



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
July 9, 2018
2:30 PM**

Present: Board: Jerry Asmussen, Scott Vejraska
Staff: Don Coppock, Katie Pfitzer, Ron Gadeberg, Allen Allie, George Hendrickson, Gary Wood, Kris Sims, Reid Rubert, Wendy Foth
Other: Heidi Appel - General Counsel

Summary Agenda

- I. Call to Order
- II. Executive Session – 2:30 PM
- III. Business Meeting – 3:02 PM
 - 1. Pledge of Allegiance
 - 2. Review of Agenda
 - 3. Approval of Consent Agenda
 - a) Minutes of June 25, 2018 Regular Meeting
 - b) Vouchers
 - c) Transfer of Accounts
 - 4. Employee Service Awards
 - Gary Wood 10 Years
 - Kris Sims 10 Years
 - George Hendrickson 20 Years
 - 5. Unfinished Business
 - 6. New Business
 - 7. Manager’s Report
 - a) Administrative
 - b) Engineering
 - c) Financial
 - d) Power
 - e) Telecom
 - 8. Other Business
 - 9. Public Comment
 - 10. Future Planning
 - 11. Meetings
- IV. Executive Session
- V. Adjournment

I. Call to Order

Commission President Jerry Asmussen called the regular meeting to order at 2:30 p.m.

II. Executive Session

The regular meeting was recessed at 2:30 p.m. and immediately convened into executive session to discuss with legal counsel representing the District legal risks of current or proposed action, pursuant to RCW 42.30.110(1)(i). The executive session was expected to last 30 minutes, with no action anticipated.

The executive session recessed at 3:00 p.m.

III. Business Meeting

President Asmussen reconvened the regular meeting at 3:02 p.m.

1. Pledge of Allegiance:

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda:

The Agenda was approved as presented.

3. Approval of Consent Agenda:

a) Minutes

The Minutes of the June 25, 2018 regular meeting were submitted for approval.

b) Vouchers

The following Vouchers were submitted for approval: Numbers 1647 and 1648, 147439 through 147454, in the amount of \$327,673.36; and Numbers 1649, 147455 through 147503, in the amount of \$269,485.77; and 147504 through 147577 in the amount of \$418,226.32.

c) Transfers of Accounts

Account transfers totaling \$3,608.62 were submitted for transfer to uncollectible status. Commissioner Vejraska moved, seconded by Commissioner Asmussen, to approve the Consent Agenda - items a through c. The motion carried unanimously.

4. Employee Service Awards

Kris Sims and Gary Wood were recognized for 10 Years of Service with the District and George Hendrickson was recognized for 20 Years of Service.

Unfinished Business:

There was no unfinished business to report.

5. New Business:

There was no new business to report.

6. Manager’s Report:

a) Administrative

There was nothing to report under administrative.

b) Engineering

Construction Design Manager Allen Allie reported the postponement of the Winthrop Tap Double Circuit project until spring. BPA has contacted the Co-Op to let them know based on environmental review, they are not able to complete this in the proposed timeline. There is a scheduled outage on August 28 & 29 to do some work in that area. Allie also reported on the Transformer bids.

c) Financial

Director of Accounting, Finance and Administration, Don Coppock provided a budget overview and customer statistical and financial report comparison of the 2017 Equity Management Plan to actuals for the 12-month period ending May 31, 2018.

d) Power

Director of Power Resources and Broadband Services Ron Gadeberg reported wholesale power sales for the month of June 2018 in the amount of \$213,199, which placed monthly sales \$2,091 under budget and year-to-date sales \$930,260 over budget. Retail sales for May 2018 totaled \$3,180,243, placing monthly sales \$14,150 under budget and year-to-date sales \$1,926,012 under budget. Combined wholesale and retail year-to-date sales are \$995,752 under budget.

e) Telecom

Director of Power Resources and Broadband Services Ron Gadeberg reported the District has 2,271 total wireless customers, including 1,675 Wi-Fi, 51 left on old Motorola Canopy and 545 on Cambium. Fiber customers total 427. Telecom billings on July 1, 2018 totaled \$252,977.00.

7. Other Business:

There was no other business to report.

8. Public Comment:

There was no public comment.

9. Future Planning:

The next regularly scheduled Commission meeting is Monday, July 23, 2018 at 2:30 p.m., with the first item of business being a 30-minute executive session followed by the regular business meeting at 3:00 p.m.

10. Meetings:

Commissioner Vejraska had nothing to report.

Commissioner Asmussen had nothing to report.

IV. Executive Session:

An executive session was not held.

V. Adjournment:

There being no further business to discuss, the regular meeting was adjourned at 3:40 p.m.

Jerry Asmussen, President

ATTEST:

William C. Colyar, Vice President

Scott Vejraska, Secretary