



PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY
1331 Second Ave N. Okanogan, WA
REGULAR COMMISSION MEETING MINUTES

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

August 28th, 2023

ATTENDEES:

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|-----------------------|---|
| Board Members: | Jerry Asmussen, Scott Vejraska, Bill Colyar |
| Staff: | Janet Crossland, Ron Gadeberg, Wendy Foth, Jerry Day, Katie Pfitzer, Dan Simpson, Randy Bird, Roy Schwilke |
| Staff Via Zoom/Phone: | Dale Dunkel, Mindy Morris, Debbie Dibble, JJ Boettger |
| Other Online: | Heidi Appel, General Counsel |
| Public: | No one from the public attended in person |
| Public Via Zoom: | No one from the public attended via Zoom |

SUMMARY AGENDA

- I.** Call to Order
- II.** Business Meeting
 - 1.** Pledge of Allegiance
 - 2.** Roll Call
 - 3.** Review of Agenda
 - 4.** Public Comment
 - 5.** Approval of Consent Agenda
 - a) Minutes of August 14th, 2023, Regular Meeting
 - b) Vouchers
 - c) Transfers of Accounts
 - 6.** Unfinished Business
 - a) Resolution NO. 1799 – Suspension of COPA
 - 7.** New Business
 - a) Resolution No. 1801 – GM Employment Agreement
 - b) Resolution No. 1802 – Transformer & Equipment Surplus
 - c) Resolution No. 1803 – Vehicle and Equipment Surplus
 - 8.** Administrative Reports
 - a) Ron Gadeberg, Power/Broadband Report
 - 9.** Other Business
 - 10.** Commissioners Meetings Attended
 - 11.** The next Board of Commission meeting is scheduled for Monday, September 11, 2023
- III.** Executive Session
- IV.** Adjournment

I. Call to Order

Commission President Asmussen called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance:

Meeting attendees recited the Pledge of Allegiance.

2. Roll Call

3. Review of Agenda

No changes to the agenda were made.

4. Public Comment

There was no public comment.

5. Approval of Consent Agenda

a) Minutes of August 14th, 2023, Regular Meeting

b) Vouchers

Vouchers submitted for approval:

2584 through 2587; 164831, 164832 totaling \$668,279.66

2588, 1684833 through 164899 totaling \$355,055.63

2589 through 2591; 164900 through 164949 totaling \$2,335,496.80

2592 through 2595; 164950, 164951 totaling \$436,981.10

c) Transfers of Accounts

Transfer of accounts totaling \$3,953.02 was presented to the Board for processing.

Commissioner Colyar moved to approve the consent agenda items a through c, seconded by Commissioner Vejraska; the consent agenda was approved unanimously.

6. Unfinished Business

a) Resolution No.1799 Suspension of COPA

Resolution No. 1799 was presented to the Board for a second read. This resolution would suspend raising COPA until April 2024.

Commissioner Colyar moved to approve Resolution No. 1799, seconded by Commissioner Vejraska. The Resolution passed unanimously.

7. New Business

a) Resolution No. 1801 – GM Employment Agreement

Commissioner Vejraska asked to move item B to the end of the new business; President Asmussen agreed to move the resolution to the end of the new business items.

b) Resolution No. 1802 – Transformer & Equipment Surplus

Resolution No. 1802 was presented to the Board to surplus certain equipment that is either obsolete or no longer needed.

Commissioner Vejraska motioned to pass Resolution No. 1802 first and final read. Commissioner Colyar seconded the motion. The Resolution passed unanimously.

c) Resolution No. 1803 – Vehicle and Equipment Surplus

Resolution No. 1803 was presented to the Board to surplus certain equipment that is either obsolete or no longer needed.

Commissioner Vejraska motioned to pass Resolution No. 1803 first and final read. Commissioner Colyar seconded the motion. The Resolution passed unanimously.

b) Resolution No. 1801 – GM Employment Agreement

Resolution No. 1801 was presented to authorize an employment agreement of Steven N. Taylor as General Manager and to set compensation. Discussion ensued.

Commissioner Colyar motioned to pass the resolution for the first read only. Commissioner Asmussen seconded the motion. The motion passed two to one.

8. Administrative Reports

a) Ron Gadeberg – Power/Broadband Report

Director of Power Resources and Broadband Ron Gadeberg provided the July 2023 wholesale power sales of \$363,408, placing sales over budget by \$394,213 for the month. June retail sales were \$4,201,913, over budget by \$219,987.

Gadeberg reported that Telecom billed \$312,205.14 for August. The District has 3005 Cambium subscribers and 218 Wi-Fi subscribers, totaling 3223 wireless and 731 fiber customers. Total connections (fiber & wireless) 3954.

9. Other Business

a) Motion – Gold Creek License

General Counsel Appel advised the Board that staff was able to negotiate a license agreement with adjoining landowners Daniel and Andrea Milner at the Gold Creek property, that the license area was not currently needed for District operations, and that due to topography and inaccessibility of that portion of the District's property, there was a benefit to the District to have the area maintained for fire mitigation and weed control. Appel recommended the Board authorize the License.

Commissioner Colyer moved to authorize Director of Finance, Accounting, and Administration Janet Crossland to execute a license agreement with Daniel and Andrea Milner for a portion of the District's property at Gold Creek. The motion was seconded by Commissioner Vejraska and approved unanimously.

10. Commissioners Meetings Attended:

Commissioner Vejraska:

- No meetings attended

Commissioner Colyar:

- No meetings attended

Commissioner Asmussen:

- 08.21.2023 Energy NW meeting about Jason's contract
- 08.23.2023 Traveled Blaine, WA, for Energy Northwest meetings
- 08.24.2023 Energy Northwest Board Meetings
- 08.25.2023 Traveled home

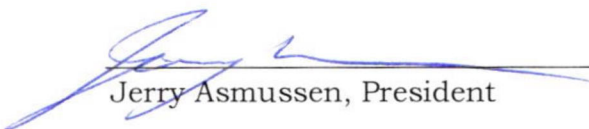
11. The next scheduled Board of Commissioners meeting is scheduled for Monday, September 11, 2023

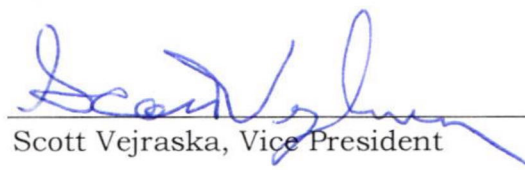
III. Executive Session

No executive session was held.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 3:49 p.m.



Jerry Asmussen, President

Scott Vejraska, Vice President

ATTEST:



William C. Colyar, Secretary