



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
September 9, 2019 - 3:00 PM**

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Kim Johnson, Katie Pfitzer, Sheila Corson, Matt Stevie, Randy Bird, Fred Burke, Janet Funston, Rob Gillespie, Janet Crossland, Wendy Foth, Eric McKinney
Other: Heidi Appel - General Counsel

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of August 26, 2019, Regular Meeting
 - b) Vouchers
 - c) Transfer of account
 4. Unfinished Business Resolution No. 1695 – Discontinuing Conservation Loans
 5. New Business
 6. Manager’s Report
 - a) Steve Taylor - Administrative Report
 - b) Don Coppock – Financial report and Strategic Work Plan Update
 - c) Janet Crossland – Treasurer’s report and Strategic Work Plan Update
 - d) Ron Gadeberg – Power Telecom Report
 7. Other Business
 8. Public Comment
 9. Future Planning – Next Board meeting September 23, 2019
 10. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

Summary Agenda

I. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

The agenda was approved as presented.

3. Approval of Consent Agenda

a) Minutes

The Minutes of the August 12, 2019 meeting submitted for approval.

b) Vouchers

Vouchers submitted for approval: 1835, 1836, 152097 through 152148 totaling \$339,209.60; 1837 through 1840, 152149 through 152159 totaling \$329,001.74; 152160 through 152213 totaling \$783,100.13.

c) Transfer of account

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve consent agenda items (a) through (c). The motion carried unanimously.

4. Employee Service Award – Eric McKinney 10 Year Service Award

Eric McKinney joined the PUD on September 9, 2009, as a lineman apprentice trainee on our Oroville crew. Eric graduated from Avista's pre-apprentice line school then worked for Avista in Spokane before joining us. He passed his journeyman lineman exam on October 12, 2011. He worked on the Oroville crew as a journeyman lineman until 2018, when he moved to our Okanogan crew.

5. Unfinished Business

a) Resolution No. 1695

Resolution No. 1695 - Board of Commissioners of Public Utility District No. 1 of Okanogan County move to end the Districts conservation loan program effective September 30, 2019; Loans in the process of being finalized and loans outstanding will be valid until their established maturity date.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve the second reading of Resolution No. 1695 ending the Conservation Loans program effective 09.30.2019.

6. New Business

There was no new business discussed.

7. Manager's Report

a) Steve Taylor – Administrative Report

General Manager Steve Taylor reported he signed the following:

- Dagnon Lease Assignment
- Kuney Change order #6 – not to exceed \$20,000 for activities required to progress with permitting.
- Davis Wright Tremaine LLP – Not to exceed \$25,000 for counsel related to project permitting.

General Manager Taylor also reported he would be traveling to Kalispell to attend the NWPPA Conference on September 10, 11, 12, & 13th.

b) Don Coppock – Financial Report

Director of Accounting & Finance Don Coppock – Financial Report provided copies of the customer statistical comparison of the Equity Management Plan to actuals for the 12 months ending July 31, 2019. Coppock also gave his Strategic Work Plan update.

c) Janet Crossland – Treasurer’s Report

Treasurer Janet Crossland presented an overview of cash transactions for August. August started with \$21,918,286 in cash and investments. The District received \$4,332,058 in cash and \$5,222 in interest. Warrants paid totaled \$4,687,683 ending August with \$21,567,884. Crossland, along with Janet Funston and Rob Gillespie gave a department update on their Strategic Work Plan.

d) Ron Gadeberg – Power/Telecom Report

Director of Power Resources Ron Gadeberg reported the District had a net purchase of \$37,914, which put us \$91,201 under budget. Retail sales for July were \$3,814,904, which was \$245,383 under budget. Combined year to date, wholesale and retail sales are \$3,288,302 under budget.

8. Other Business

There were no items presented for discussion as other business.

9. Public Comment

There was no public comment.

10. Future Planning

The next scheduled Commission meeting is Monday, September 23, 2019, beginning at 3:00 p.m.

11. Commissioner Meetings Attended

Commissioner Colyar had no meetings to report.

Commissioner Asmussen had no meetings to report.

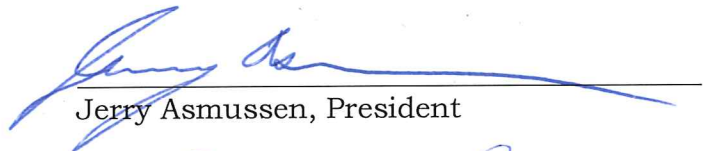
Commissioner Vejraska had no meetings to report.

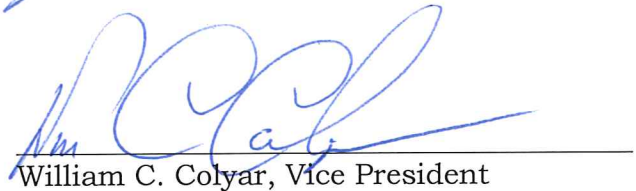
II. **Executive Session**

The regular meeting recessed at 3:47 p.m. and immediately reconvened into executive session at 3:50 p.m. to discuss with legal counsel representing the District, legal risks under RCW 42.30.110(1)(i). The executive session was expected to last 30 minutes, with no action anticipated. The executive session recessed at 4:25 p.m.

III. **Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 4:25 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST: 
Scott Vejraska, Secretary