

**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
July 6, 2020, at 3:00 p.m.**

Teleconference Availability Only:

Phone: 1-346-248-7799

Meeting ID: 136 009 349

Present: Board: Scott Vejraska
Board Via Phone: Bill Colyar, Jerry Asmussen
Staff: Steve Taylor, Jerry Day, JJ Boettger, Wendy Foth
Staff Via Phone: Janet Crossland, Rob Gillespie, Ron Gadeberg
Other: Heidi Appel, General Counsel
Public Via Phone:

SUMMARY AGENDA

- I. Call to Order
- II. Business Meeting
 - 1. Pledge of Allegiance
 - 2. Review of Agenda
 - Approval of Consent Agenda
 - a) Minutes of June 22, 2020, Regular Meeting
 - b) Vouchers
 - c) Transfer of Accounts
 - 3. Old Business
 - a) COVID-19 Update
 - 4. New Business
 - a) Resolution No. 1719 - Surplus Telecom
 - b) Resolution No. 1720 - Surplus Equipment
 - 5. Administrative Reports
 - a) Steve Taylor - Managers Report
 - b) Rob Gillespie - May Treasurers Report
 - c) Janet Crossland - May Financial Report
 - d) Ron Gadeberg - Power/Telecom Report
 - 6. Other Business
 - 7. The next regularly scheduled Commission meeting is July 20, 2020
 - 8. Commissioners Meeting Attended
 - 9. Public Comment
- III. Executive Session
- IV. Adjournment

I. Call to Order

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

No changes to the agenda.

3. Approval of Consent Agenda

a) Minutes

Regular meeting minutes from June 22, 2020, were submitted for approval.

b) Vouchers

Vouchers submitted for approval: 1991 through 1994, 155092 through 155146 totaling \$2,113,719.46; 1995, 155147 through 155180 totaling \$104,951.10; 1996 through 1999, 155181 through 155190 totaling \$354,159.47.

c) Transfer of Accounts

Transfer of accounts totaling \$22,205.02 presented to the Board for approval to start collection proceedings for nonpayment. Invoice #48791 totaling \$16,884.03 removed from the invoices for further discussion at the next meeting. Total transfer of accounts to be written off for uncollectable, \$5,320.99.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve consent agenda items (a) through (c) with the exception of Invoice #48791 in item (c). The motion carried unanimously.

4. Old Business

a) COVID-19 Update

General Manager Taylor reported the Governor's office issued an amendment proclamation 20.23.6, which revised the guidance document related to utility customer assistance programs. The proclamation prohibits disconnects, refusing to re-connect and waived late fees until August 1.

The District continues to comply with all measures to keep our customers and employees safe while conducting business.

Okanogan County PUD COVID-19 Customer Support Program information was presented to the Board for approval to post the information to our website.

Commissioner Colyar moved to approve the COVID-19 Customer Support Program recommended by staff and directed that a copy of the program to be posted on the District's website, motion seconded by Commissioner Vejraska. The motion passed unanimously.

5. New Business

a) Resolution No. 1719 – Surplus Telecom

Resolution No. 1719 presented to the Board for a surplus of telecom equipment that is either obsolete or no longer needed. Authorization requested for sale or disposal of the equipment listed in Resolution No. 1719 Exhibit A.

Commissioner Vejraska motioned to approve Resolution No. 1719 seconded by Commissioner Colyar. First and final reading. The motion passed unanimously.

b) Resolution No. 1720 – Surplus Equipment

Resolution No. 1720 presented to the Board for a surplus of District equipment that is either obsolete or no longer needed. Authorization requested for sale or disposal of the equipment listed in Resolution No. 1720 Exhibit A.

Commissioner Vejraska motioned to approve Resolution No. 1720 seconded by Commissioner Colyar. First and final reading. The motion passed unanimously.

6. Administrative Report

a) Steve Taylor, Managers Report

General Manager Taylor reported:

- The General Transfer Agreement from BPA was \$305,509
- Chicken Creek Substation purchase should finalize this week

b) Rob Gillespie, Treasurers Report

Treasurer Rob Gillespie presented an overview of cash transactions for May 2020. The District began the month with \$22,107,125.20 in cash and investments on hand; there were cash receipts of \$4,456,761.32 and \$20,579.36 in interest. Warrants paid totaled \$4,744,315.45, for an ending balance of cash and investments of \$21,840,150.43.

c) Janet Crossland, May Financial Report

Director of Accounting & Finance Janet Crossland gave a financial report providing copies of the customer statistical comparison of the Equity Management Plan to actuals for the 12 months ending May 31, 2020. Additionally, broadband customer statistics were provided. Crossland also has prepared a Vendor list that will be included in the next Board packet for the Commissioners.

d) Ron Gadeberg, Power/Telecom Report

Director of Power Resources and Broadband Services Ron Gadeberg reported wholesale power sales for June, totaling \$26,016, which placed sales under budget by \$43,557 for the month. May retail sales were \$3,236,242, which was over budget by \$84,392.

Telecom billed \$274843.07 as of July 1. Currently, the District has 1943 Cambium and 930 Wi-Fi subscribers, totaling 2873 wireless subscribers and 513 Fiber customers for a total of 3386 subscribers.

7. Other

There was no other business.

8. Next Board Meeting

The next scheduled Board meeting will be Monday, July 20, 2020, via teleconference.

9. Commissioner Meetings Attended

Commissioner Vejraska was on Openline on June 26.

Commissioner Colyar had no meetings to report.

Commissioner Asmussen had no meetings to report.

10. Public Comment

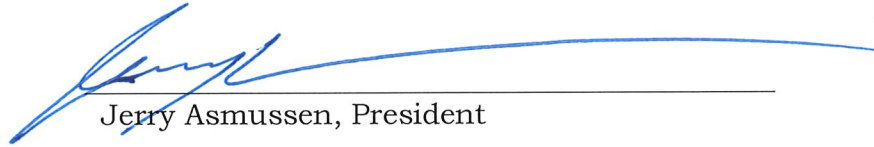
There was no public comment.

III. Executive Session

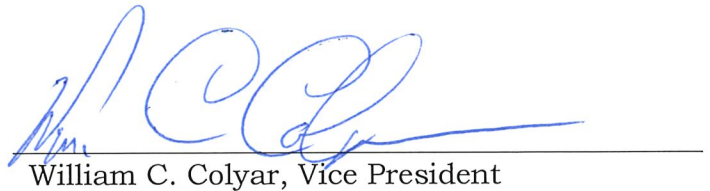
No executive session was held.

IV. Meeting Adjournment


There being no further business to discuss, the meeting adjourned at 3:50 p.m.



Jerry Asmussen, President



William C. Colyar, Vice President

ATTEST: 

Scott Vejraska, Secretary