



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
October 7, 2019 - 3:00 PM**

- Present:**
- Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
 - Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Janet Crossland, Katie Pfitzer, Wendy Foth, Randy Bird, Sheila Corson, Allen Allie, Jeri Timm, Jerry Day, Megan Morrissey, Roy Schwilke
 - Other: Heidi Appel - General Counsel
Sergey Tarasov, FCS Group
- I. Call to Order
 - II. Business Meeting
 - 1. Pledge of Allegiance
 - 2. Review of Agenda
 - 3. Approval of Consent Agenda
 - a) Minutes of September 23, 2019, Regular Meeting
 - b) Vouchers
 - 4. Unfinished Business
 - a) Sergey Tarasov, FCS Group – Equity Management Plan Presentation
 - 5. New Business
 - a) Open Budget Hearing
 - b) WPUA Education Scholarship Nominations
 - 6. Manager’s Report
 - a) Steve Taylor - Administrative Report
 - b) Ron Gadeberg – Power/Telecom Report
Power Strategic Work Plan update
 - c) Don Coppock – August Financial Report
 - d) Janet Crossland – September Treasurers Report
 - e) Katie Pfitzer – HR Strategic Work Plan Update
 - 7. Other Business
 - 8. Public Comment
 - 9. Future Planning – Next Board meeting October 21, 2019
 - 10. Commissioners Meetings Attended
 - III. Executive Session
 - IV. Adjournment

Summary Agenda

I. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

No changes to the agenda.

3. Approval of Consent Agenda

a) Minutes

Meeting minutes from October 7, 2019, were submitted for approval.

b) Vouchers

Vouchers submitted for approval: 1850, 152382 through 152441 totaling \$207,377.40; 1851 through 1854, 152442 through 152453 totaling \$346,911.47; 1855, 152454 through 152567 totaling \$456,723.99.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve consent agenda items (a) through (b). The motion carried unanimously.

4. Unfinished Business

a) Sergey Tarasov, FCS Group – Equity Management Plan Presentation

Sergey Tarasov of the FCS Group presented to the Board the Equity Management Plan.

5. New Business

a) Open Budget Hearing

Directory of Accounting & Finance Don Coppock opened the 2020 Proposed Budget hearing and provided an overview of the 2020 proposed budget, which is available for review on the District website.

Special meetings are scheduled from 6:00 p.m. to 9:00 p.m. on October 21, November 4, and November 18 to conduct budget workshops. The evening workshop on October 21 will include a discussion on Operations and Maintenance trends, Broadband and Information Systems, and Human Resources. Budget hearings will also be held at 3:00 p.m. during the regular Commission meetings until the budget approval prior to December 31, 2019.

Having no public comment, the Budget hearing recessed until the October 21, 2019 Commission meeting.

b) WPUA Education Scholarship Nomination

The Okanogan PUD received two applicants for the WPUA Scholarship fund. Only one applicant can be chosen to forward on to WPUA. Staff formed a committee and made a recommendation to the Board.

Commissioner Vejraska motioned, seconded by Commissioner Colyar, to send the staff recommendation for the Scholarship fund to WPUA for consideration. The motion passed unanimously.

6. Manager's Report

a) Administrative Report

General Manager Steve Taylor reported he signed the following:

- Max J. Kuney Change Order No. 7 not to exceed \$431,317
- Bonneville Power Administrator #20190278 Land Use Agreement
- Moss Adams – Professional Service Agreement for 2019
- Community Action – Low Income Home Energy Weatherization Program
- Community Action – Low Income Home Energy Assistance Program

General Manager Taylor reported he attended the Energy Environmental Synopsis along with Ron Gadeberg and the PPC meeting in Portland. He also attended the Nespelem Valley Electric Co-Op annual meeting in Nespelem.

b) Power/Telecom Report

Director of Power Resources Ron Gadeberg reported the District had a net purchase of \$52,219, which put us \$45,383 over budget. Retail sales for September were \$3,672,740 which was \$266,664 under budget. Combined year to date, wholesale and retail sales are \$3,509,583 under budget.

For the Telecom report, Gadeberg reported the District currently has 1027 Cambium subscribers and 1579 WiFi subscribers, for a total of 2606 wireless subscribers on the network system. There are 464 fiber connections, for a combined total of 3070 connections. Telecom billings for October 1, 2019, totaled \$248,519.11.

c) Financial Report

Director of Accounting & Finance Don Coppock gave a financial report providing copies of the customer statistical comparison of the Equity Management Plan to actuals for the 12 months ending August 31, 2019.

d) Treasurers Report

Treasurer Janet Crossland presented an overview of cash transactions for September. September started with \$21,567,884 in cash and investments. The District received \$4,501,549 in cash and \$34,288 in interest. Warrants paid totaled \$4,519,469 ending September with \$21,584,252.

e) Human Resource – Strategic Work Plan Update

Human Resource manager Katie Pfitzer gave a quarterly Strategic Work Plan update for the Human Resource department.

7. Other Business

There were no items presented for discussion as other business.

8. Public Comment

There was no public comment.

9. Future Planning

The next scheduled Commission meeting is Monday, October 21, 2019, beginning at 3:00 p.m. and a Budget Workshop beginning at 6:00 p.m.

10. Commissioner Meetings Attended

Commissioner Colyar had no meetings to report.

Commissioner Asmussen Attended the state auditor's planning meeting on September 30.

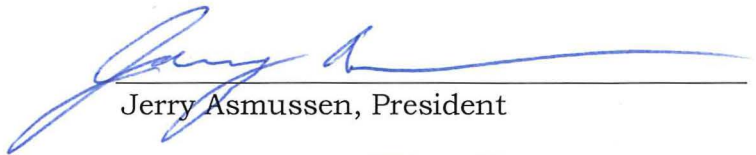
Commissioner Vejraska was on Open Line October 4 and participated in a conference call with staff regarding Enloe issues on October 1.

II. **Executive Session**

The regular meeting recessed at 4:55 p.m. and immediately reconvened into executive session at 5:00 p.m. to discuss with legal counsel representing the District, current litigation, and legal risks under RCW 42.30.110(1)(i). The executive session was expected to last 15 minutes, with no action anticipated. The executive session recessed at 5:07 p.m.

III. **Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 5:07 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:

Scott Vejraska, Secretary