



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
November 5, 2018**

Special Executive Session 1:00 P.M. Regular Board Meeting 3:00 PM

Present: Board: Jerry Asmussen, Scott Vejraska, Bill Colyar
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Allen Allie,
Randy Bird, Nick Christoph, Jerry Day, Fred Burke,
Sheila Corson, Matt Stevie, Jeri Timm, Wendy Foth,
Public: Mike Marthaller, Chris Fisher, Paula Mackrow, Joseph
Enzensperger
Other: Heidi Appel - General Counsel
Catrin Bryan & Samantha Owen of McMillen Jacobs
Associates

Summary Agenda

- I. Special Executive Session – 1:00 – 3:00 PM
- II. Call to Order
- III. Business Meeting – 3:00 PM
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of October 22, 2018 Regular Meeting
 - b) Vouchers
 - c) Account Transfers
 4. Unfinished Business
 - a) Continue 2019 Budget Hearing
 5. New Business
 - a) Resolution No. 1673 - Surplus Energy Conservation Power Strips
 - b) Resolution No. 1674 - Surplus Equipment (IS)
 - c) Annual Training/Notification of Dam Safety Requirements by Catrin Bryan, McMillen Jacobs Associates
 6. Manager's Report
 - a) Administrative
 - b) Financial Report
 - c) Power Report

- d) Telecom Report
- 7. Other Business
- 8. Public Comment
- 9. Future Planning - Budget Workshops - November 19th
- 10. Commissioner Report on Meetings Attended
- IV. Special Meeting - November 5th, 2018 from 6:00 p.m. to 9:00 p.m., for purpose of conducting budget workshop.
- V. Adjournment

I Special Meeting - Executive Session

Commission President Jerry Asmussen called the special meeting to order at 1:00 p.m. and immediately reconvened into executive session for the purpose of discussing with legal counsel representing the District legal risks of current or proposed action related to Enloe Dam, pursuant to RCW 42.30.110(1)(i).

The executive session recessed 2:58 p.m.

II. Call to Order

Commission President Jerry Asmussen called the regular meeting to order at 3:03 p.m.

III. Business Meeting

1. Pledge of Allegiance:

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda:

No Changes were made.

3. Approval of Consent Agenda:

a) Minutes

The Minutes of the October 22, 2018 regular meeting submitted for approval.

b) Vouchers

The following Vouchers submitted for approval: 1690, 148850 through 148908 in the amount of \$385,181.75, Vouchers 1691, 1692, 148909 through 148924 in the amount of, \$307,062.69 and vouchers 1693, 1694, 148925 through 148983 in the amount of \$ 220,068.58

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve the Consent Agenda. Motion carried unanimously.

4. Unfinished Business:

a) Continuation of 2019 Budget Meetings

5. New Business:

a) Resolution No. 1673 - Energy Conservation Surplus

Energy Conservation Power Strip Surplus of non-user friendly power strips bought through Energy Conservation department.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve the Resolution No. 1673. Motion carried unanimously.

b) Resolution No. 1674 - IS Surplus

IS Surplus of equipment that is obsolete or no longer needed or used.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve the Resolution No. 1674. Motion carried unanimously.

c) Catrin Bryan with McMillen Jacobs Associates

Catrin Bryan of McMillen Jacobs Associates presented to the Board its Annual Training and Notification of Dam Safety Requirements, outlining the Board's responsibilities and commitments as a dam owner.

6. Manager's Report:

a) Administrative Report

General Manager Steve Taylor reported on Enloe Dam Design Build Project. The District received an estimate GMP from Max J. Kuney Company last Thursday, which staff is now in the process of reviewing. The estimated GMP came in much higher than anticipated at \$68,470,327.40 plus tax. He asked that the board set aside time at the next board meeting on the 19th for an additional staff update and discussion about how the District should proceed with the project.

General Manager Taylor also reported that a change order was executed with Range Excavation for the Omak Mountain Project. Taylor also reported that he attended the WPUA managers meeting and Energy Northwest meeting. General Manager Taylor also attended the Senate Energy, Environment, & Technology committee meeting in Wenatchee along with Jeri Timm. General Manager Taylor also reported on the BPA TC-20 Tariff and had Ron Gadeberg summarize.

Financial Report

Director of Accounting, Finance and Administration Don Coppock provided a budget overview and customer statistical and financial report comparison of the Equity Management Plan to actuals for the 12-month period ending September 30, 2018. The report also included a recap of the Carlton Complex Fire and the Okanogan Complex Fire. Additionally, Broadband customer statistics were provided for a comparison of trends from 2013 to date. Detailed information is available on the District's website.

b) Power Report

Director of Power Resources and Broadband Services Ron Gadeberg reported wholesale power sales for the month of October 2018 were \$205,178, which placed monthly sales \$103,374 over budget and year to date sales \$1,325,980 over budget. Retail sales for September 2018 totaled \$3,361,351, placing monthly sales \$35,434 over budget and year to date sales \$2,346,599 under budget. Combined wholesale and retail year-to-date sales are \$1,020,619 under budget.

c) Telecom Report

Director of Power Resources and Broadband Services Ron Gadeberg reported the District currently has 2432 subscribers on the 1655 on Wi-Fi system, 777 subscribers on the Cambium system. No Fiber numbers reported. Telecom billings on November 1, 2017 totaled \$244,796.

7. Other Business

No other business to report

8. Public Comment

Paula Mackrow, Twisp, WA made comments on Initiative Measure 1631. Mike Marthaller, Oroville stated he would like Enloe Dam inspected.

9. Future Planning:

Budget Workshop - November 19, 2018

10. Meetings:

Commissioner Vejraska had nothing to report.

Commissioner Colyar reported he attended Energy Northwest meetings in Tri Cities on the 24th & 25th of October.

Commissioner Asmussen reported he also attended Energy Northwest meetings in Tri Cities on the 24th & 25th of October.

There being no further business to discuss, the regular meeting recessed at 4:09 p.m.

IV. Budget Workshop - 6:00 p.m.

The following departmental presentations were provided for the purpose of reviewing the 2019 Proposed Budget:

- **Operations** - Randy Bird, Operations Manager
- **Engineering** - Allen Allie, Construction Design Manager

V. Adjournment:

Jerry Asmussen, President

ATTEST:

William C. Colyar, Vice President

Scott Vejraska