



PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY

1331 Second Ave N. Okanogan, WA

REGULAR COMMISSION MEETING MINUTES

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

October 9, 2023

ATTENDEES:

Board Members: Jerry Asmussen, Scott Vejraska, Bill Colyar
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Wendy Foth,
Jerry Day, Dan Simpson, Randy Bird, Kim Johnson, Ryan
Lafferty, Rob Gillespie
Staff Via Zoom/Phone: Dale Dunckel, JJ Boettger, Justin Dibble
Other: Heidi Appel, General Counsel
Public: No one from the public attended in person
Public Via Zoom: No one from the public attended via Zoom

SUMMARY AGENDA

- I.** Call to Order
- II.** Business Meeting
 1. Pledge of Allegiance
 2. Roll Call
 3. Review of Agenda
 4. Public Comment
 5. Approval of Consent Agenda
 - a) Minutes from September 25th, 2023, Regular Meeting
 - b) Minutes from September 25th Budget Workshop
 - c) Vouchers
 - d) Transfer of Accounts
 6. Unfinished Business
 - a) Resolution No. 1801 – GM Employment Agreement
 - b) Resolution No. 1807 – Establishing Pole Attachment Rates
 7. New Business
 8. Administrative Reports
 - a) Managers Report
 - b) Energy Services Update and Communications Awards
 9. Other Business
 10. Commissioners Meetings Attended
 11. There is a Budget Workshop this evening, and the next Board of Commission meeting is scheduled for Monday, October 23rd.
- III.** Executive Session
- IV.** Adjournment

I. Call to Order

Commission President Asmussen called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance:

Meeting attendees recited the Pledge of Allegiance.

- 2. Roll Call**
- 3. Review of Agenda**

No changes to the agenda were made.

- 4. Public Comment**

There was no public comment.

- 5. Approval of Consent Agenda**

- a) **Minutes from September 25th, 2023, Regular Meeting**
- b) **Minutes from September 25th Budget Workshop**
- c) **Vouchers**

Vouchers submitted for approval:

165218 through 165281, totaling \$1,440,735.29
2610; 165282 through 165351, totaling \$722,240.55
2611 Through 2614; 165352, 165353 totaling \$436,653.79

- d) Transfers of Accounts**

Transfer of accounts totaling \$7,008.75 were submitted to the Board for processing.

Commissioner Colyar moved to approve the consent agenda items a and d, seconded by Commissioner Vejraska; the consent agenda was approved unanimously.

- 6. Unfinished Business**

- a) Resolution No.1801 GM Employment Agreement**

The Board tabled Resolution 1801.

- b) Resolution No. 1807, Establishing Pole Attachment Rates**

Resolution No. 1807 was brought to the Board for a second reading to establish the Pole Attachment Rates.

There was a discussion about pole attachments.

Commissioner Colyar moved to approve Resolution No. 1807, seconded by Commissioner Vejraska. The resolution passed unanimously.

- 7. New Business**

There was no new business to discuss.

- 8. Administrative Reports**

- a) Managers Report**

General Manager Taylor reported he or his designee signed the following:

- BPA Transfer Charges and Loss Factors
- Community Action LIHEAP Assistance Program
- Dave Warren, Lobbying Consultant Agreement, not to exceed \$ 3,500 per month
- Energy Northwest – Jason Herbert Lobbying Consultant not to exceed \$ 1,500 per month

General Manager Taylor reported that staff met with FCS Group to discuss the preliminary forecast for 2024. FCS Group forecasted a 4.5% rate increase for 2024 through 2029. Staff have recommended 3.75 for 2024.

General Manager Taylor reported he will be taking personal leave the week of October 16th.

Director of Power Resources Ron Gadeberg informed the Board on updated allowance allocations (no cost allowances) from the Department of Ecology for Okanogan PUD. The new amounts are 123,337, 114,264, 114,541, and 18,585 for 2023, 2024, 2025 and 2026 respectively.

Gadeberg informed the Board that we put a 6,000 no-cost allowance on consignment to be sold at the next auction on December 6th, 2023. This sale is to offset Carbon charges that we expect to be assessed by PGE (via Douglas PUD) relating to the CCA (Climate Commitment Act). The total forecast dollars expected to be assessed is approximately \$350,000. The total dollars expected to be received from the auction depends on the auction price.

b) Energy Services Update & Communications Awards

Energy Services Coordinator Kim Johnson reported on BPA incentives and projects completed through the Energy Services program. Johnson also shared with the Board the awards awarded to Okanogan PUD for 2023 Excellence in Communications.

c) July Financial Report

Director of Accounting, Finance, and Administration Janet Crossland updated the Board on a few changes to the proposed 2024 budget.

Crossland provided the July 2023 budget overview and customer statistical and financial report comparing the Equity Management Plan to actuals for the 12 months ending July 2023.

d) September Treasurer Report

Treasurer Rob Gillespie presented an overview of cash transactions for September 2023. The District began the month of September with \$53,726,994.94 in cash and investments on hand, cash receipts of \$6,173,841.08, and \$68,325.14 in interest. Warrants paid \$4,530,008.38 for an ending cash balance and investments of \$55,439,152.78.

9. Other Business

No other business was discussed.

10. Commissioners Meetings Attended:

Commissioner Vejraska:

- No meetings attended

Commissioner Colyar:

- No meetings attended

Commissioner Asmussen:

- No meetings attended

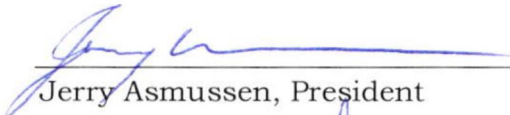
11. The next scheduled Board of Commissioners meeting is scheduled for Monday, October 23rd, 2023.

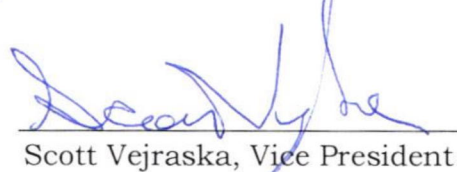
III. Executive Session

The regular meeting was recessed at 4:26 p.m. and reconvened into an executive session at 4:30 under RCW 42.30.110(1)(i) for discussion with legal counsel about legal risks of current or proposed action to last 20 minutes with no action anticipated.

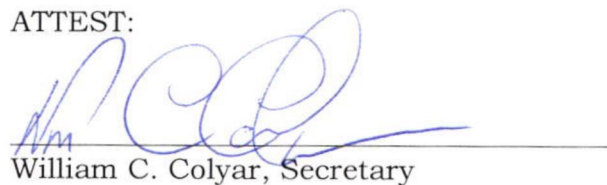
IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:50 p.m.


Jerry Asmussen, President


Scott Vejraska, Vice President

ATTEST:


William C. Colyar, Secretary