



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
August 26, 2019 - 3:00 PM**

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Don Coppock, Micah Somes, Randy Bird, Katie Pfitzer, Jerry Day, Fred Burke, Kim Johnson, Janet Crossland, Allen Allie
Other: Heidi Appel - General Counsel

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of August 12, 2019, Regular Meeting
 - b) Vouchers
 4. Unfinished Business
 5. New Business
 - a) Resolution No. 1695 – Discontinuing Conservation Loans
 6. Manager's Report
 - a) Steve Taylor - Administrative Report
 - b) Randy Bird – Operations Strategic Work Plan
 7. Other Business
 8. Public Comment
 9. Future Planning – Next Board meeting September 9, 2019
 10. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

Summary Agenda

I. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

The agenda was approved as presented.

3. Approval of Consent Agenda

a) Minutes

The Minutes of the August 12, 2019 meeting submitted for approval.

b) Vouchers

Vouchers submitted for approval: 1827, 151952 through 152030 totaling \$1,307,346.67; 1828 through 1831, 152031 through 152041 totaling \$345,424.69; 1832, 1833, 1834, 152042 through 152096 totaling \$1,738,004.69.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve consent agenda items (a) through (b). The motion carried unanimously.

4. Employee Service Award – Micah Somes - 15 Years

General Manager Steve Taylor presented Micah Somes his 15 Year Service Award. Micah Somes graduated from line construction school in April 2001 and worked for Avista while attending three years of the JATC apprentice school in Spokane. He joined the PUD on August 16, 2004, as a lineman apprentice in Okanogan. Somes passed his journeyman lineman exam on September 9, 2005. He worked on the crew as a journeyman lineman until July 2018, when he became the 300 crew foreman.

5. Unfinished Business

There was no unfinished business presented.

6. New Business

a) Resolution No. 1695

Resolution No. 1695 - Board of Commissioners of Public Utility District No. 1 of Okanogan County move to end the Districts conservation loan program effective September 30, 2019; Loans in the process of being finalized and loans outstanding will be valid until their established maturity date.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve the first reading of Resolution No. 1695 ending the Conservation Loans program effective 09.30.2019.

7. Manager's Report

a) Steve Taylor – Administrative Report

General Manager Steve Taylor reported he signed the following:

- Washington Public Utility Mutual Aid Plan & Agreement
- NCW Land Surveying, LLC – Surveying for the District, not to exceed \$153,500
- CWPU 2019 Interlocal Agreement

Taylor requested a motion authorizing consent to the assignment of the lease for the District property in Nighthawk between Don Dagnon and Raymond and Patricia Dagnon. Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve the motion authorization for assignment.

General Manager Taylor also requested a Motion to obtain authorization to execute change order No. 6 of the Max J. Kuney Company Design-Build Contract, in an amount not to exceed of \$20,000, to continue advancing permitting of the Enloe Dam right bank dewatering construction alternative. Commissioner Colyar motioned, seconded by Commissioner

Vejraska, to approve the motion authorizing Change Order No. 6 to the Max J. Kuney contract.

b) Randy Bird – Operations Strategic Plan Review

Operations Superintendent Randy Bird reported on the Strategic Work Plan for the Operations department.

8. Other Business

There were no items presented for discussion as other business.

9. Public Comment

There was no public comment.

10. Future Planning

The next scheduled Commission meeting is Monday, September 9, 2019, at 10:00 a.m. for a planning session and regular session beginning at 3:00 p.m.

11. Commissioner Meetings Attended

Commissioner Colyar had no meetings to report.

Commissioner Asmussen had no meetings to report.

Commissioner Vejraska reported on the 22nd of August he, General Manager Steve Taylor and Jeri Timm met with Representative Dan Newhouse and also attended the Vietnam Veterans Memorial at Legion Park with Representative Newhouse.

II. Executive Session

There was no executive session.


III. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 3:35 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:


Scott Vejraska, Secretary