

**Minutes of the Regular Commission Meeting of  
Public Utility District No. 1 of Okanogan County  
Okanogan PUD Auditorium  
1331 2<sup>nd</sup> Avenue North, Okanogan, WA  
May 11, 2020 - 3:00 PM**

**Teleconference Availability Only:**

Phone: 1-346-248-7799

Meeting ID: 136 009 349

Present: Board: Scott Vejraska  
Board Via Phone: Jerry Asmussen, Bill Colyar  
Staff: Steve Taylor, Jerry Day, JJ Boettger, Wendy Foth, Jeri Timm  
Staff Via Phone: Ron Gadeberg, Janet Crossland  
Other: Heidi Appel, General Counsel  
Public Via Phone: No one from the public attended or spoke

**SUMMARY AGENDA**

- I. Call to Order
- II. Business Meeting
  1. Pledge of Allegiance
  2. Review of Agenda
    - Approval of Consent Agenda
      - a) Minutes of April 27, 2020, Regular Meeting
      - b) Minutes of April 30, Special Meeting
      - c) Vouchers
    3. Old Business
      - a) COVID-19
    4. New Business
    5. Administrative Reports
      - a) Steve Taylor - Managers Report
        - Enloe Dam Documentary Request
        - Motion for Douglas PUD – Amendment #8
      - b) Ron Gadeberg – Power/Telecom Report
        - WiFi Hot Spot Update
      - c) Janet Crossland, February Financial Report
    6. Other Business
    7. Future Board meeting
      - a) The next regularly scheduled Commission meeting is May 26, 2020, at 3:00 p.m.
    8. Commissioners Meetings Attended
    9. Public Comment
  - III. Executive Session
  - IV. Adjournment

**I. Call to Order**

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

## **II. Business Meeting**

### **1. Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

### **2. Review of Agenda**

No changes to the agenda.

### **3. Approval of Consent Agenda**

#### **a) Minutes**

Regular meeting minutes from April 27, 2020, were submitted for approval.

#### **b) Special Meeting Minutes**

Special Meeting minutes from April 30, 2020, were submitted for approval.

#### **c) Vouchers**

Vouchers submitted for approval: 1963, 154612 through 154642 totaling \$545,815.21; 1964, 154643 through 154684 totaling \$365,012.85; 1965 through 1968 and 154685 through 154694 totaling \$352,209.41.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve consent agenda items (a) through (c). The motion carried unanimously.

### **4. Old Business**

#### **a) COVID-19 Update**

General Manager Taylor reported that staff continues to work with and receive guidance from other utilities, trade organizations, and government agencies and offices to develop plans for the District to maintain a safe environment for employees, customers, and vendors as the COVID-19 situation evolves.

### **5. New Business**

There was no new business to report.

### **6. Administrative Report**

#### **a) Steve Taylor, Managers Report**

General Manager Taylor reported on the following:

- The District was asked to appear in a documentary by Rick Gillespie regarding Enloe Dam. Staff recommends that the Board respectfully declines the invitation.

Commissioner Vejraska motioned to respectfully decline the invitation from Mr. Gillespie to appear in the documentary regarding Enloe Dam. Commissioner Colyar seconded. The motion approved unanimously.

- General Manager requested authorization to execute Addendum No. 8 to the Operating Services Agreement dated September 23, 1996, between District and PUD No. 1 of Douglas County.

Commissioner Colyar moved to authorize General Manager Steven Taylor to execute Addendum No. 8 to the Operating and Services Agreement dated September 23, 1996, between the District and PUD No. 1 of Douglas County. Commissioner Vejraska seconded. The motion passed unanimously.

General Manager Taylor also reported he signed the following:

- Coleman Butte Watts Lease Agreement
- Jackass Butte Townsend Lease Agreement
- Kune Change order No. 13 – the Board approved this at the 03.09.2020 board meeting. This was for a not to exceed of \$370,698 to complete the geotechnical site investigation work and extend the contract through October 31, 2020, for the Enloe Dam Safety Phase 1 services. Staff delayed entering into this Change Order due to the COVID-19 restrictions. The Change Order requires the contractor to obtain a Notice to Proceed from the District prior to work commencing on site.

**b) Ron Gadeberg**

Director of Power Resources and Broadband Services Ron Gadeberg reported wholesale power sales for April totaling \$199,236, which placed sales under budget by \$66,424 for the month. March retail sales were \$3,534,948, which was under budget by \$229,081. Gadeberg reported telecom billed \$264,688.03 as of May 1. Currently, the District has 1680 Cambium subscribers, 1022 WiFi subscribers totaling 2702 wireless customers, and 494 Fiber customers for a total of 3196 connected customers.

The hotspot WiFi program is being installed today. Twelve sites up and running and the crews are working on Oroville site tomorrow.

**c) Janet Crossland**

Director of Accounting & Finance Janet Crossland gave a financial report providing copies of the customer statistical comparison of the Equity Management Plan to actuals for the 12 months ending February 29, 2020. Additionally, broadband customer statistics were provided. Crossland asked the Board what they would like to see on future financial reports.

**7. Other**

There was no other business.

**8. Next Board Meeting**

The next scheduled Board meeting will be Tuesday, May 26, 2020, at 3:00 p.m. via teleconference. Tuesday meeting due to the Memorial day holiday.

**9. Commissioner Meetings Attended**

Commissioner Vejraska attended the special meeting on April 30 via teleconference.

Commissioner Colyar attended the special meeting on April 30 via teleconference.

Commissioner Asmussen attended the special meeting on April 30 via teleconference.

**10. Public Comment**

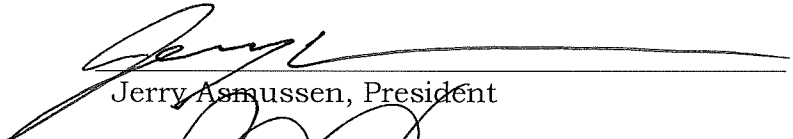
No public comment was provided.

**III. Executive Session**

No executive session was held.

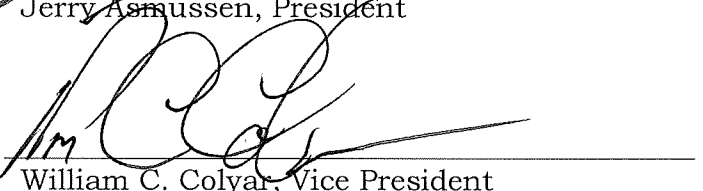
**IV. Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 3:51 p.m.



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Jerry Asmussen, President



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William C. Colyar, Vice President

ATTEST:

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Scott Vejraska, Secretary