



**PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY
REGULAR COMMISSION MEETING AGENDA**

September 28, 2020, 3:00 PM

Teleconference Availability Only:

Phone: 1-346-248-7799

Meeting ID: 922 7822 8992

Present: Board: Jerry Asmussen, Bill Colyar
Board Via Phone: Scott Vejraska
Staff: Steve Taylor, Janet Crossland, Matt Stevie, Dan Simpson,
Jerry Day, Wendy Foth
Staff Via Phone: Randy Bird
Other: Heidi Appel, General Counsel
Public Via Phone: None

Summary Agenda

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of September 14, 2020, Regular Meeting
 - b) Minutes of September 21, 2020, Special Meeting
 - c) Vouchers
 4. Old Business
 - a) COVID-19 Update
 - b) Fire Update
 5. New Business
 - a) Resolution No. 1729 – Telecom Surplus
 - b) Capital Project Funding
 6. Administrative Reports
 - a) Steve Taylor – Manager's Report
 - b) Matt Stevie – Report on Washington State Disaster Resiliency Work
 - c) Janet Crossland – July Financial Report
 7. Other Business
 8. The next regularly scheduled Commission meeting is October 12, 2020
 9. Commissioners Meeting Attended
 10. Public Comment
- III. Executive Session
- IV. Adjournment

I. Call to Order

Commissioner President Jerry Asmussen called the meeting to order at 3:04 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

No changes to the agenda.

3. Approval of Consent Agenda

a) Minutes

Regular meeting minutes from September 14, 2020, were submitted for approval.

b) Special Minutes

Meeting minutes from the special meeting held on September 21, 2020, were submitted for approval.

c) Vouchers

Vouchers submitted for approval: 2034, 155817 through 155869 totaling \$365,894.92; 2035 through 2039, 155870 through 155923 totaling \$1,766,032.17; 2040 through 2043, 155924 through 155933 totaling \$843,049.32.

Commissioner Colyar moved to approve consent agenda items a through c. The motion passed unanimously.

4. Old Business

a) COVID-19 Update

General Manager Taylor reported the District continues to work under COVID guidelines, addressing any concerns as soon as possible.

b) Fire Damage Update

General Manager Taylor asked Chief Engineer Dan Simpson and Operations Manager Randy Bird to update the Board on fire damage status and repairs.

5. New Business

a) Resolution No. 1729 – Telecom Surplus

Resolution No. 1729 was presented to the Board for surplus telecom equipment that is either obsolete or no longer needed.

Commissioner Colyar moved to approve Resolution No. 1729 as the first and final reading. Resolution No. 1729 passed unanimously.

b) Draft Resolution No. 1730 – Draft Bond Series 2020

A draft Resolution No. 1730 was presented to the Board for Bonding information. After discussion, the Board decided a special meeting should be scheduled for Monday, October 5, at 3:00 p.m. to discuss bonding and capital expenses in more detail.

c) Capital Project Funding

More discussion regarding capital project funding will be discussed at the special meeting scheduled for Monday, October 5.

6. Administrative Report

a) Steve Taylor, Manager's Report

General Manager Steve Taylor reported he signed:

- Michels Power Contract No. NC 2020.11
Replacement of approximately 19 structures of the Districts 115kV Transmission poles and framing on Brewster to Foster Creek due to fires. Not to exceed \$600,000
- Pennington Construction, LLC Contract No. NC 2020.12
Utility related excavation work related to the fires. Not to exceed \$100,000
- Lee's & Duke Excavating, LLC Contract No. NC 2020.13
Utility related excavation work related to the fires. Not to exceed \$100,000
- Broadband Grant Application
- Sent letter to Scott Simms @ PPC nominating Liz Green of Skamania PUD for the Executive Committee
- BPA Exhibit A for Net Requirements and Resources
- BPA Refund for Chicken Creek Meter Project costs totaling \$82,051.05
- Osmose, Pole Testing not to exceed \$250,000
- Pennington Construction – Change Order No. 1 additional excavation work related to the fires needing an additional \$67,283.53 for a revised contract of \$167,283.53
- Confluence Health – Bio Metric Screening

Autolinx agreed to pay the claim for \$16,000 in damages to utility property from two years ago after one last attempt to collect by our Customer Service department before sending it to collection.

Spoke with Tim Thompson via phone call to help expedite help with fire damage. Senator Cantwell and 14 others urged President Trump to approve funding.

b) Matt Stevie – Report on Washington State Disaster Resiliency Work

Environmental Coordinator Matt Stevie reported to the Board regarding his committee involvement with the Washington State Disaster Resiliency Work Group. The committee met for seven meetings to discuss disasters such as floods, wildfires, and earthquakes. They studied other states programs and discussed implementing a similar program in this state would be beneficial. The group voted in favor of continuing a disaster resiliency program and submitted recommendations to the Governor's office.

c) Janet Crossland – July Financial Report

Director of Accounting & Finance Janet Crossland provided a year-to-date budget overview and a customer statistical and financial report comparing the Equity Management Plan to actuals for the 12 months ending July 31, 2020. Additionally, broadband customer statistics were provided.

7. Other

8. Next Board Meeting October 12, 2020

9. Commissioner Meetings Attended

Commissioner Colyar attended:

- WPUDA Committee meeting on September 17 via telephone
- Special Board Meeting on Monday, September 21

Commissioner Vejraska attended:

- Special Board Meeting on Monday, September 21 via telephone
- Phone call with Senator Murray and Cantwell on Friday, September 25.

Commissioner Asmussen attended:

- WPUDA Roundtable September 16 via telephone
- WPUDA Committee meeting September 17 via telephone
- WPUDA Board of Directors meeting September 18 via telephone
- Special Board Meeting on Monday, September 21

10. Public Comment

There was no public comment.

III. Executive Session

There was no executive session held.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:22 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:


Scott Vejraska, Secretary