



PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY

1331 Second Ave N. Okanogan, WA 98840

Regular Commission Meeting Minutes

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992

Join by Zoom Meeting Link: <https://zoom.us/j/92278228992> Meeting ID: 92278228992

October 21st, 2024

ATTENDEES:

Board Members: Scott Vejraska, Bill Colyar, Jerry Asmussen
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Wendy Foth, Mindy Morris,
Jerry Day, Jeri Timm, Allen Allie, JD Adams, Kim Johnson, Jessica
McCarthy, Rob Gillespie
Staff Via Phone: JJ Boettger, Dale Duncel
Other: Heidi Appel, General Counsel via Zoom
Public: No one from the public attended
Public Via Zoom: No one from the public was online

SUMMARY AGENDA

I. Call to Order

II. Business Meeting

1. Pledge of Allegiance
2. Roll Call
3. Review of Agenda
4. Public Comment
5. Approval of Consent Agenda
 - a) Minutes of October 7th, 2024
 - b) Special Meeting Minutes October 7th, 2024
 - c) Vouchers
 - d) Transfer of Accounts
6. Unfinished Business
 - a) 2024 Wildfire Mitigation Plan
7. New Business
 - a) Resolution No. 1827 – Approving 2025 Budget – 1st Read
8. Administrative Reports
 - a) Steve Taylor – Managers Report
 - b) Ron Gadeberg – Power Telecom Report
 - c) Janet Crossland – Financial Report
 - d) Rob Gillespie – Treasurers Report
9. Other Business
10. Commissioners Meetings Attended
11. The next Board of Commission meeting is scheduled for Monday, November 4th, 2024

III. Executive Session

IV. Adjournment

I. Call to Order

President Vejraska called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Roll Call

3. Review of Agenda

There were no changes to the agenda.

4. Public Comment

There was no public comment.

5. Approval of Consent Agenda

- a) Minutes of October 7th, 2024
- b) Minutes of special meeting on October 7th, 2024
- c) Vouchers:
 - 168457 through 168523, totaling \$526,262.02
 - 168524 through 168592, totaling \$310,945.97
 - 2799 through 2802; 168593 through 168595 totaling \$483,748.42
- d) Transfer of Accounts totaling \$6,040.64

Commissioner Colyar moved to approve the consent agenda items (a) through (d), seconded by Commissioner Asmussen; the consent agenda was approved unanimously.

6. Unfinished Business

- a) Review the 2024 Wildfire Mitigation Plan

The 2024 Wildfire Mitigation Plan was brought to the Board for final approval.

Commissioner Colyar motioned to approve the 2024 Wildfire Mitigation Plan, second and final. Commissioner Asmussen seconded the motion. The motion passed unanimously.

7. New Business

- a) Resolution No. 1827 – Approving the 2025 Budget – 1st Read

The 2025 Budget was brought to the Board for approval. After discussing various rates, it was decided to lower the proposed increase from 3.75% to 3%.

Commissioner Asmussen moved to approve Resolution No. 1827 with a change to the rate increase from a 3.75% increase to a 3% rate increase, seconded by Commissioner Colyar, first read-only. The motion passed unanimously.

8. Administrative Reports

a) Steve Taylor, Managers Report

General Manager Taylor reported he signed:

- LIHEAP (Low Income Home Energy Assistance Program)

Energy Services Coordinator Kim Johnson presented a 2024 update on projects completed for the year.

b) Ron Gadeberg, Power/Telcom Report

Director of Power Resources and Broadband Ron Gadeberg provided September 2024 wholesale power sales of negative \$95,607, under budget by \$231,783. August retail sales were \$4,523,993, under budget by \$105,151. Gadeberg also provided a Capacity Market Purchase Report.

Broadband sales for August were \$294,414.44.

Cambian Wireless subscribers	2,967
Wi-Fi Wireless subscribers	166
Fiber Connections	<u>813</u>
Total Connections: Fiber & Wireless	3,946

c) Janet Crossland – August Financial Report

Director of Accounting and Finance Janet Crossland provided the August financial report, which included a comparison of EMP to actuals and a monthly comparison of the change in net positions and KPIs.

d) Rob Gillespie – September Treasurer Report

Treasurer Rob Gillespie presented an overview of cash transactions in September 2024. The District began September with \$54,831,305.37 in cash and investments, cash receipts of \$5,382,497.36, and interest of \$167,703.16. Warrants paid \$4,278,477.17 for an ending cash balance and investments of \$56,103,028.72.

9. Other Business

No other business was discussed.

10. Commissioner Meetings Attended

Commissioner Asmussen: No meetings to report

Commissioner Colyar: No meetings to report

Commissioner Vejraska: No meetings to report

11. The next Board meeting is scheduled for Monday, November 4, 2024.

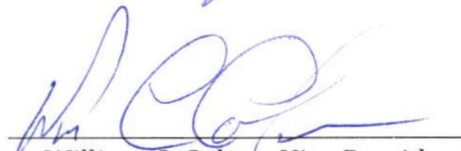
III. Executive Session

No executive session was held.

IV. Adjournment at 4:26 p.m.

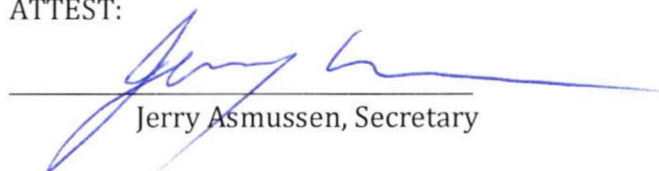


Scott Vejraska, President



William C. Colyar, Vice President

ATTEST:



Jerry Asmussen, Secretary