

**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
June 22, 2020 - 3:00 p.m.**

Teleconference Availability Only:

Phone: 1-346-248-7799

Meeting ID: 136 009 349

Present: Board: Scott Vejraska
Board Via Phone: Jerry Asmussen, Bill Colyar
Staff: Steve Taylor, Jerry Day, JJ Boettger, Wendy Foth,
Staff Via Phone: Janet Crossland, Mindy Morris
Other: Heidi Appel, General Counsel
Public Via Phone:

SUMMARY AGENDA

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 - Approval of Consent Agenda
 - a) Minutes of June 8th, 2020, Regular Meeting
 - b) Vouchers
 3. Old Business
 - a) COVID-19 Update
 - b) Motion for Chicken Creek Purchase
 - c) NVEC Service Agreement
 4. New Business
 - a) Moss Adams – 2019 Exit Audit Report
 5. Administrative Reports
 - a) Steve Taylor - Managers Report
 6. Other Business
 7. The next regularly scheduled Commission meeting is July 6th, 2020
 8. Commissioners Meeting Attended
 9. Public Comment
- III. Executive Session
- IV. Adjournment

I. Call to Order

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

No changes to the agenda.

3. Approval of Consent Agenda

a) Minutes

Regular meeting minutes from June 8th, 2020, were submitted for approval.

b) Vouchers

Vouchers submitted for approval: 154951 through 155017 totaling \$133,034.65; 1986, 155018 through 155080 totaling \$380,912.46; 1987 through 1990 and 155081 through 155091 totaling \$338,801.01.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve consent agenda items (a) through (b). The motion carried unanimously.

4. Old Business

a) COVID-19 Update

General Manager Taylor reported the District opened its doors to the public on Thursday, June 18th, and will again on the 25th. Beginning Monday, June 29th, the District will re-open to the public from 7:30 a.m. to 5:30 p.m. Mondays through Thursdays (with July 2nd closed for the holiday.)

Customer Service Supervisor Mindy Morris gave a brief recap of late pays with 302 billings late, representing 155 customers for a total of \$44,000. Once again, Morris said the Customer Service Representatives have been working hard to connect with customers to make arrangements for payments during this time.

b) Chicken Creek Substation Purchase

A motion to authorize General Manager Steven Taylor or Director of Finance Accounting and Administration, Janet Crossland, to take all actions and execute all documents as necessary to effectuate the purchase of the Chicken Creek Substation and property was presented to the Board.

Commissioner Colyar motioned to authorize General Manager Steven Taylor or Director of Finance Accounting and Administration Janet Crossland, to take all actions and execute all documents as necessary to effectuate the purchase of the Chicken Creek Substation and property. Commissioner Vejraska seconded it. The motion passed unanimously.

c) Nespelem Valley Electric (NVEC) Service Agreement

A motion to authorize General Manager Taylor to execute the Service Area Agreement between Public Utility District No. 1 of Okanogan County and Nespelem Valley Electric Cooperative, Inc., was presented to the Board.

Commissioner Colyar motioned to execute the Service Area Agreement between Public Utility District No. 1 of Okanogan County and Nespelem Valley Electric Cooperative, Inc. Commissioner Vejraska seconded. The motion passed unanimously.

5. New Business

a) Moss Adams - Audit Results

Olga Darlington of Moss Adams LLP presented the results of the audit conducted on the District's financial statements for the year ending December 31st, 2019. This audit was conducted virtually due to COVID-19. Moss Adams issued an unmodified opinion on the District's 2019 financial statements. Darlington thanked the District for the full support of staff in gathering the information needed to complete this audit virtually.

6. Administrative Report

a) Steve Taylor, Managers Report

General Manager Taylor reported he signed the following:

- Real Estate Purchase and Sales Agreement for the Chicken Creek Sub Station

General Manager Taylor congratulated Commissioner Colyar for being elected to the Energy Northwest PRB. The Participants Review Board (PRB) represents the 92 utilities that participate in the Columbia Generating Station. This nine-member board reviews all Columbia purchases greater than \$500,000, nuclear construction and Columbia annual budgets, fuel management plans, and plans for refinancing.

General Manager Taylor also reported he attended via Zoom meetings the following:

- NWPPA Media Relations 101
- WPUDA Roundtable
- NWPPA Bylaws Committee Meeting
- BPA – Integrated Program Review Meeting

7. Other

There was no other business.

8. Next Board Meeting

The next scheduled Board meeting will be Monday, July 6th, 2020, via teleconference.

9. Commissioner Meetings Attended

Commissioner Vejraska June 11th WRIA 49

Commissioner Colyar no meetings attended

Commissioner Asmussen June 12th WPUDA Special Meeting & June 17th WPUDA Commissioners Roundtable meeting

10. Public Comment

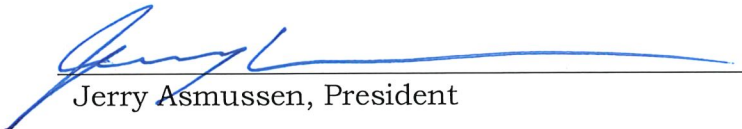
There was no public comment.


III. Executive Session

The regular meeting recessed at 4:01 p.m. and immediately reconvened into the executive session at 4:05 p.m. to discuss with counsel, current litigation, and legal risk under RCW 42.30.110(1)(i). The executive session was expected to last 15 minutes, with no action anticipated. Executive session recessed at 4:30 p.m.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:30 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:


Scott Vejraska, Secretary