



**PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY**  
**1331 Second Ave N. Okanogan, WA**  
**REGULAR COMMISSION MEETING**

**Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992**  
Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

August 23, 2021

**ATTENDEES:**

Board Members: Jerry Asmussen, Bill Colyar, Scott Vejraska  
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg,  
Rob Gillespie, Sheila Corson, Katie Pfitzer, Jerry Day,  
Dan Simpson, Reid Rubert  
Staff Via Zoom or Phone: Wendy Foth, Jeri Timm, Justin Dibble, Mindy Morris,  
Randy Bird, Dale Dunckel, Dana Kincaid, John  
MacDonald  
Other: Heidi Appel - General Counsel, Craig Nelson - NoaNet  
Public: Daniel Harn, David Harn  
Public Via Phone: Chris Fisher, Mike Warden, Misty Ruiz

**SUMMARY AGENDA**

- I.** Call to Order
- II.** Business Meeting
  1. Pledge of Allegiance
  2. Roll Call
  3. Review of Agenda
  4. Approval of Consent Agenda
    - a) Minutes of August 9, 2021, Regular Meeting
    - b) Minutes of August 9, 2021, Workshop
    - c) Minutes of August 16, 2021, Special Meeting
    - d) Vouchers
  5. Old Business
    - a) Covid – 19 Update
    - b) Emergency Declaration Fire Damage Update
  6. New Business
    - a) Craig Nelson – NoaNet CEO
    - b) Resolution No. 1739 – General Managers Compensation
  7. Administrative Reports
    - a) Managers Report
    - b) Treasurer Report
    - c) Financial Report
  8. Other Business
  9. Public Comment
  10. Commissioners Meetings Attended
  11. Next Board of Commission Meeting - Monday, September 13, 2021
- III.** Executive Session
- IV.** Adjournment

**I. Call to Order**

Commission President Jerry Asmussen called the regular meeting to order at 3:00 p.m.

**II. Business Meeting**

**1. Pledge of Allegiance:**

Meeting attendees recited the Pledge of Allegiance.

**2. Roll Call**

**3. Review of Agenda**

Move item b under new business to executive session after the regular meeting with anticipated action.

**4. Approval of Consent Agenda**

**a) Minutes**

Regular meeting minutes from August 9, 2021, were submitted for approval.

**b) Workshop Minutes**

Workshop minutes from August 9, 2021, were submitted for approval.

**c) Special Meeting Minutes**

Special meeting minutes from August 16, 2021, were submitted for approval.

**d) Vouchers**

Vouchers submitted for approval:

158740 through 158807 totaling \$631,902.06  
2204 through 2207; 158808 through 158810 totaling \$389,443.16  
2208 through 2211; 158811 through 158865 totaling \$2,799,046.03

Commissioner Colyar moved to approve consent agenda items (a) through (d) seconded by commissioner Vejraska. The consent agenda was approved unanimously.

**5. Old Business**

**a) Covid 19 Update**

Governor signed proclamation 21-14.1, requiring vaccinations for some professions and indoor masking with some exceptions.

## **b) Emergency Declaration Fire Damage Update**

Staff is waiting to hear back from the tribe to see when work can resume on the transmission line.

## **6. New Business**

### **a) Craig Nelson, CEO of NoaNet**

Craig Nelson, the newly appointed CEO of NoaNet, introduced himself to the Board and staff, gave a brief overview of current events regarding NoaNet, and welcomed the Board's questions.

## **7. Administrative Reports**

### **a) Manager's Report – Steve Taylor, General Manager**

General Manager Taylor was pleased to report that Environmental Coordinator Matt Stevie was appointed by the Governor's office as the new Public Works Board member representing PUDs.

Community Relations Coordinator Sheila Corson reported the PUD would be giving away lightbulbs to District customers through its Bonneville Power Administration funding for energy efficiency. Lightbulbs will be delivered to PUD customers via USPS for rural routes, and those customers with P.O. Boxes can pick them up during Public Power Week September 27<sup>th</sup>-30<sup>th</sup>.

Chief Engineer Dan Simpson reported on the recent trip to Roanoke, Virginia, for transformer testing that he and General Manager Taylor attended.

General Manager Taylor reported he signed the following:

- Mutual Aid Agreement with Nespelem Valley Electric Cooperative
- Memorandum of Understanding with NoaNet for Covered Partnership for submittal of NTIA (broadband) grant application and implementation
- Change Order No. 1 to Range Contracting - Contract NC 2021.22 in the amount not to exceed \$143,950.00 for additional road reconstruction for Brewster to Okanogan rebuild

### **b) Treasurers Report**

Treasurer Rob Gillespie presented an overview of cash transactions for July 2021. The District began the month with \$56,005,926.30 in cash and investments on hand, cash receipts of \$4,241,179.96, and \$5,585.62 in interest. Warrants paid totaled \$5,387,743.27 for an ending balance of cash and investments of \$54,864,948.61.

### **c) May Financial Report**

Director of Accounting & Finance Janet Crossland provided the May 2021 budget overview and a customer statistical and financial report comparing the Equity Management Plan to actuals for the 12 months ending May 31, 2021.

## **2022 Budget schedule was set as follows:**

- September 13, 2021 Provide proposed 2022 Budget to Commissioners  
Review Budget Schedule
- September 27, 2021 Open 2022 Budget Hearing  
Evening Workshop 6:00 – 9:00 p.m.
- October 11, 2021 Continue 2022 Budget Hearing  
Evening Workshop 9:00 – 9:00 p.m.
- October 25, 2021 Close the 2022 Budget Hearing  
Adopt the 2022 Budget

### **8. Other Business**

No other business was reported.

### **9. Public Comment**

Chris Fisher questioned the notice given for the special meeting held on the 16<sup>th</sup> of August and the meeting agenda topic. Notice was provided under RCW 42.30.080.

Misty Ruiz, City Clerk of Brewster, wanted the Board to know she appreciated having the Brewster office available to the public and would not like to see it closed.

### **10. Commissioners Meetings Attended:**

Commissioner Vejraska:

- 08.13.2021 Meeting with Dan Newhouse, GM Taylor, and Jeri Timm
- 08.16.2021 Special Meeting

Commissioner Colyar:

- 08.16.2021 Special Meeting

Commissioner Asmussen:

- 08.16.2021 Special Meeting

### **III. Executive session**

The regular meeting recessed at 4:21 p.m. and reconvened into executive session at 4:25 p.m. with counsel under RCW 42.30.110(1)(i) & (1)(g). The executive session was expected to last 20 minutes, with anticipated action. The executive session recessed at 4:48 p.m.


The regular meeting reconvened at 4:50. Commissioner Colyar moved to approve the first reading of Resolution No. 1739, setting General Manager Steven N. Taylor's annual salary. Commissioner Vejraska seconded. Motion passed unanimously.

**Public comment:**

Members of the public David Harn and Daniel Harn raised questions about the General Managers' salary and impact on rates.

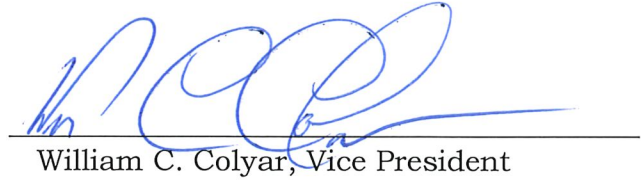
**IV. Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 5:04 p.m.



---

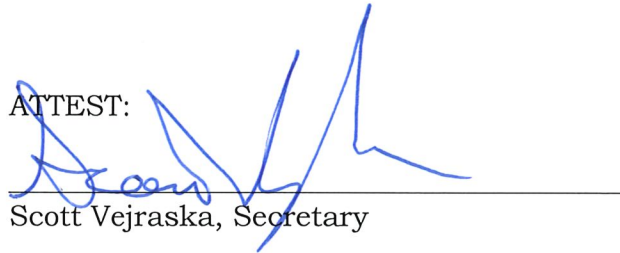
Jerry Asmussen, President



---

William C. Colyar, Vice President

ATTEST:



---

Scott Vejraska, Secretary