



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
November 9, 2020 - 3:00 p.m.**

Teleconference Availability Only:

Phone: 1-346-248-7799

Meeting ID: 136 009 349

Present: Board: Scott Vejraska, Jerry Asmussen, Bill Colyar
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, JJ Boettger, Dale
Dunckel, Randy Bird, Jeri Timm, Megan Morrissey, Dan Simpson,
Allen Allie, Katie Pfitzer, Janet Funston, Wendy Foth
Other: Heidi Appel, General Counsel
Public:

Summary Agenda

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of October 26, 2020, Regular Meeting
 - b) Minutes of October 26, 2020, Special Meeting
 - c) Vouchers
 4. Old Business
 - a) Bonding Information
 - b) COVID-19 Update
 - c) Emergency Declaration Fire Damage Update
 - d) 2021 Proposed Budget – Workshop at 6:00 p.m.
 - e) Resolution No. 1731 – NoaNet Bonding, second reading
 5. New Business
 - a) Resolution No. 1732 – Equipment Surplus
 - b) Draft Resolution No. 1733 – 2021 Budget Approval & Revised Rate Schedules
 - c) Draft Resolution No. 1734 – Transferring funds from Rate Stabilization
 6. Administrative Reports
 - a) Steve Taylor – Manager's Report
 - b) Dan Simpson – WECC Compliance Requirement
 - c) Dale Dunckel – Fuel Mix Report
 7. Other Business
 8. Budget workshop at 6:00 p.m., presentations by Engineering & Operations. The next regularly scheduled Commission meeting is November 23, 2020, at 3:00 p.m. a special budget workshop will be

held @ 6:00 p.m. with presentations on O&M Trends, Human Resources, Broadband & Information Systems

9. Commissioners Meeting Attended
10. Public Comment

III. Executive Session

IV. Adjournment

I. **Call to Order**

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

II. **Business Meeting**

1. **Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

2. **Review of Agenda**

No changes to the agenda.

3. **Approval of Consent Agenda**

a) **Minutes**

Regular meeting minutes from October 26, 2020, were submitted for approval.

b) **Special Meeting Minutes**

Special meeting minutes from October 26, 2020, were submitted for approval.

c) **Vouchers**

Vouchers submitted for approval: 2059, 2060, 156254 through 156305 totaling \$877,696.08; 2061, 156306 through 156356 totaling \$316,485.56; 2062 through 2065, 156357 through 156364 totaling \$347,536.33.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve consent agenda items (a) through (c). The motion carried unanimously.

4. **Old Business**

a) **Bonding Information**

Director of Accounting, Finance & Administration Janet Crossland reported that the selling of bonds went very well. Several staff members were able to watch the process electronically as trades were made. There were 86 investors. The true interest cost came in at 2.93%.

b) COVID-19 Update

General Manager Taylor reported the District has been working status quo regarding COVID.

c) Emergency Declaration – Fire damage update

The District is still working under the emergency declaration regarding the fire damage. No new contracts have been signed at this time. There was a discussion about the small works contact list with encouragement for local contractors to sign up on this list.

d) 2021 Proposed Budget

Budget Workshop will be held tonight at 6:00 p.m. with Operations and Engineering presenting. Presentations will be via zoom for the public to view due to the cancellation of open public meetings because of COVID.

e) Resolution No. 1731 – NoaNet Bonding, Second reading

Resolution No. 1731 regarding the NoaNet bonding was reviewed by District Counsel Heidi Appel, who said it looked in good order.

Commissioner Colyar motioned to approve Resolution No. 1731, second and final, seconded by Commissioner Vejraska. The motion passed unanimously.

5. New Business

a) Resolution No. 1732 – Equipment Surplus

Resolution No. 1732 was presented to the Board for surplus equipment that is either obsolete or no longer needed

Commissioner Vejraska motioned to approve Resolution No. 1732 first and final, seconded by Commissioner Colyar. The motion passed unanimously.

b) Draft Resolution No. 1733 – Adopting Final 2021 Budget, Revising the Districts Electric Service Schedules and Amending the Districts Wage and Salary Program

Draft Resolution No. 1733 was presented to the Board for first reading, which included the revised electric service schedules and amendments to the District wage and salary program.

c) Draft Resolution No. 1734 – Rate Stabilization Fund Transfer

Draft Resolution No. 1734 was presented to the Board for first reading. This resolution is requested for the District to draw installments from the Rate Stabilization Fund in years 2021 and 2022 to pay off Key Bank and then repay the rate stabilization fund beginning in January 2023.

6. Administrative Report

a) Steve Taylor, Manager's Report

General Manager Steve Taylor reported he signed:

- Max J. Kuney – Change order No. 14 to extend phase 1 completion date from 10.31.2020 to 02.28.2021 to execute Enloe work not to exceed \$227,445
- Douglas PUD Letter Agreement for Addendum No. 8 to PGE

A motion was presented to the Board regarding a license agreement with Northco LLC to allow the District access to District facilities.

Commissioner Colyar moved to authorize General Manager Taylor to execute a license agreement with Northco LLC for access to District facilities, seconded by Commissioner Vejraska. The motion passed unanimously.

Randy Bird reported about hiring practices during the Coldspring fires.

General Counsel Heidi Appel and District Accountant Megan Morrissey reported on pole attachment status. Appel stated that a letter is being sent to all pole attachment customers regarding the new rates and a new contract. It will take some time to get everyone on the new rate schedule due to each contract's current effective dates, but the process is beginning.

b) Dan Simpson – WECC Report

Dan Simpson reported on recent WECC testing of relays and breakers at the District substations.

c) Dale Dunckel – Fuel Mix Report

Dale Dunckel presented the 2019 Fuel Mix report, which is now on the District's website.

7. Other

No other business was discussed.

8. Next Board Meeting

The next scheduled Board meeting is Monday, November 23, 2020, at 3:00 p.m.; the final budget workshop will begin at 6:00 p.m. that evening with 2021 budget presentations by O&M Trends, Human Resource, Broadband, and Information Systems.

9. Commissioner Meetings Attended

Commissioner Colyar:

- No meetings to report

Commissioner Vejraska:

- November 5 – WRIA 49 Meeting
- November 4 – District business paperwork

Commissioner Asmussen:

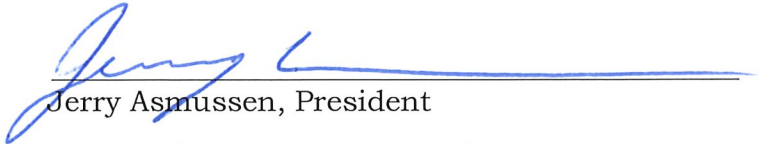
- November 4 – District business paperwork

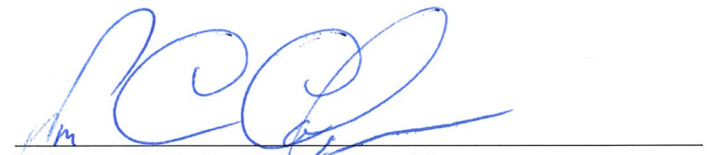
III. Executive Session

The regular meeting recessed at 4:38. The Board went directly into executive session under RCW 42.30.110(1)(g) for General Manager Steve Taylor's evaluations for 30 minutes. The executive session ended at 5:17 p.m.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 5:17 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:


Scott Vejraska, Secretary