



## PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY

1331 Second Ave N. Okanogan, WA 98840

### Regular Commission Meeting Minutes

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992

Join by Zoom Meeting Link: <https://zoom.us/j/92278228992> Meeting ID: 92278228992

September 23rd, 2024

#### ATTENDEES:

Board Members: Scott Vejraska, Bill Colyar, Jerry Asmussen  
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Wendy Foth, Dan Simpson, Mindy Morris, Jerry Day, Jessica McCarthy, Jeri Timm, Roy Schwilke, Rob Gillespie  
Staff Via Phone: JJ Boettger, Dale Dunckel, Tanner Way  
Other: Heidi Appel, General Counsel  
Public: Wayne Stevie  
Public Via Zoom: One person called in

#### SUMMARY AGENDA

##### **I. Call to Order**

##### **II. Business Meeting**

1. Pledge of Allegiance
2. Roll Call
3. Review of Agenda
4. Public Comment
5. Approval of Consent Agenda
  - a) Minutes of September 9<sup>th</sup>, 2024
  - b) Vouchers
6. Unfinished Business

No unfinished business was discussed
7. New Business
  - a) Open 2025 Budget Hearing
  - b) Resource Plan Approval
8. Administrative Reports
  - a) Steve Taylor – Managers Report
  - b) Janet Crossland – July Financial Report
  - c) Rob Gillespie – Treasurer Report
  - d) Ron Gadeberg – Power/Telecom Report
9. Other Business
10. Commissioners Meetings Attended
11. The next Board of Commission meeting is scheduled for Monday, October 7th, 2024, followed by an evening Budget Workshop at 6:00 p.m.

##### **III. Executive Session**

##### **IV. Adjournment**

**I. Call to Order**

President Vejraska called the meeting to order at 3:00 p.m.

**II. Business Meeting**

**1. Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

**2. Roll Call**

**3. Review of Agenda**

**4. Public Comment**

There was no public comment.

**5. Approval of Consent Agenda**

- a) Minutes of September 9th, 2024
- b) Vouchers:
  - 2782 through 2785; 168208, 168209 totaling \$486,994.11
  - 168210 through 168266 totaling \$236,480.13
  - 2786 through 2789; 168267 through 168325 totaling \$1,514,472.08

Commissioner Colyar moved to approve the consent agenda items (a) and (b), seconded by Commissioner Asmussen; the consent agenda was approved unanimously.

**6. Unfinished Business**

No unfinished business was discussed.

**7. New Business**

- a) Open 2025 Budget Hearing

Commissioner Vejraska opened the 2025 budget hearing.

- b) Resource Plan Approval

The Washington State Utility Resource Plan for 2024 was presented for Board approval. The resource plan is a board-approved document created every two years and submitted to the Department of Commerce. It uses the previous year's data to forecast resources and load for five and ten years. The currently approved plan used 2023 data and asked for a forecast of load and resources for 2028 and 2033.

Commissioner Asmussen motioned to approve the Resource Plan for 2024, seconded by Commissioner Colyar. The motion passed unanimously.

## 8. Administrative Reports

### a) Steve Taylor, Managers Report

General Manager Taylor reported he signed:

- Public Works Board Broadband Program Construction Grant Contract
- Purchase and sales agreement of Whitestone property not to exceed \$32,500

Taylor reported:

- Attendance at the AEIGIS meeting in Ellensburg.
- All Employee Day is Thursday, September 26, and all offices will be closed
- Taylor reported that Liz Greene of Skamania nominated General Manager Taylor for the PPC 2025-2026 Executive Committee and asked for Board approval for him to be nominated. The Board unanimously agreed that Taylor's involvement would be beneficial. Commissioner Vejraska signed a letter on behalf of this nomination.
- Public Information Officer Jessica McCarthy reported on the PUD's involvement in the 2024 Okanogan County Fair.

### b) Janet Crossland – July Financial Report

Director of Accounting and Finance Janet Crossland provided the July financial report, which included a comparison of EMP to actuals and a monthly comparison of the change in net positions and KPIs.

### c) Rob Gillespie – Treasurer Report

Treasurer Rob Gillespie presented an overview of cash transactions in August 2024. The District began August with \$54,239,677.96 in cash and investments, cash receipts \$5,385,686.22, and interest of \$35,569.42. Warrants paid \$4,857,986.80 for an ending cash balance and investments of \$54,802,946.80.

### d) Ron Gadeberg – Power/Telecom Report

Director of Power Resources and Broadband Ron Gadeberg provided August 2024 wholesale power sales of \$693,676, which were under budget by \$556,626. July retail sales were \$5,081,670, which were above budget by \$277,437. Gadeberg also provided a Capacity Market Purchase Report.

Broadband sales for September were \$292,751.44

Cambian Wireless subscribers	2,993
Wi-Fi Wireless subscribers	162
Fiber Connections	<u>799</u>
Total Connections: Fiber & Wireless	3,954

9. **Other Business**

No other business was discussed.

10. **Commissioner Meetings Attended**

**Commissioner Asmussen:**

- September 18<sup>th</sup> – traveled to Wenatchee for WPUDA Association meetings. Toured the Hydro Plant and attended the Commissioners Education & Roundtable
- September 19<sup>th</sup> – attended Committee Meetings
- September 20<sup>th</sup> – attended Board of Directors meeting and traveled home

**Commissioner Colyar:** No meetings to report

**Commissioner Vejraska:**

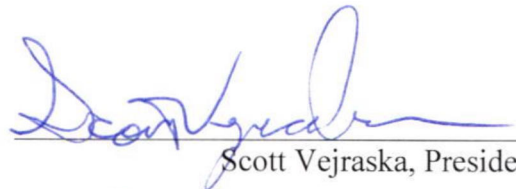
- September 17<sup>th</sup> – Traveled to Wenatchee for WPUDA meetings
- September 18<sup>th</sup> - Toured the Hydro Plant and attended the Commissioners Education & Roundtable
- September 19<sup>th</sup> – attended Committee Meetings and traveled home

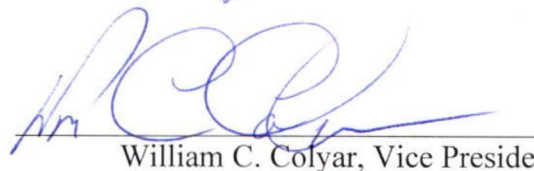
**11. The next Board meeting is scheduled for Monday, October 7th, followed by an evening budget workshop that begins at 6:00 pm.**

III. **Executive Session**

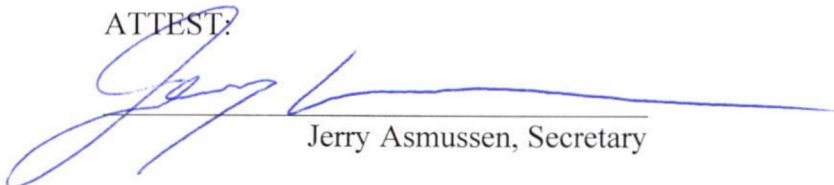
The regular Board meeting ended at 4:26, with an executive session beginning at 4:30 and lasting 15 minutes under RCW 42.0.110 (1)(i) for legal risks of a current or proposed action.

IV. **Adjournment at 4:45 p.m.**

  
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Scott Vejraska, President

  
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William C. Colyar, Vice President

ATTEST:

  
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Jerry Asmussen, Secretary