



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
October 26, 2020 - 3:00 PM**

Teleconference Availability Only:

Phone: 1-346-248-7799

Meeting ID: 136 009 349

Present:

Board: Scott Vejraska, Jerry Asmussen, Bill Colyar

Staff: Steve Taylor, Janet Crossland, Jeri Timm, Ron Gadeberg, Matt Stevie, Dale Dunckel, Dan Simpson, Randy Bird, Ron Gadeberg, Jerry Day, Wendy Foth, Rob Gillespie

Staff Via Phone: Mindy Morris

Other: Heidi Appel, General Counsel

Via Phone: Dick Schober – Piper | Sandler

Public:

Summary Agenda

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of October 12, 2020, Regular Meeting
 - b) Vouchers
 - c) Transfer of Accounts
 4. Old Business
 - a) Bonding Update
 - b) COVID-19 Update
 - c) Emergency Declaration Fire Damage Update
 - d) 2021 Proposed Budget – Meeting at 6:00 p.m.
 5. New Business
 - a) Catrin Bryan of McMillen Jacobs Associates, Annual Dam Safety Training
 - b) Resolution 1731 - NoaNet Bonding Resolution – first reading
 - c) Max J. Kuney Company – Change Order No. 14 Enloe Dam Phase 1 Services
 6. Administrative Reports
 - a) Steve Taylor – Manager's Report
 - b) Rob Gillespie – Treasurer's Report
 - c) Janet Crossland – August Financial Report
 7. Other Business
 8. Budget meeting at 6:00 p.m., presentations by Generation and Power Supply. The next regularly scheduled Commission meeting is November 9, 2020, at 3:00 p.m. a special budget workshop will be

held @ 6:00 p.m. with presentations by the Engineering and Operations departments

9. Commissioners Meeting Attended
10. Public Comment

III. Executive Session

IV. Adjournment

I. **Call to Order**

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

II. **Business Meeting**

1. **Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

2. **Review of Agenda**

No changes to the agenda.

3. **Approval of Consent Agenda**

a) **Minutes**

Regular meeting minutes from October 12, 2020, were submitted for approval.

b) **Vouchers**

Vouchers submitted for approval: 2051, 156102 through 156176 totaling \$571,920.92; 2052, 2053, 2054, 156177 through 156245 totaling \$2,243,308.46; 2055 through 2058, 156246 through 156253 totaling \$338,172.89.

c) **Transfer of Accounts**

Invoices to be charged off to uncollectible totaling \$4,162.11 submitted for approval.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve consent agenda items (a) through (c). The motion carried unanimously.

4. **Old Business**

a) **Bonding Information**

Dick Shober of Piper | Sandler, and Director of Accounting, Finance & Administration Janet Crossland talked about the Bond and the status of where the District is with bonding.

b) COVID-19 Update

General Manager Taylor reported the Governor has extended the reconnect/disconnect governance until December 31, 2020, but also stresses that this does not allow customers not to pay their utility bills.

Customer Service Supervisor Mindy Morris reported that the District currently has \$40,000 past due. The number of late fees that have not been able to be assessed totals \$125,000. Customer Service Representatives continue to work with customers to make arrangements with those having difficulties paying their bills as there is help available.

c) Emergency Declaration – Fire damage update

There has been no new contracting to report regarding the fire damage from the Cold Springs Fire. Crews continue to work on the transmission line.

d) 2021 Proposed Budget

The first of three evening budget workshops is tonight, October 26, at 6:00 p.m. with Generation and Power Supply presenting.

5. New Business

a) Catrin Presentation

The District's Dam Safety Engineer for Enloe Dam, Catrin Bryan of McMillen Jacobs, provided the Board of Commissioners with annual training on the responsibilities, liabilities, and public safety of dam ownership.

b) Resolution No. 1731 – 1st reading

Resolution No. 1731 authorizing the approval and execution of a Repayment Agreement to provide security for bonds to be issued by Northwest Open Access Network (NoaNet) was presented to the Board for first reading.

Commissioner Vejraska moved to approve the first reading of Resolution No. 1731, seconded by Commissioner Colyar. Motion to pass Resolution No. 1731, the first reading only passed unanimously.

c) Max J. Kuney Motion

A motion to have the General Manager execute change order No. 14 of the Max J. Kuney Company Design-Build Contract, in an amount not to exceed of \$227,445 for the Enloe Dam Phase 1 Services, to advance engineering designs to 90%, obtain remaining environmental permits, and submit a Phase 2 Proposal was presented to the Board.

Commissioner Colyar moved to approve the Max J. Kuney - Change Order No. 14. motion, seconded by Commissioner Vejraska. The motion passed unanimously.

6. Administrative Report

a) Steve Taylor, Manager's Report

General Manager Steve Taylor reported he was on personal leave. Still, he spoke with Dick Shober, the bonding agency, and Moody's and S&P rating agencies as the District continues working on bonding.

b) Rob Gillespie Treasurers Report

Treasurer Rob Gillespie presented an overview of cash transactions for September 2020. The District began the month with \$23,736,191.06 in cash and investments on hand; there were cash receipts of \$4,835,712.09 and \$15,343.60 in interest. Warrants paid totaled \$4,392,641.82, for an ending balance of cash and investments of \$24,194,604.93.

c) Janet Crossland, August Financial Report

Director of Accounting & Finance Janet Crossland provided a year-to-date budget overview and a customer statistical and financial report comparing the Equity Management Plan to actuals for the 12 months ending August 31, 2020. Additionally, broadband customer statistics were provided.

7. Other

No other business was discussed.

8. Next Board Meeting

The next scheduled Board meeting is Monday, November 9, 2020, at 3:00 p.m.; the second Budget workshop will begin at 6:00 p.m. that evening with Engineering & Operations 2021 budget presentations.

9. Commissioner Meetings Attended

Commissioner Colyar:

- Energy Northwest meeting on October 22

Commissioner Vejraska:

- Met with Representative Newhouse on October 26

Commissioner Asmussen:

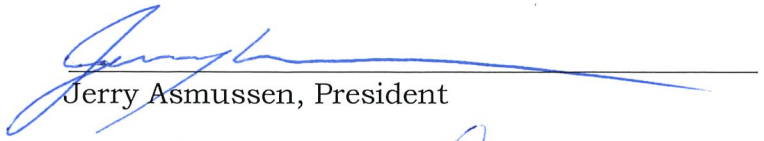
- Energy Northwest and Public Power Forum meeting on October 22

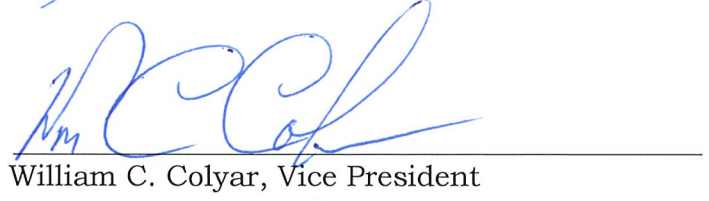
III. Executive Session

There was no executive session held.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:24 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST: 
Scott Vejraska, Secretary