



PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY

1331 Second Ave N. Okanogan, WA 98840

Regular Commission Meeting Minutes

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992

Join by Zoom Meeting Link: <https://zoom.us/j/92278228992> Meeting ID: 92278228992

December 9th, 2024

ATTENDEES:

Board Members: Scott Vejraska, Bill Colyar, Jerry Asmussen
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Rob Gillespie, Wendy Foth, Mindy Morris, Jerry Day, Jessica McCarthy, Dan Simpson, Ryan Lafferty, Randy Bird, Dana Kincaid, Roy Schwilke
Staff Via Zoom: JJ Boettger, Justin Dibble
Public: Lauren McCloy
Public Via Zoom: No one from the public was online

SUMMARY AGENDA

I. Call to Order

II. Business Meeting

1. Pledge of Allegiance
2. Roll Call
3. Review of Agenda
4. Public Comment
5. Approval of Consent Agenda
 - a) Minutes of November 18th, 2024
 - b) Vouchers
 - c) Transfer of Accounts
6. Unfinished Business - No unfinished business to discuss.
7. New Business
 - a) Resolution No. 1828 – Amending the Employee Compensation Policy and 2025 Wage & Salary Program
8. Administrative Reports
 - a) Steve Taylor – Managers Report
 - b) Ron Gadeberg – Power/Telecom Report
2023 Fuel Mix Report
 - c) Janet Crossland – October Financial Report
 - d) Rob Gillespie – Treasurer Report
9. Other Business
 - a) Schedule Future Board Meetings
10. Commissioners Meetings Attended
11. The next Board of Commission meeting is scheduled for Monday, November 18th, 2024

III. Executive Session

IV. Adjournment

I. Call to Order

President Vejraska called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

This was Commissioner Colyar's last scheduled meeting. On behalf of the staff and Board, Commissioner Vejraska thanked him for his seven years as a Commissioner and his work while on the Board.

Commissioner Vejraska presented Commissioner Colyar with a plaque, and meeting participants were asked to enjoy a piece of cake or pie while the meeting was in session.

2. Roll Call

3. Review of Agenda

No changes were made to the agenda.

4. Public Comment

There was no public comment.

5. Approval of Consent Agenda

- a) Minutes of November 18th, 2024
- b) Vouchers:
 - 2821 through 2825; 168840 through 168909 totaling \$5,212,143.01
 - 168910 through 168958, totaling \$690,436.86
 - 2826 through 2829; 168959, 168960 totaling \$529,934.50
 - 2830; 168961 through 169008, totaling \$518,018.86
- c) Transfer of Accounts totaling \$1,616.77

Commissioner Colyar moved to approve the consent agenda items (a) through (c), seconded by Commissioner Asmussen; the consent agenda was approved unanimously.

6. Unfinished Business

There was no unfinished business to discuss.

7. New Business

- a) Resolution No. 1828 – Amending the Employee Compensation Policy and 2025 Wage and Salary Program

Resolution No. 1828 was brought to the Board to amend the Employee Compensation policy and 2025 Wage & Salary Program to align salaries and grades with current trends and remove some verbiage and titles no longer needed.

Commissioner Asmussen motioned to approve Resolution No. 1828 for the first read-only, which was seconded by Commissioner Colyar. The motion was approved unanimously.

8. Administrative Reports

a) Steve Taylor, Managers Report

General Manager Taylor reported that he signed:

- Professional Service Agreement 2025.01RS with FCS Group for work on the District's Equity Management Plan (EMP) not to exceed \$25,000.
- Washington State Association of Counties (WSAC) Grant money coming from WSAC to OKPUD for \$37,500 for BEAD preparation and feasibility analysis
- PSA 2025-03JM Northwest Open Access Network (NoaNet) for feasibility level network designs, budget analysis, proforma development, grant application management, and grant writing services not to exceed \$37,000
AEGIS CyberResilience Application

General Manager Taylor asked the Board if they wanted anything to be discussed at the Manager Committee meeting he will attend this week. The Board agreed that the Columbia River Treaty and Right of Ways needed to be a topic of concern.

General Manager Taylor asked the Board to approve closing offices at 3:00 p.m. on Christmas Eve and New Year's Eve so employees could be with family. The Board approved the early closure.

Public Information Officer Jessica McCarthy gave an update from Public Power Counsel.

b) Ron Gadeberg – Power/Telecom Report

Director of Power Resources and Broadband Ron Gadeberg provided October 2024 wholesale power sales of \$221,611, which were under budget by \$76,044. October retail sales were \$4,594,383, above budget by \$774,539. Gadeberg also provided a Capacity Market Purchase Report.

Broadband sales for November were \$289,895.44

Cambian Wireless subscribers	2,994
Wi-Fi Wireless subscribers	155
Fiber Connections	<u>813</u>
Total Connections: Fiber & Wireless	3,912

Gadeberg provided a snowpack report.

Gadeberg presented the 2023 Fuel Mix report, which will be available to customers and on our website.

c) Director of Accounting and Finance Janet Crossland provided the October financial report, which included a comparison of EMP to actuals and a monthly comparison of the change in net positions and KPIs.

d) Rob Gillespie – November Treasurer Report

Treasurer Rob Gillespie presented an overview of cash transactions in November 2024. The District began November with \$5,537,355.43 in cash and investments, cash receipts \$4,761,143.68, and interest of \$18,593.09. Warrants paid \$7,443,635.61 for an ending cash balance and investments of \$52,873,456.59.

9. **Other Business**

a) Schedule Future Board Meetings

The Commissioners scheduled the following Board of Commission meetings: January 13, January 27, February 10, February 24, March 10, March 24, April 7, and April 21.

The following meeting dates were canceled: January 6, *January 20, February 3, *February 17, March 3, March 17, March 31, April 14, and April 28.

*Holiday

10. Commissioner Meetings Attended

Commissioner Asmussen:

- November 21st – Open line with other staff

Commissioner Colyar: No meetings to report.

Commissioner Vejraska: No meetings to report.

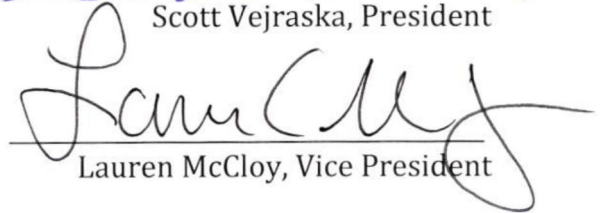
11. The next Board meeting is scheduled for Monday, January 13th, 2025.

III. **Executive Session** – no executive session was needed.

IV. **Adjournment at 4:14 p.m.**

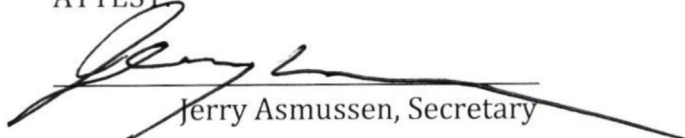


Scott Vejraska, President



Lauren McCloy, Vice President

ATTEST:



Jerry Asmussen, Secretary