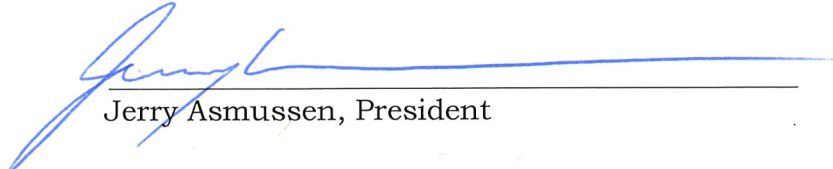
There was no public comment

III. Executive Session

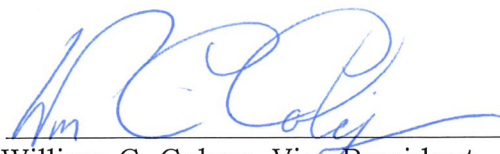
The regular meeting recessed at 4:18. The Board went into executive session at 4:25 to discuss with legal counsel under RCW 42.30.110(1)(i) and also under RCW 42.30.110(1)(g) General Manager Taylor evaluation for 30 minutes. The executive session ended at 5:15 p.m.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 5:15 p.m.

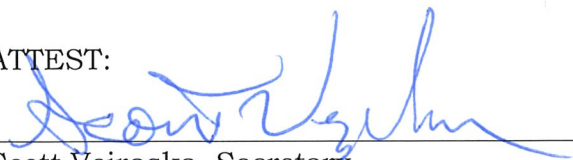


Jerry Asmussen, President



William C. Colyar, Vice President

ATTEST:



Scott Vejraska, Secretary