



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
September 24, 2018
2:30 PM**

Present: Board: Jerry Asmussen, Scott Vejraska, Bill Colyar
Staff: Steve Taylor, Janet Crossland, Jeri Timm, Dale
Dunckel, Roy Schwilke, Wendy Foth
Other: Heidi Appel - General Counsel

Summary Agenda

- I. Call to Order
- II. Executive Session – 2:30 PM
- III. Business Meeting – 3:00 PM
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of September 10, 2018 Regular Meeting
 - b) Vouchers
 - c) Transfer of Accounts
 4. Unfinished Business
 - a) Resolution No. 1670 - Horn Rapids Solar, Storage & Training project
 5. New Business
 - a) Initiative Measure No. 1631 - Discussion
 - b) Motion to approve bid for substation transformer purchase
 6. Manager's Report
 - a) Administrative
 - b) Engineering- No Report
 - c) Financial - No Report
 - d) Power - No Report

- e) Telecom - No Report
- 7. Treasurers Report
- 8. Other Business
- 9. Public Comment
- 10. Future Planning
- 11. Meetings
- IV. Travel to Brewster for Town Hall Meeting
- V. Adjournment

I. Call to Order

Commission President Jerry Asmussen called the regular meeting to order at 2:30 p.m.

II. Executive Session

The regular meeting was recessed at 2:30 p.m. and immediately convened into executive session to discuss with legal counsel representing the District current litigation, pursuant to RCW 42.30.110(1)(i). The executive session was expected to last 30 minutes, with no action anticipated.

The executive session recessed 2:51 p.m.

III. Business Meeting

President Asmussen reconvened the regular 3:00 p.m.

1. Pledge of Allegiance:

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda:

3. Approval of Consent Agenda:

a) Minutes

The Minutes of the September 10, 2018 regular meeting submitted for approval.

b) Vouchers

The following Vouchers submitted for approval: 148285 through 148360 in the amount of, \$454,838.68 and vouchers 1673, 1674, 148361 through 148374 in the amount of, \$318,161.86 and 1675, 1676, 1677, 1679 148375 through 148472 in the amount of, \$2,360,560.38.

c) Transfer of Accounts

Transfer of accounts totaling \$6,852.17 were submitted for approval.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve the Consent Agenda. Motion carried unanimously.

4. Unfinished Business:

a) Resolution No. 1670

Horn Rapids Solar, Storage & Training project (2nd reading)

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve the Resolution 1670. Motion carried unanimously.

5. New Business:

a) Initiative Measure No. 1631

Preparation of resolution for opposition of Resolution No. 1631 at next board meeting was discussed and decided on to proceed.

b) Motion to approve bid for substation transformer purchase

Motion to authorize the General Manager to approve the purchase of (3) 2/16/20 MVA GE Prolec power transformers (Bid 434-18) in an amount not to exceed \$1,112,871.00 for engineering to replace the Ellisforde and Tonasket substation power transformers and add a second power transformer at Tonasket.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve transformer purchase. Motion carried unanimously.

6. Manager's Report:

a) Administrative

General Manager Steve Taylor discussed issues concerning the cost of power adjustment. The most recent cost of service study was conducted in 2013. Taylor suggested that it may be time to perform an updated study in order to evaluate rate structures along with the purpose and application of a cost of power adjustment. After further discussion, all agreed that Taylor and staff should gather additional information and provide its recommendation to the board for further consideration.

General Manager Taylor reported he attended the NWPPA Board meeting on September 12-14. Taylor and other staff toured Tieton Dam on September 18.

7. Treasurers Report

Treasurer Janet Crossland reported cash transactions for the month of August 2018. The District began the month with \$26,280,816.39 in cash and investments on hand. There were cash receipts of \$5,061,357.47 and interest on investments of \$25,709.66 and warrants paid totaling \$4,946,395.19, for an ending balance of cash and investments of \$26,421,488.33.

8. Other Business:

No other business to report

9. Public Comment:

No public comment

10. Future Planning:

No future planning was discussed

11. Meetings:

Commissioner Colyar reported he attended the WPUA Association meeting in Tri Cities September 12, 13 & 14.

Commissioner Vejraska had no meetings to report.

Commissioner Asmussen reported he attended the WPUA meetings September 12, 13 & 14. He also met with General Manager Taylor regarding Town Hall Meeting.

The board meeting recessed at 4:00 p.m. to travel to Brewster for Town Hall Meeting beginning at 6:30 p.m.

IV. Town Hall Meeting In Brewster

President Asmussen reconvened the Town Hall portion of the meeting at 6:35 p.m. Commissioners and General Manager Taylor listened to public comment.

V. Adjournment:

There being no further business to discuss, the regular meeting adjourned at 9:05 p.m.

Jerry Asmussen, President

William C. Colyar, Vice President

ATTEST:

Scott Vejraska