

**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
July 20, 2020 at 3:00 p.m.**

Teleconference Availability Only:

Phone: 1-346-248-7799

Meeting ID: 136 009 349

Present: Board: Scott Vejraska
Board Via Phone: Bill Colyar, Jerry Asmussen
Staff: Steve Taylor, Jerry Day, JJ Boettger, Wendy Foth
Staff Via Phone: Janet Crossland, Rob Gillespie, Mindy Morris, Randy Bird
Other Via Phone: Heidi Appel, General Counsel
Public Via Phone: Chris Fisher

SUMMARY AGENDA

- I. Call to Order
- II. Business Meeting
 - 1. Pledge of Allegiance
 - 2. Review of Agenda
 - 3. Approval of Consent Agenda
 - a) Minutes of July 6, 2020, Regular Meeting
 - b) Vouchers
 - c) Transfer of Accounts
 - 4. Old Business
 - a) COVID-19 Update
 - 5. New Business
 - a) Motion to assign PURMS Operational Committee Member
 - 6. Administrative Reports
 - a) Steve Taylor - Managers Report
 - b) Rob Gillespie – June Treasurers Report
 - 7. Other Business
 - 8. The next regularly scheduled Commission meeting is August 10, 2020
 - 9. Commissioners Meeting Attended
 - 10. Public Comment
- III. Executive Session
- IV. Adjournment

I. Call to Order

Commissioner President Jerry Asmussen called the meeting to order at 3:03 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

No changes to the agenda.

A moment of silence was held in memory of employee, Fred Burke.

3. Approval of Consent Agenda

a) Minutes

Regular meeting minutes from July 6, 2020, were submitted for approval.

b) Vouchers

Vouchers submitted for approval: 155191 through 155240 totaling \$204,024.09; 2000, 2001, 155241 through 155311 totaling \$2,861,310.38; 2002 through 2005, 155312 through 155321 totaling \$349,198.10

c) Transfer of Accounts

Transfer of accounts totaling \$22,218.45 presented to the Board for approval to start collection proceedings for nonpayment

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve consent agenda items (a) through (c)

4. Old Business

a) COVID-19 Update

Mindy Morris, Customer Service Supervisor, reported the District has 305 accounts that are in disconnect status totaling \$48,000, 3 accounts of which are telecom accounts totaling \$12,683 that she expects to be paid within the week, leaving approx. \$35,317 outstanding in electric accounts. The amount of late fees that the District has not been able to access totals \$63,000. The District received notice from Okanogan County Community Action Council additional funding aside from LIHEAP is available for those that are having difficulties paying their bill.

General Manager Taylor reported the Governor put a limit on public gatherings to no more than five.

5. New Business

a) Motion to assign PURMS Operational Committee Member

Fred Burke has been the Districts Operational Committee member for PURMS for many years. Due to the recent passing of Mr. Burke, District staff requests the Board to approve General Manager Steven N. Taylor and General Counsel Heidi Appel as co-committee members for the PURMS Operational Committee.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve the motion to assign PURMS Operational Committee Members Steven N. Taylor and Heidi Appel as co-committee members. The motion passed unanimously.

6. Administrative Report

a) Steve Taylor, Managers Report

Taylor asked Operations Manager Randy Bird to report on the new line truck.

Randy Bird answered Commissioner Vejraska's question from the last Board meeting regarding a down payment for this truck. There was no down payment made. A purchase order was issued in October of 2018.

In June, the District received photos of the new truck to review. The District will take delivery of the new truck at the end of August. The truck will be approximately \$378,258 plus tax, roughly \$410,000. We will be invoiced for the truck at that time.

General Manager Taylor reported he signed:

- Kuney notice to proceed for Enloe Dam Safety Geotechnical Investigation Change Order No. 13
- BPA – Transmission Operator (TOP) – amendment updating agreement.

General Manager Taylor also spoke about the BPA surcharge article that was in the newspaper. The public could think we are getting credited for this, which is not the case. BPA is not imposing additional fees to the District. This surcharge is not credited to the PUD. Commissioner Colyar wanted to make sure that the correct information is out there for the public to understand what this means.

b) Rob Gillespie, Treasurers Report

Treasurer Rob Gillespie presented an overview of cash transactions for June 2020. The District began the month with \$21,840,150.43 in cash and investments on hand; there were cash receipts of \$4,386,605.60 and \$74,935.98 in interest. Warrants paid totaled \$3,729,536.43, for an ending balance of cash and investments of \$22,572,155.58.

Gillespie discussed that the unrestricted funds should be 7.5 million to get in line with the financial procedures plan. Commissioner Asmussen asked what this would do to rates. General Manager Taylor and Director of Accounting, Finance & Administration Janet Crossland are working on this.

Director of Accounting, Finance & Administration Janet Crossland reported on the line of credit. The District goal is to have a solid Line of Credit in place with reasonable fees to start the new year.

Due to the 2% rate increase deferral, revised budget and future budgets have been affected and are being revisited.

7. Other

There was no other business.

8. Next Board Meeting

The next scheduled Board meeting will be Monday, August 10, 2020, via teleconference.

9. Commissioner Meetings Attended

Commissioner Vejraska attended:

- July 9 via zoom WRIA 49 meeting

Commissioner Colyar attended:

- July 16 via zoom WPUDA Telecom, Energy, Government Relations & Communications Committee
- July 17 attended District employee Fred Burke's memorial service

Commissioner Asmussen attended-

- July 15 via zoom - WPUDA Commissioners Education and Roundtable
- July 16 via zoom - WPUDA Telecom, Energy, Government Relations & Communications Committee
- July 17 via zoom - WPUDA Board of Directors meeting
- July 17 Attended District employee Fred Burke's memorial service

10. Public Comment

Chris Fisher, via phone call, stated he has funds secured for determining the sediment volume behind Enloe Dam as well as a conceptual dam removal plan.

III. Executive Session

No executive session was held.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 3:51 p.m.

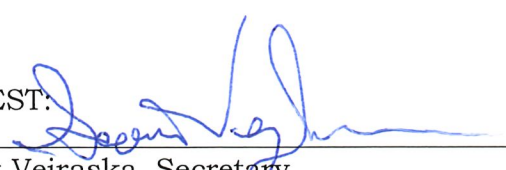


Jerry Asmussen, President



William C. Colyar, Vice President

ATTEST:



Scott Vejraska, Secretary