



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
August 12, 2019 - 3:00 PM**

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Janet Crossland, Roy
Schwilke, Randy Bird, Sheila Corson, Jerry Day, Jeri Timm,
Katie Pfitzer, Bill Ingram
Public:
Other: Heidi Appel - General Counsel

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of July 22nd, 2019, Regular Meeting
 - b) Vouchers
 - c) Transfer of Accounts
 4. Unfinished Business
 5. New Business
 - a) Resolution No. 1693 – Surplus Equipment (Transformers)
 - b) Resolution No. 1694 – CWPU Designee amendment
 - c) Presentation on Financial Policy
 6. Manager's Report
 - a) Steve Taylor - Administrative Report
 - b) Roy Schwilke – Purchasing/Facilities Strategic Work Plan Updated
 - c) Ron Gadeberg – Power/Telecom Report
 - d) Don Coppock – Financial Report
 - e) Janet Crossland – Treasurers Report
 7. Other Business
 8. Public Comment
 9. Future Planning – Next Board meeting August 26, 2019
 10. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

Summary Agenda

I. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

The agenda was approved as presented.

3. Approval of Consent Agenda

a) Minutes

The Minutes of the July 22, 2019 meeting submitted for approval.

b) Vouchers

Vouchers submitted for approval: 151727 through 151792 totaling \$274,055.48; 1821, 151793 through 151851 totaling \$454,045.80; 1822 through 1825 and 151852 through 151862 totaling \$341,185.31; 1826, 151863 through 151951 totaling \$210,750.41.

c) Transfer of Funds

Transfer of Accounts charged to uncollectable totaling \$2,482.15.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve consent agenda items (a) through (c). The motion carried unanimously.

4. Unfinished Business

There was no unfinished business presented.

5. New Business

a) Resolution No. 1693

General Manager Taylor presented Resolution No. 1693 for equipment surplus (transformers) for Board approval.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve Resolution No. 1693. The motion carried unanimously.

b) Resolution No. 1694

Resolution No. 1694 presented to the Board authorizing the General Manager or his designee to sign the Central Washington Public Utilities Joint Resolution Amendment of the Interlocal Agreement.

Commissioner Colyar moved, to approve Resolution No. 1694. Commissioner Vejraska abstained from voting. The motion carried with two votes for approval.

c) Presentation of Financial Policy

General Manager Steve Taylor gave an in-depth introduction to the Board regarding a new financial policy that staff has put together for consideration. The policy objective is to prescribe financial strategies for managing the finances of the District and developing business plans and rates for current and future years while being fiscally responsible to the District ratepayers.

6. Manager's Report

a) Steve Taylor – Administrative Report

General Manager Steve Taylor reported he signed the following:

- NRSC requirement for Ray Dagnon to install another pivot on leased land
- Osmose Utility Services – not to exceed \$260,000
- Power Engineers Inc. – Not to exceed \$48,000
- BPA Operating Agreement
- Piper Jaffray – Consultant FSA

b) Roy Schwilke – Purchasing/Facilities Supervisor

Purchasing/Facilities Supervisor Roy Schwilke reported on the Strategic Work Plan for purchasing and facilities.

c) Ron Gadeberg – Power/Telecom Report

Director of Power Resources/Broadband Ron Gadeberg reported July power sales in the amount of \$104,971, which is \$345,493 under budget. Retail sales for July were \$3,438,491, which were \$152,523 over budget. Combined year to date, wholesale and retail are \$2,951,719 under budget.

Gadeberg reported for Telecom the District has currently 2569 wireless subscribers which include 947 mountain top, 1622 wifi, plus 454 fiber for a total of 3,023 subscribers. The District billed for a total of \$244,197.

d) Don Coppock – Financial Report

Director of Accounting and Finance Don Coppock provided copies of the customer statistical comparison of the Equity Management Plan to actuals for the 12 months ending June 30, 2019.

The June accounts payable report was part of Coppock's review of expenditures.

e) Janet Crossland – Treasurers Report

Treasurer Janet Crossland presented an overview of cash transactions for July. July started with \$21,952,465 in cash and investments. The District received \$4,497,969 in cash and \$14,078 in interest. Warrants paid totaled \$4,546,226, ending July with \$21,918,286.

7. Other Business

There were no items presented for discussion as other business.

8. Public Comment

There was no public comment.

9. Future Planning

The next regularly scheduled Commission meeting is Monday, August 26, 2019, at 3:00 p.m.

10. Commissioner Meetings Attended

Commissioner Colyar reported he attended the showing of the Elwa Dam movie on August 8.

Commissioner Asmussen reported he attended Energy Northwest on July 24.

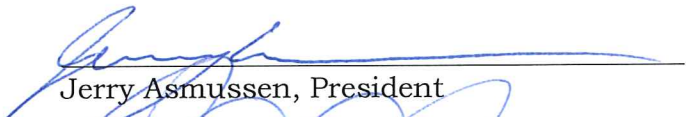
Commissioner Vejraska reported he attended the August 1st WRIA meeting and on August 6th he met with Representatives, Shelly Short, Joel Kretz, Jacquelin Maycumber, and one of the Stevens County Commissioners.


II. Executive Session

The regular meeting recessed at 5:05 p.m. and immediately reconvened into executive session at 5:10 p.m. to discuss with legal counsel representing the District, legal risks under RCW 42.30.110(1)(i). The executive session was expected to last 30 minutes, with no action anticipated. The executive session recessed at 5:32 p.m.

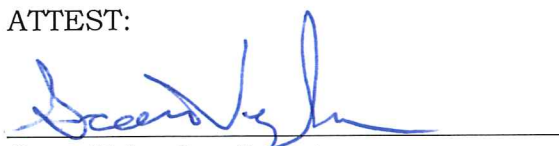
III. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 5:32. p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:


Scott Vejraska, Secretary