



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
March 25, 2019 - 3:00 PM**

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Janet Crossland, Fred Burke, Allen Allie, Jerry Day, Jeri Timm, Steve Luchte, Randy Bird, Sheila Corson, Katie Pfitzer, Matt Stevie
Public: Patty Luchte, Joseph Enzensperger, Rick Gillespie
Other: Heidi Appel - General Counsel

Summary Agenda

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of March 11, 2019, Regular Meeting
 - b) Vouchers
 4. Employee Service Award – Steve Luchte – 25 Years
 5. Unfinished Business
 6. New Business
 - a) Resolution No. 1682 – Surplus Transformer
 7. Manager’s Report
 - a) Steve Taylor – Administrative
 - b) Jeri Timm – Enloe Report
 - c) Janet Crossland – Treasurer’s Report
 - d) Allen Allie – Engineering Report
 8. Other Business
 9. Public Comment
 10. Future Planning
 11. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

I. Call to Order

Commissioner President Jerry Asmussen called the regular meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

The agenda was approved as presented.

3. Approval of Consent Agenda

a) Minutes

The Minutes of the March 11, 2019 meeting submitted for approval.

b) Vouchers

The following Vouchers were submitted for approval:

Numbers 150339 through 150414 in the amount of \$236,764.07; 1750, 1751, 1752, 150415 through 150427 in the amount of \$319,860.55; 1753, 1754, 1755, 1756, 1757, 150428 through 150490 in the amount of \$3,731,179.72.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve the Consent Agenda – items (a) and (b). The motion carried unanimously.

4. Employee Service Award – Steve Luchte 25 Years

General Manager Steve Taylor presented Steve Luchte with his 25 Year Service Award. Steve started on March 28, 1994, as a lineman in Brewster. Steve was originally from the northwest and came to Okanogan PUD from working in Arizona on the Salt River Project. In May of 1998, Steve bid the serviceman position in the south county, the position he still holds today.

5. Unfinished Business

Director of Power Resources, Ron Gadeberg reported status on the High-Density Load Moratorium. Gadeberg said that the District is putting together information for all sizes of load work, and will report back to the board as more information is available.

6. New Business

a) Resolution No. 1682 – Surplus Transformer

Resolution No. 1682 submitted for approval for the surplus of an old transformer. Commissioner Vejraska moved, seconded by Commissioner Colyar to approve Resolution No. 1682. The motion carried unanimously.

7. Manager's Report

a) Steve Taylor - Administrative

General Manager, Steve Taylor proposed two motions:

McMillen, LLC dba McMillen Jacobs Associates

The Motion: To obtain authorization for a budget amendment to move \$238,090 in the Generation Department 10 budget, from Capital- Contractual Services 581 to Misc. Contractual Services 080.

Commissioner Vejraska moved, seconded by Commissioner Colyar to approve the motion to obtain authorization for a budget amendment to transfer \$238,090 in the Generation Department 10 budget, from Capital- Contractual Services 581 to Misc. Contractual Services 080. The motion passed unanimously.

Max J. Kuney Company

Motion: To obtain authorization for the General Manager to execute change order No. 4 of the Max J. Kuney Company Design-Build Contract, in an amount not to exceed of \$200,000 for the Enloe Dam Safety Inspection Planning Task 1. Also to obtain authorization for a budget amendment to move \$200,000 in the Generation Department 10 budget, from Capital- Contractual Services 581 to Misc. Contractual Services 080. Commissioner Vejraska moved, seconded by Commissioner Colyar to approve the Max J. Kuney change order No. 4. The motion passed unanimously.

Taylor also reported that he signed the following contracts:

- PSA with IntelliTect Corporation for software development services, and technical assistance to support the District's Utility Web Portal in an amount not to exceed \$25,000.
- PSA with ACT Commodities Inc., for sale of REC's in the amount of \$1,821.
- Agreement with NISC for Call Capture services with a one time fee of \$16,325 and a monthly maintenance fee of \$843.65.

Taylor also reported he signed the Owners Dam Safety Program.

Taylor reported that he attended NoaNet in Olympia on March 13th, WPUDA on March 14th and CWPU meeting in Spokane on Friday, March 15th. The BLM meeting is being rescheduled. He will be attending the Board Strategic Plan on Friday, March 29th.

b) Jeri Timm, Enloe Report

Jeri Timm, Director of Regulatory and Environmental Affairs, gave an Enloe Update on facts gathered over the past few months. Staff recommended that the Board refrain from committing to a course of action with regards to the future of the Enloe Dam facility until the District fully understands the regulatory parameters it must abide by.

c) Janet Crossland – Treasurer’s Report

Treasurer, Janet Crossland presented an overview and graphical representation of cash & investment transactions for February. The District began the month with \$24,189,949 in cash and investments on hand. There were cash receipts of \$4,869,803 with \$4,742 in interest earnings. Warrants paid totaled \$5,349,551 for an ending balance of cash and investments amounting to \$23,714,944.

d) Allen Allie – Engineering Report

Construction Design Manager, Allen Allie gave an update on projects the engineering department is working on including Winthrop Tap and Twisp Substation, Foster Creek, Okanogan Line, Tonasket Sub, Ellisforde Transformers, and the Loup Winthrop outage.

8. Public Comment

No public comment offered.

9. Other Business

There were no items presented for discussion as other business.

10. Future Planning

The next regularly scheduled Commission meeting is Monday, April 8, 2019, at 3:00 p.m.

11. Commissioner Meetings Attended

Commissioner Colyar attended WPUDA on March 13, 14 & 15th
Commissioner Asmussen reported he called into WPUDA meetings on March 14 & 15
Commissioner Vejraska had nothing to report

III. **Executive Session**

The regular meeting recessed at 3:45 p.m. and immediately reconvened into executive session at 3:50 p.m. to discuss with legal counsel representing the District, current litigation under RCW 42.30.110(1)(i). The executive session was expected to last 15 minutes, with no action anticipated. The executive session was extended at 4:00 p.m.

Executive session recessed at 4:25 p.m.

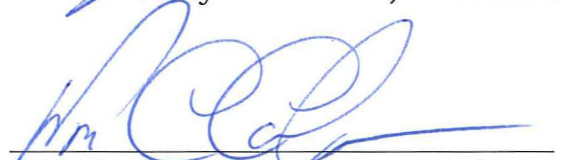
IV. **Meeting Adjournment**

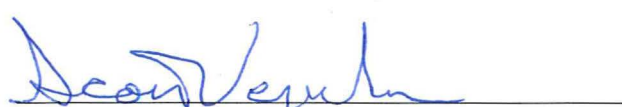
There being no further business to discuss, the meeting was adjourned at 4:25 p.m.



ATTEST:


Jerry Asmussen, President


William C. Colyar, Vice President


Scott Vejraska, Secretary