



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
February 25th, 2019 - 3:00 PM**

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Janet Crossland, Kenny Stanley, Randy Bird, Bill Ingram, Jerry Day, Sheila Corson, Katie Pfitzer
Public: David Hanna, Rudolf Urban, Kirsten Williams
Other: Heidi Appel - General Counsel

Summary Agenda

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of February 11, 2019, Regular Meeting
 - b) Vouchers
 4. Unfinished Business
 5. New Business
 6. Manager's Report
 - a) Steve Taylor - Administrative
 - b) Janet Crossland - Treasurers Report
 - c) Kenny Stanley - Conservation Report
 - d) Sheila Corson - Public Relations Report
 - e) Ron Gadeberg - Peak Increase
 - f) Don Coppock - RFP for Cost of Service Study
 7. Other Business
 8. Public Comment
 9. Future Planning
 10. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

I. **Call to Order**

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

II. **Business Meeting**

1. **Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

2. **Review of Agenda**

The agenda was approved as presented.

3. **Approval of Consent Agenda**

a) Minutes

The Minutes of the February 11, 2019 meeting submitted for approval.

b) Vouchers

The following Vouchers were submitted for approval:

Numbers 1735, 150029 through 150049 in the amount of \$33,771.88; 150050 through 150131 in the amount of \$188,146.16; and Numbers 1736, 1737, 1738, 150132 through 150144 in the amount of \$327,126.09; 1739, 1740, 1741, 1742, 150145 through 150218 in the amount of \$2,806,115.94.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve the Consent Agenda – items (a) and (b). The motion carried unanimously.

4. **Unfinished Business**

No unfinished business to discuss.

5. **New Business**

Director of Accounting & Finance, Don Coppock presented Resolution No. 1681 - Revising Districts Electric Service Rate Schedule.

District Resolution No. 1678 adopted the 2019 budget, which authorized a one and a half percent (1.5%) general revenue increase effective April 1, 2019, deemed by the Board of Commissioners necessary to fund construction projects; and the Board of Commissioners decided that in order to recover fixed costs, the increase will be on the customer base charge. No action was taken.

6. **Manager's Report**

a) Administrative

General Manager Steve Taylor reported that he signed the following: BPA contract to complete the Winthrop TAP project; Service Line Agreement to finish the Shellrock Point project; Sheriff agreement for monitoring Enloe Dam. Taylor reported the PUD did not attend the scheduled February WPUDA

meetings due to weather conditions. The week of February 19 through 22 Taylor participated in the NWPPA Director selection.

b) Janet Crossland – Finance Report

Treasurer Janet Crossland presented an overview and graphical representation of cash & investment transactions for January. The District began the month with \$23,734,821.44 in cash and investments on hand. There were cash receipts of \$5,410,144.02 with \$1,893.71 in interest earnings. Warrants paid totaled \$4,956,909.21 for an ending balance of cash and investments amounting to \$24,189,949.96.

c) Kenny Stanley – Conservation Report

Energy Services Coordinator Kenny Stanley reported on the projects his department has been working on with energy efficiency programs in the residential, commercial, industrial, low income and agricultural sectors along with other projects on his strategic work plan scheduled for the year 2019.

d) Sheila Corson, Community Relations Report

Sheila Corson, Community Relations Coordinator, reported the ways she has been working on getting more information out to the public about the PUD.

e) Ron Gadeberg, Peak Increase

Director of Power Resources/Broadband Services Ron Gadeberg reported about the increased Peak assessment. Peak is our reliability coordinator that manages the western electricity interconnection. Gadeberg budgeted \$35,000, Peak billed \$47,000. Peak is being replaced by CAISO (California Independent System Operator) as of November 1, 2019.

f) Don Coppock, RFP for Cost of Service Study

Director of Accounting & Finance, Don Coppock reported that the RFP (request for proposal) for the Cost of Service Study went out to four different companies. The study will develop a new ten-year equity management plan and determine the adequacy of the district's rate structure. The proposals are due back by March 18th.

7. **Other Business**

No other business to discuss.

8. **Public Comment**

Rudolf Urban of Tonasket shared his thoughts on the basic-charge the PUD charges to all customers.

9. **Future Planning**

General Manager Taylor requested an Executive Session from 1:00 p.m. to 3:00 p.m. on March 11th to discuss legal issues regarding Enloe dam under RCW 42.30.110(1)(i)

March 29th from 11:00 to 5:00 - Special meeting to discuss The Strategic Work Plan and the Governance Policy

May 10th – General Manager Taylor’s annual review

At the next board meeting, we will schedule future Board of Commission meetings

10. **Commissioner Meetings Attended**

Commissioner Colyar – Nothing to report

Commissioner Asmussen – Nothing to report

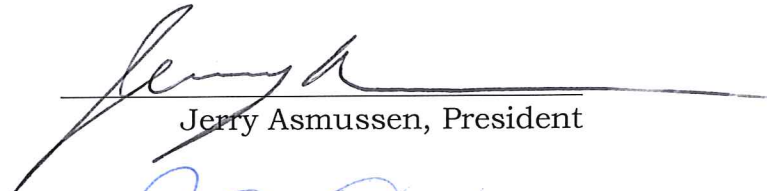
Commissioner Vejraska – Nothing to report

III. **Executive Session**

The regular meeting recessed at 4:25 p.m. and immediately convened into executive session to discuss current litigation and legal risks under RCW 42.30.110 (1)(i). The executive session was expected to last 30 minutes. At 5:10 p.m. the executive session ended.

VI. **Meeting Adjournment**

There being no further business to discuss, the meeting was adjourned at 5:10 p.m.




Jerry Asmussen, President



William C. Colyar, Vice President

ATTEST:



Scott Vejraska, Secretary