



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
January 14, 2019
3:00 PM**

Present: Board: Jerry Asmussen, Scott Vejraska, Bill Colyar
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Janet Crossland, Allen Allie, Jeri Timm, Sheila Corson, Katie Pfitzer, Randy Bird, Bill Ingram, Jerry Day, Nick Christoph, Megan Morrissey, Wendy Foth
Public: Rick Gillespie
Other: Heidi Appel - General Counsel

Summary Agenda

- I. **Call to Order**
- II. **Business Meeting**
 1. **Pledge of Allegiance**
 2. **Review of Agenda** – Add Election of Board officers to unfinished Business
 3. **Approval of Consent Agenda**
 - a) Minutes of December 17, 2018 Regular Meeting
 - b) Vouchers
 - c) Transfer of Accounts

Commissioner Scott Vejraska moved, seconded by Commissioner Colyar to approve the Consent agenda. Motion carried unanimously.

4. **Employee Service Award** – Megan Morrissey, 15 years

Megan Morrissey started with the district on January 5, 2004 as an accountant. Megan joined us with experience in the finance industry as an assistant state auditor and bank teller. Megan earned her Bachelor of Science in Accounting and Business Administration with a finance specialization in August 2003 from Central Washington University. Currently, Megan is continuing her education by earning her master's degree all while working full time with us as an accountant. A special thanks to Megan for her work on the '14 & '15 wildfire reporting for FEMA; the P-T transmission line tracking and the Enloe licensing and pre-construction projects.

5. Unfinished Business

a) Election of Board Officers

Commissioner Vejraska motioned to leave the officers as is. Commissioner Colyar seconded. Motion carried unanimously to leave the board officers as is:

President: Jerry Asmussen
Vice President: Bill Colyar
Secretary: Scott Vejraska

6. New Business

a) Asplundh Tree Expert Co. – Contract No. NC 2019-03

Commissioner Colyar moved to authorize the General Manager to execute Contract No. NC 2019-03 with Asplundh Tree Expert Co. in an amount not to exceed \$800,000, for tree trimming in the PUD service areas for the 2019 work year. Seconded by Commissioner Vejraska. Motion passed unanimously.

7. Manager's Report

a) Administrative

General Manager Steve Taylor reported he signed contracts with the following:

- Duncan, Weinberg, Genzer, and Pembroke, not to exceed \$150,000, for Enloe Dam legal services.
- McMillen Jacobs Associates Professional Services Agreement, not to exceed \$143,260 for Dam Safety Management, emergency action planning, owners dam safety program, supporting technical information and dam safety review activities.
- Thompson Consulting Group (TCG) Letter of Engagement. Not to exceed \$100,000, for legislative/consulting services related to Enloe Dam.
- Christensen Associates Inc. Agreement not to exceed \$253,000 for on call engineering services for ongoing regulatory compliance, maintenance of Enloe Dam and associated dam safety tasks.

Taylor reported on the purchase of 400 disconnect meters that were approved in the budget in the amount of \$120,000. They have a lead time of approximately 3 months.

Taylor requested to meet with the Board on March 29th to review the District's Strategic Plan and for a meeting May 10th for the Managers annual review.

Taylor also reported he met with Colville Confederated Tribal members. He also will be attending the WPUA Legislative reception and meetings on the 17th & 18th and the All Employee Day on January 21st.

General Counsel Heidi Appel reported that the final settlement pleadings for just compensation in the DR Kelpman condemnation matter were presented to the Superior Court, resolving the last outstanding condemnation matter for the PT line project.

b) Financial Report

Don Coppock presented a financial report for the month of November. Detailed report will be on the district website.

c) Power/Telecom Report

Director of Power Resources and Broadband Services Ron Gadeberg reported on wholesale power sales and Broadband Services.

8. Treasurer's Report

Treasurer Janet Crossland presented an overview and graphical representation of cash & investment transactions for the month of December. The District began the month with \$25,907,923.02 in cash and investments on hand. There were cash receipts of \$4.8 million with almost \$40,000 in interest earnings. Warrants paid totaled \$7,053,601.92 for an ending balance of cash and investments amounting to \$23,734,821.44.

9. Other Business

No other business to discuss.

10. Public Comment

Rick Gillespie made comments on Enloe Dam.

11. Commissioners Meetings Attended

Vejraska – Met with Colville Confederated Tribal Members, along with General Manager Steve Taylor and Jeri Timm.

Colyar – Nothing to report

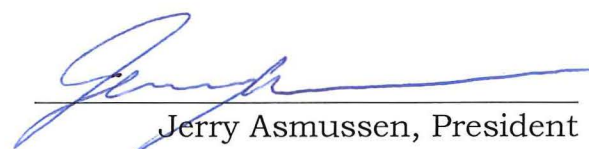
Asmussen – Nothing to report

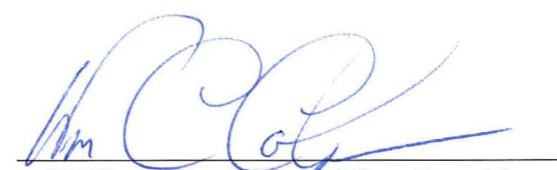
III. Executive Session

Board members went into executive session for discussion of legal risks of current or proposed action with legal counsel under RCW 42.30.110 (i). No action was taken.

IV. Meeting Adjournment at 4:37 P.M.




Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:

Scott Vejraska, Secretary