



PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY
1331 Second Ave N. Okanogan, WA
REGULAR COMMISSION MEETING MINUTES

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

September 11, 2023.

ATTENDEES:

Board Members:	Jerry Asmussen, Scott Vejraska, Bill Colyar
Staff:	Janet Crossland, Ron Gadeberg, Wendy Foth, Jerry Day, Dan Simpson, Randy Bird, Ryan Lafferty
Staff Via Zoom/Phone:	Dale Dunkel, Debbie Dibble, JJ Boettger, Katie Pfitzer Justin Dibble
Other Online:	Heidi Appel, General Counsel
Public:	No one from the public attended in person
Public Via Zoom:	No one from the public attended via Zoom

SUMMARY AGENDA

- I.** Call to Order
- II.** Business Meeting
 1. Pledge of Allegiance
 2. Roll Call
 3. Review of Agenda
 4. Public Comment
 5. Approval of Consent Agenda
 - a) Minutes of August 28th, 2023, Regular Meeting
 - b) Vouchers
 6. Unfinished Business
 - a) Resolution No. 1801 – GM Employment Agreement
 7. New Business
 - a) Resolution No. 1804 – IS Surplus
 8. Administrative Reports
 - a) Treasurers Report
 - b) June Financial Report
 - c) 2024 Budget Highlights
 9. Other Business
 10. Commissioners Meetings Attended
 11. The next Board of Commission meeting is scheduled for Monday, September 25th, 2023
- III.** Executive Session
- IV.** Adjournment

I. Call to Order

Commission President Asmussen called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance:

Meeting attendees recited the Pledge of Allegiance.

2. Roll Call

3. Review of Agenda

No changes to the agenda were made.

4. Public Comment

There was no public comment.

5. Approval of Consent Agenda

a) Minutes of August 28th, 2023, Regular Meeting

b) Vouchers

Vouchers submitted for approval:

2596, 164952 through 165012, totaling \$510,783.82

165013 through 165071, totaling \$360,946.93

2597 through 2600; 165072, 165073 totaling \$418,178.84

Commissioner Colyar moved to approve the consent agenda items a and b, seconded by Commissioner Vejraska; the consent agenda was approved unanimously.

6. Unfinished Business

a) Resolution No.1801 GM Employment Agreement

The Board tabled Resolution 1801 until they could talk to General Manager Taylor.

7. New Business

a) Resolution No. 1804 – IS Surplus

Resolution No. 1804 was brought to the Board to surplus IS equipment the District no longer uses.

Commissioner Colyer moved to approve Resolution No. 1804, seconded by Commissioner Vejraska. The resolution passed unanimously.

b) Resolution No. 1805 – Wholesale Internet Rate Schedule

Resolution No. 1805 was brought to the Board to change the wholesale rate schedule for internet.

Commissioner Vejraska moved to pass Resolution No. 1805, first read-only, seconded by Commissioner Colyar. The motion passed unanimously.

8. Administrative Reports

a) Rob Gillespie – Treasurer Report

Treasurer Rob Gillespie presented an overview of cash transactions for September 2023.

The District began the month of August with \$51,638,293.88 in cash and investments on hand, cash receipts of \$6,195,365.40, and \$57,692.95 in interest. Warrants paid \$5,758,888.22 for an ending cash balance and investments of \$52,132,464.01.

b) Janet Crossland, June Financial Report

Director of Accounting, Finance, and Administration Janet Crossland provided the June 2023 budget overview and customer statistical and financial report comparing the Equity Management Plan to actuals for the 12 months ending June 2023.

c) 2024 Budget Highlights

Director of Accounting, Finance, and Administration Janet Crossland provided an overview of the 2024 Budget Highlights to the Board.

9. Other Business

No other business was discussed.

10. Commissioners Meetings Attended:

Commissioner Vejraska:

- No meetings attended

Commissioner Colyar:

- No meetings attended

Commissioner Asmussen:

- 08.21.2023 Energy NW meeting about Jason's contract
- 08.23.2023 Energy Northwest Board Meetings
- 08.25.2023 Traveled home

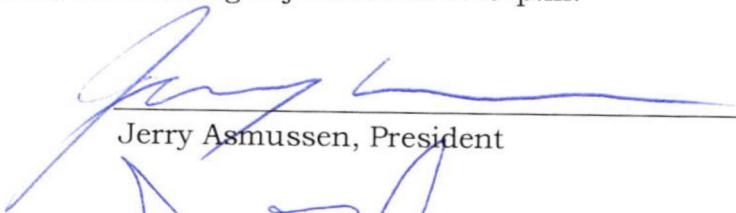
11. The next scheduled Board of Commissioners meeting is scheduled for Monday, September 25, 2023, followed by an evening Budget Workshop at 6:00 p.m.

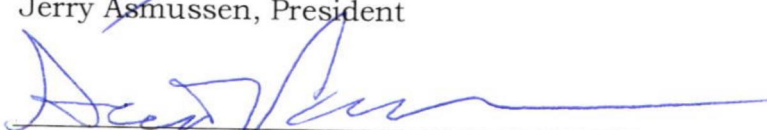
III. Executive Session

No executive session was held.


IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 3:49 p.m.


Jerry Asmussen, President


Scott Vejraska, Vice President

ATTEST:


William C. Colyar, Secretary