



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
November 4, 2019 - 3:00 PM**

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Janet Crossland,
Jeri Timm, Wendy Foth, Allen Allie, Randy Bird, Megan
Morrissey, Rob Gillespie, Roy Schwilke, Sheila Corson,
Katie Pfitzer, Jerry Day, Fred Burke
Other: Heidi Appel, General Counsel
Nancy Neraas, Bond Counsel
Jeb Spengler, Public Finance Banker

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 - Approval of Consent Agenda
 - a) Minutes of October 21, 2019, Regular Meeting
 - b) Special Meeting Minutes October 21, 2019
 - c) Amended minutes of June 24, 2019, Regular Meeting
 - d) Vouchers
 3. Old Business
 - a) 2020 Proposed Budget Hearing
 - b) Motion regarding Moratorium on High-Density Load
 4. New Business
 - a) Nancy Neraas, Bond Counsel with Foster Garvey and Jeb Spengler, Public Finance Banker with Piper Jaffray – Bond Information
 5. Manager's Report
 - a) General Manager, Steve Taylor - Administrative Report
 - b) Purchasing/Facilities Manager, Roy Schwilke – Strategic Work Plan Update
 - c) Fred Burke, Accounting Manager – Fuel Mix Report
 6. Other Business
 7. Public Comment
 8. Schedule Future Board Meetings
 - Next Board meeting November 18, 2019 @ 3:00 p.m.
 - Special Budget Workshop Meeting November 18, 2019, @ 6:00 p.m.
 9. Commissioners Meetings Attended
 - III. Executive Session
 - IV. Adjournment

Summary Agenda

I. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

No changes to the agenda.

3. Approval of Consent Agenda

a) Minutes

Meeting minutes from October 21, 2019, were submitted for approval.

b) Special Meeting Minutes

Meeting minutes from Budget Workshop on October 21, 2019, submitted for approval.

c) Amended Minutes of June 24, 2019

Amended minutes from June 24, 2019. Added motion that was voted on but not recorded in the minutes.

d) Vouchers

Vouchers submitted for approval: 152744 through 152812 totaling \$367,727.39; 1864, through 1867 and 152813 through 152823 totaling \$312,329.03; 1868, 1869, 152824 through 152865 totaling \$146,906.75.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve consent agenda items (a) through (d). The motion carried unanimously.

4. New Business

a) Nancy Neraas, Bond Counsel with Foster Garvey and Jeb Spengler, Public Finance Banker with Piper Jaffray – Bond Information

Nancy Neraas, Bond Counsel with Foster Garvey and Jeb Spengler, Public Finance Banker with Piper Jaffray, presented a detailed description of bond planning.

5. Unfinished Business

a) 2020 Proposed Budget Hearing

The 2020 Proposed Budget Hearing was called to order. Director of Accounting, Finance, and Administration Don Coppock announced the budget workshop to follow at 6:00 p.m. will include a review of Operations & Engineering.

Special meetings are scheduled from 6:00 p.m. to 9:00 p.m. on November 18 for Generation and Power Supply. Budget hearings will also be held at 3:00 p.m. during the regular Commission meetings until the budget is approved prior to December 31, 2019. Hearing no public comments, the Budget hearing was recessed until the November 18, 2019 Commission meeting.

b) Motion regarding Moratorium on High-Density Load

Ron Gadeberg, director of power resource, requested a motion to lift the moratorium adopted on March 5, 2018, on accepting any new electric service load applications that have energy use intensity over 250 kWh/ft²/year.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to lift the moratorium adopted on March 5, 2018, on accepting any new electric service load applications that have energy use intensity over 250 kWh/ft²/year. The motion passed unanimously.

6. Manager's Report

a) Administrative Report

General Manager Steve Taylor reported he attended the WPUA Managers meeting on October 30 & 31.

General Manager Taylor signed the following:

- ACT Commodities – sale of energy credits
- NoaNet - IRU Fiber Lease Agreement
- Structured – IS Broadband penetration testing
- Enloe Dam Safety SEPA Checklist

b) Facilities/Purchasing – Roy Schwilke

Facilities and Purchasing Manager, Roy Schwilke, reported on his department's Strategic Work Plan update with the following projects completed:

- Brewster Warehouse doors replaced
- Asphalt patching
- Network room – working with a contractor to get completed

Next year projects to be completed:

- More asphalt work next year
- Rebuild north fence at Okanogan facility
- Office upgrades for safety in Brewster and Oroville

Schwilke reported the new hires for the warehouse are doing great.

c) Fred Burke/ Fuel Mix Report

Accounting manager, Fred Burke presented the 2018 Fuel Mix Report.

7. Other Business

There were no items presented for discussion as other business.

8. Public Comment

There was no public comment.

9. Future Planning

The Commissioners scheduled the following regular meetings in 2020: January 6 and 27; February 10 and 24; and March 9 and 30. The canceled meeting dates are January 13 and 20*; February 3 and 17*; and March 2, 16, and 23. *Holidays

The next scheduled Commission meeting is Monday, November 18, 2019, beginning at 3:00 p.m. and a Budget Workshop beginning at 6:00 p.m.

10. Commissioner Meetings Attended

Commissioner Colyar attended the Energy Northwest meeting on October 31.

Commissioner Vejraska had no meetings to report.

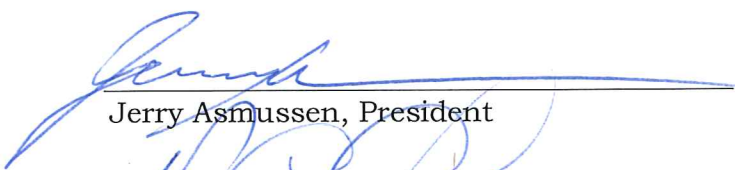
Commissioner Asmussen traveled to Kennewick on October 30 and attended the Energy Northwest Board meeting and Public Power Forum on October 31, traveled back on November 1.

II. **Executive Session**

The regular meeting recessed at 4:51 p.m. and immediately reconvened into executive session at 5:00 p.m. to discuss with legal counsel representing the District current litigation and legal risks under RCW 42.30.110(1)(i). The executive session was expected to last 30 minutes, with no action anticipated. The executive session recessed at 5:34 p.m.

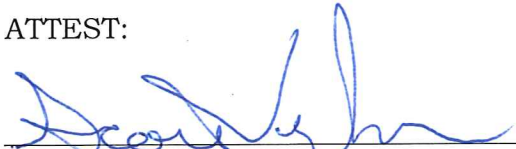
III. **Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 5:34 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:


Scott Vejraska, Secretary