



**Minutes of the Regular Commission Meeting of  
Public Utility District No. 1 of Okanogan County  
Okanogan PUD Auditorium  
1331 2<sup>nd</sup> Avenue North, Okanogan, WA  
June 10, 2019 - 3:00 PM**

**Present:** Board: Jerry Asmussen, Bill Colyar, Scott Vejraska  
Staff: Steve Taylor, Ron Gadeberg, Don Coppock, Janet Crossland, Jeri Timm, Mindy Morris, Megan Morrissey, Randy Bird, Allen Allie, Matt Stevie, Rob Gillespie, Janet Funston, Kendal Ingraham, Jerry Day, Sheila Corson, Katie Pfitzer, Rachel Nelson, John MacDonald, Bill Ingram  
Public:  
Other: Heidi Appel - General Counsel

**Summary Agenda**

- I. Call to Order
- II. Business Meeting
  1. Pledge of Allegiance
  2. Review of Agenda
  3. Approval of Consent Agenda
    - a) Minutes of May 28, 2019, Regular Meeting
    - b) Vouchers
  4. Unfinished Business
    - a) Resolution No. 1687 – Support of the Federal Columbia River System and the Four Lower Snake River Dams – Second Reading
  5. Moss Adams Exit Report
  6. New Business
  7. Manager's Report
    - a) Steve Taylor - Administrative Report
    - b) Ron Gadeberg – Power/Telecom Report
    - c) Don Coppock – April Financial Report
    - d) Janet Crossland – Treasurers Report /Strategic Work Plan Update
    - e) Jeri Timm – Strategic Work Plan Update
    - f) Mindy Morris & Kendal Ingraham – Leadership Training review
  8. Other Business
  9. Public Comment
  10. Future Planning
  11. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

I. **Call to Order**

Commissioner President Jerry Asmussen called the regular meeting to order at 3:00 p.m.

II. **Business Meeting**

1. **Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

2. **Review of Agenda**

The agenda was approved as presented.

3. **Approval of Consent Agenda**

a) **Minutes**

The Minutes of the May 28, 2019 meeting submitted for approval.

b) **Vouchers**

Vouchers submitted for approval: 1789, 1790, 1791, 151116 through 151167 totaling \$991,021.06; 1792, 151168 through 151232 totaling \$522,029.42; 1793 through 1796, 151233 through 151243 totaling \$340,573.12.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve the Consent Agenda items a through b. The motion carried unanimously.

4. **Unfinished Business**

a) **Resolution No. 1687 – Support of the Federal Columbia River System and the Four Lower Snake River Dams – Second Reading**

Discussion regarding Resolution No. 1687 – Support of the Federal Columbia River System and the Four Lower Snake River Dams.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve Resolution No. 1687. The motion carried unanimously.

5. **Moss Adams Exit Report**

Olga Darlington, Partner of Moss Adams, LLP, presented via phone conference the District's financial statements audit for the year ending December 31, 2018, and 2017. Moss Adams issued an unqualified opinion, which is considered a clean audit.

## **6. New Business**

There were no items presented for discussion as new business.

## **7. Manager's Report**

### **a) Steve Taylor – Administrative**

General Manager Steve Taylor asked the following to give reports:

- Operations Manager Randy Bird reported on Commissioner Colyar's question as to why all District servicemen are not allowed to take vehicles home for faster response to fires during fire season. Bird said it would be a significant expense to pay a lineman in each of our four areas to be on call 24-7 to respond to fires. Bird indicated that vehicles are available and located close enough for those that are available from our call out list to respond to an emergency promptly.  
In some cases, the servicemen do take vehicles home for quicker response. It is handled case by case. We also station a service truck in the Twisp sub for quicker response.
- Construction Design Manager Allen Allie was asked to report on the transmission lines at the Twisp airport. Allie said that they have asked the FAA to look at everything but have no response yet. The District is looking into marker balls in this area, but there needs to be an analysis of the lines. All safety matters are being addressed.
- General Manager Taylor reported he along with Commissioner Asmussen and Ron Gadeberg attended the CAISO meeting that was put on by Public Power Council.
- Ron Gadeberg – Director of Power Resources, reported that Bonneville Power is going with CAISO to be the Regional Coordinator for WECC for the entire region.

### **b) Ron Gadeberg – Power Telecom Report**

Director of Power Resources Ron Gadeberg reported May wholesale power sales in the amount of \$283,222, which is \$78,448 over budget. Retail sales for April were \$2,842,707 which were \$308,669 under budget. Combined year to date, wholesale and retail sales are \$2,725,140 under budget.

Gadeberg reported for Telecom the District has currently 2441 wireless subscribers, 810 mountain top and 1631 WiFi. There are presently 448 fiber customers.

**c) Don Coppock – April Financial Report**

Director of Accounting and Finance Don Coppock provided copies of the customer statistical comparison of the Equity Management Plan to actuals for the 12-month periods ending April 30, 2019.

The April accounts payable report was provided as part of Coppock's review of expenditures.

**d) Janet Crossland – Treasurers Report**

Treasurer Janet Crossland presented an overview of cash transactions for April and May. The Highlight in April was \$47,000 received in interest and lowlight was another large decrease in funds due to the \$725,000 check to Shell Energy. May started with \$22,505,267 in cash and investments received \$4,488,421 in cash and \$20,305 in interest were received. Warrants paid totaled \$4,128,712, ending May with \$22,885,282.

Treasurer Janet Crossland also reported on her departments Strategic Work Plan along with Janet Funston, Financial Analyst and Rob Gillespie, Accountant/Deputy Treasurer.

**e) Jeri Timm – Director of Regulatory and Environmental Affairs - Strategic Work Plan Update**

Director of Regulatory and Environmental Affairs Jeri Timm gave a detailed report on her areas strategic work plan.

**f) Mindy Morris & Kendal Ingraham – Training Report**

Customer Service Supervisor Mindy Morris and Network Analyst Kendal Ingraham reported on the recent Leadership training that was provided to supervisors and select employees about human resource basics and building a more productive workplace. Both Morris and Ingraham thanked the District for providing training and stressed how important it is for all employees. The training was well received by all that attended.

**Public Comment**

No public comment.

**8. Other Business**

There were no items presented for discussion as other business.

## **9. Future Planning**

The next regularly scheduled Commission meeting is Monday, June 24, 2019, at 3:00 p.m.

## **10. Commissioner Meetings Attended**

Commissioner Colyar reported he attended the Wells Project special meeting at Wells Dam on June 10, 2019.

Commissioner Asmussen reported he traveled to Portland for the CAL-ISO and PPC meeting with General Manager Taylor and Ron Gadeberg on June 4<sup>th</sup>-6<sup>th</sup> and also attended the special meeting at Wells Dam on June 10.

Commissioner Vejraska attended the Wells Dam Project special meeting on June 10<sup>th</sup>.

## **III. Executive Session**

The regular meeting recessed at 5:10 p.m. and immediately reconvened into executive session at 5:15 p.m. to discuss with legal counsel representing the District, legal risks under RCW 42.30.110(1)(i). The executive session was expected to last one hour, with action anticipated. The executive session recessed at 5:55.

The regular board meeting reconvened at 6:00.

### **• Ophir Property Purchase**

General Manager Taylor requested a motion to the board regarding purchasing the property where the District currently has the pole yard at Ophir.

Commissioner Colyar moved to authorize General Manager Taylor to make an offer to purchase the Ophir pole yard property for \$105,000, subject to terms and conditions reviewed and approved by District Counsel, and to take actions and execute all documents as necessary to effectuate said purchase. Commissioner Vejraska seconded. Motion passed unanimously.

### **• Market Purchases with Douglas**

General Manager Taylor asked the Board to authorize management and staff to pursue an investigation of market purchases with Douglas PUD. Commissioner Vejraska moved seconded by Commissioner Colyar. Motion passed unanimously.

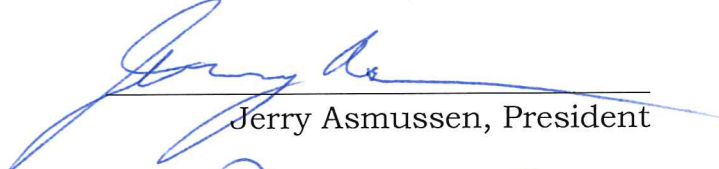
- **Clarification of Boards decision not to pursue re-electrification of Enloe Dam**

Jeri Timm, Director of Regulatory/ Environmental Affairs, presented a motion to the Board regarding the Board's prior motion to not move forward with energization of Enloe Dam. In response to recent discussions with agencies and the passage of the American Water Infrastructure Act (AWIA) of 2018, staff requested direction to obtain clarification of the District's intentions concerning the start of construction of the hydroelectric project as licensed by FERC.


Commissioner Colyar moved to clarify for the record that the District is not pursuing re-electrification of Enloe Dam and directed staff not to seek an extension to the FERC License "Start of Construction" deadline, which is currently set to expire on July 9, 2019. Commissioner Vejraska seconded. Motion passed unanimously.

IV. **Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at p.m.6:08 p.m.

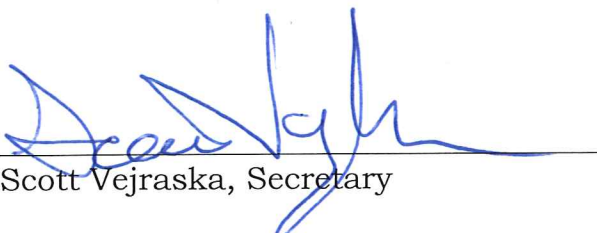


Jerry Asmussen, President



William C. Colyar, Vice President

ATTEST:



Scott Vejraska, Secretary