



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
October 22nd, 2018
2:30 PM**

Present: Board: Jerry Asmussen, Scott Vejraska, Bill Colyar
Staff: Steve Taylor, Don Coppock, Janet Crossland, Wendy Foth, Allen Allie, Randy Bird, Jerry Day, Jeri Timm, Nick Christoph, John MacDonald, Fred Burke
Public: Sage Young, Mark Ryan, Chris Fisher, Joseph Enzensperger, Ashley Thrasher, Lorah Super,
Other: Heidi Appel - General Counsel

Summary Agenda

- I. Call to Order
- II. Executive Session – 2:30 PM
- III. Business Meeting – 3:00 PM
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of October 08, 2018 Regular Meeting
 - b) Vouchers
 - c) Transfer of Accounts
 4. Unfinished Business
 - a) Resolution No. 1671 - Washington State Initiative Measure No. 1631, the "Protect Washington Act"
 5. New Business - Change order - Osmose
 6. Manager's Report
 - a) Administrative
 - b) Engineering
 7. Treasurers Report

8. Other Business
 9. Public Comment
 10. Future Planning - Budget Workshops - November 5th & 19th
 11. Commissioners report on meetings attended
- IV. Budget Workshop
 - V. Adjournment

I. Call to Order

Commission President Jerry Asmussen called the regular meeting to order at 2:30 p.m.

II. Executive Session

The regular meeting was recessed at 2:30 p.m. and immediately convened into executive session to discuss with legal counsel representing the District current litigation, pursuant to RCW 42.30.110(1)(i). The executive session was expected to last 30 minutes, with no action anticipated.

The executive session recessed 2:55 p.m.

III. Business Meeting

President Asmussen reconvened the regular 3:01 p.m.

1. Pledge of Allegiance:

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda:

No Changes were made.

3. Approval of Consent Agenda:

a) Minutes

The Minutes of the October 8, 2018 regular meeting submitted for approval.

b) Vouchers

The following Vouchers submitted for approval: 148639 through 148742 in the amount of \$501,093.88, Vouchers 1684, 1685, 148743 through 148756 in the amount of, \$321,901.99 and vouchers 1686, 1687, 1688, 1689, 148757 through 148849 in the amount of, \$2,727,223.39

c) Transfer of Accounts

Transfer of accounts totaling \$3,104.84 were submitted for approval.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve the Consent Agenda. Motion carried unanimously.

4. Unfinished Business:

- a) Resolution No. 1671 - Washington State Initiative Measure No. 1631, the "Protect Washington Act"

Resolution No. 1671, a resolution of the commission of public utility District No. 1 of Okanogan County, Washington ("The District or Okanogan PUD") opposing Washington State Initiative Measure No. 1631, THE PROTECT WASHINGTON ACT

Commissioner Colyar moved, seconded by Commissioner Vejraska declaring its approval of Resolution No. 1671, Motion carried unanimously.

5. New Business:

- a) Osmose Change Order No. 1

Obtain authorization for the General Manager to execute Change Order 1 to Contract No. NC 2018-17 with Osmose Utilities Services, Inc. for an additional \$30,000 for a total contract amount not to exceed \$390,000.00, plus applicable taxes for inspection, testing, and treatment of wood poles for the 2018 work year.

Commissioner Colyar moved, seconded by Commissioner Vejraska declaring its approval to Osmose Change Order 1 of contract No. NC 2018-17. Motion carried unanimously.

6. Manager's Report:

a) Administrative Report

General Manager Steve Taylor reported Public Power Council has nominated him for alternate for Dan at Pend Oreille PUD. Taylor requested permission from the board to accept the nomination.

Commissioner Vejraska moved, seconded by Commissioner Colyar.

General Manager Taylor also reported on the 30 day extension of the Kuney contract.

b) Engineering

Construction Design Manager Allen Allie gave a project update review.

7. Treasurers Report

Treasurer Janet Crossland reported cash transactions for the month of October 2018. The District began the month with \$26, 421,488.33 in cash and investments on hand. There were cash receipts of \$4,051,980.67 and interest on investments of \$25,961.59 and warrants paid totaling \$3,879.42, for an ending balance of cash and investments of \$26,619,591.17.

8. Other Business

No other business to report

9. Public Comment

Mark Ryan, attorney from Winthrop commented on Enloe Dam. Ashley Thrasher commented on Enloe Dam, Initiative 1631 and thanked PUD for speaking about broadband at Twisp meeting. Joseph Enzensperger requested evening meetings and commented on Enloe Dam. Chris Fisher commented on Enloe Dam.

10. Future Planning:

Budget Workshops - October 22nd, November 5th, & 19th

11. Meetings:

Commissioner Vejraska attended the audit entrance meeting.

Commissioner Colyar reported he attended the broadband meeting in Twisp

and met with Hole In The Wall Ranch.

Commissioner Asmussen reported he attended the audit entrance meeting and the WPUDA Budget meeting via phone call. He also attended a meeting with county elected officials.

Recessed regular meeting @ 4:17 p.m.

IV. Budget Workshop - 6:00 p.m.

The following departmental presentations were provided for the purpose of reviewing the 2019 Proposed Budget:

- **General Financial Data & Trends and Wage & Benefit Trends** - Don Coppock, Director of Accounting, Finance and Administration
- **Information Systems** - Jerry Day, Information Systems Manager
- **Broadband Communications** - John MacDonald, Network Manager/Engineer

V. Adjournment:

There being no further business to discuss, the budget workshop adjourned at 7:45 p.m.

Jerry Asmussen, President

ATTEST:

William C. Colyar, Vice President

Scott Vejraska