



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
November 23, 2020 - 3:00 PM**

Join Zoom Meeting <https://zoom.us/j/92278228992>

Meeting ID: 922 7822 8992

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Randy Bird, Allen Allie, Rob Gillespie, Wendy Foth
Staff via phone: Katie Pfitzer
Other: Heidi Appel, General Counsel
Public via phone: Dave Kester

I. Call to Order

II. Business Meeting

1. Pledge of Allegiance
2. Review of Agenda
3. Approval of Consent Agenda
 - a) Minutes of November 9, 2020, Regular Meeting
 - b) Minutes of November 9, 2020, Special Meeting
 - c) Vouchers
4. **Old Business**
 - a) Bonding Update – Dick Schober, Piper | Sandler
 - b) COVID-19 Update
 - c) Emergency Declaration Fire Damage Update
 - d) 2021 Proposed Budget – Workshop at 6:00 p.m.
 - e) Resolution No. 1733 – Approving 2021 Budget
 - f) Resolution No. 1734 – Transfer from Rate Stabilization Fund
5. **New Business**
 - a) Resolution No. 1735 – Joint Use – Rules & Regulations
6. **Administrative Reports**
 - a) Steve Taylor – Manager's Report
 - b) Janet Crossland – September Financial Report
 - c) Ron Gadeberg – Power/Broadband Report
 - d) Rob Gillespie – Treasurers Report

7. Other Business

8. Next Meeting

Budget workshop at 6:00 p.m., presentations by O&M Trends, Human Resource, Broadband & Information systems.
The next regularly scheduled Commission meeting is December 7, 2020, at 3:00 p.m.

9. Commissioners Meeting Attended

10. Public Comment

III. Executive Session

IV. Adjournment

I. **Call to Order**

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

II. **Business Meeting**

1. **Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

2. **Review of Agenda**

No changes to the agenda.

3. **Approval of Consent Agenda**

a) **Minutes**

Regular meeting minutes from November 9, 2020, were submitted for approval.

b) **Special Meeting Minutes**

Special meeting minutes from November 9, 2020, were submitted for approval.

c) **Vouchers**

Vouchers submitted for approval: 156365 through 156431 totaling \$132,013.20; 2066, 2067, 2068, 2069, 156432 through 156496 totaling \$2,335,384.88; 2070 through 2073, 156497 through 156504 totaling \$337,528.52.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve consent agenda items (a) through (c). The motion carried unanimously.

4. **Old Business**

a) **Bonding Information – Dick Schober, Piper | Sandler**

Dick Schober of Piper Sandler reported via zoom regarding the recent bond sale.

b) **COVID-19 Update**

General Manager Taylor reported the past due, and collections are running about the same. Customer service representatives continue to work with customers.

Randy Bird reported on recent reports of people salvaging wire from the Cold Springs fire and that a large irrigation customer had an entire electrical system demolished and stolen.

c) **Emergency Declaration – Fire damage update**

Allen Allie reported on the Okanogan to Brewster transmission line. Construction should begin in April.

d) 2021 Proposed Budget

Budget Workshop will be held tonight at 6:00 p.m. with O&M, Human Resource, Broadband, and IS departments presenting. Presentations will be via zoom for the public to view due to the cancellation of open public meetings because of COVID.

Resolution No. 1733 – Adopting Final 2021 Budget, Revising the Districts Electric Service Schedules and Amending the Districts Wage and Salary Program

Draft Resolution No. 1733 was presented to the Board, which included the revised electric service schedules and amendments to the District wage and salary program.

A workshop will be scheduled before the regular meeting on Monday, December 7, 2020, at 2:00 p.m. to discuss the rate schedules.

e) Resolution No. 1734 – Transfer from Rate Stabilization Fund

Resolution No. 1734 was presented to the Board for first reading regarding transferring funds from the Rate Stabilization Reserve Fund to the Revenue Fund to mitigate impact to customers and a repayment plan.

Commission Colyar motioned to approve the first reading of Resolution No. 1734 as written. Commissioner Vejraska seconded. Motion passed unanimously.

5. New Business

a) Resolution No. 1735 – Joint Use – Rules & Regulations

Resolution No. 1735 was presented to the Board for first reading regarding the Rules and Regulations for Joint Use of its Poles.

Commissioner Vejraska motioned to approve the first reading of Resolution No. 1735 as written. Commissioner Colyar seconded. Motion passed unanimously.

6. Administrative Report

a) Steve Taylor, Manager's Report

General Manager Steve Taylor reported he signed:

- NoaNet Repayment Agreement for Telecommunications Network Revenue Bonds
- Renewable energy Certificates
- NorthCo License Agreement
- BPA – Revision 12 of Exhibit C
- Economic Alliance agreement not to exceed \$6,000

HR Manager Katie Pfitzer reported that retiree Don Coppock is the William T. Elmgren public service award recipient. The award is for employees who exemplify PUD commitment and involvement in the community.

b) Janet Crossland – September Financial Report

Director of Accounting & Finance Janet Crossland provided a year-to-date budget overview and a customer statistical and financial report comparing the Equity Management Plan to actuals for the 12 months ending September 30, 2020.

c) Ron Gadeberg – Power/Broadband Report

Director of Power Resources and Broadband Services Ron Gadeberg reported wholesale power sales for October were \$220,135, which placed sales under budget by \$8,941 for the month. September retail sales were \$3,386,299, which was over budget by \$77,245.

Gadeberg reported telecom billed \$285,853.07 as of November. Currently, the District has 2,251 Cambium subscribers, 816 Wi-Fi subscribers totaling 3067 wireless customers, and 540 Fiber customers.

d) Rob Gillespie – Treasurers Report

Treasurer Rob Gillespie presented an overview of cash transactions for September 2020. The District began the month with \$23,859,573.26 in cash and investments on hand, cash receipts of \$4,374,927.22, and \$7,925.10 in interest. Warrants paid totaled \$4,328,124.17, for an ending balance of cash and investments of \$23,914,301.41.

7. Other

No other business was discussed.

8. Next Board Meeting

The next scheduled Board meeting is Monday, December 7, 2020, at 3:00 p.m. Future meeting dates will be chosen at that meeting.

9. Commissioner Meetings Attended

Commissioner Colyar attended:

- November 19 – WPUDA Association Meeting via teleconference
- November 20 – WPUDA Board of Directors via teleconference

Commissioner Vejraska attended:

- November 10 – Teleconference with Tim Thompson, Jeri Timm, and General Manager Taylor

Commissioner Asmussen attended:

- November 18 – WPUDA Commissioners Education Roundtable via teleconference
- November 19 – WPUDA Association Meeting via teleconference
- November 20 – WPUDA Board of Directors via teleconference

10. Public Comment

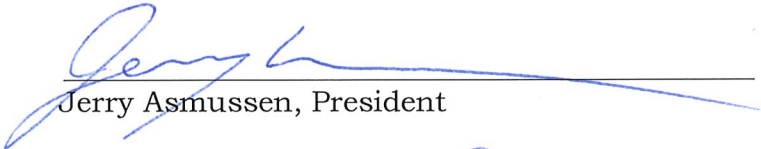
Dave Kester, owner of Lee Franks in Tonasket, called in to discuss the Trango Bus and asked for help from the District to get them from having a bus stop at the PUD building in Tonasket.

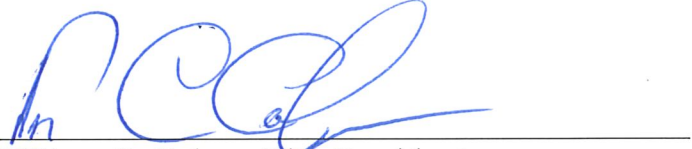
III. Executive Session

No executive session was held.

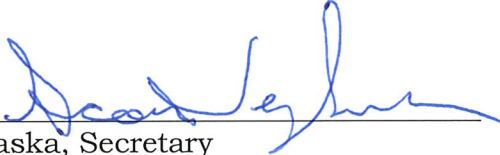
IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:56 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:


Scott Vejraska, Secretary