

**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
April 27, 2020 - 3:00 PM**

Teleconference Availability Only:

Phone: 1-346-248-7799
Meeting ID: 136 009 349

Present: Board Via Phone: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Jerry Day, JJ Boettger, Wendy Foth
Staff Via Phone: Ron Gadeberg, Jeri Timm, Janet Crossland, Mindy Morris
Other: Heidi Appel, General Counsel via phone
Public Via Phone: Chris Fisher, Rick Gillespie

SUMMARY AGENDA

- I. Call to Order
- II. Business Meeting
 - 1. Pledge of Allegiance
 - 2. Review of Agenda
 - Approval of Consent Agenda
 - a) Minutes of April 13, 2020, Regular Meeting
 - b) Vouchers
 - c) Transfer of Accounts
 - d) Uncollectible Damages
 - 3. Old Business
 - a) COVID-19
 - 4. New Business
 - 5. Administrative Reports
 - a) Steve Taylor - Managers Report
 - b) Janet Crossland, January Financial Report
 - c) Ron Gadeberg – Hotspot Update
 - 6. Public Comment
Other Business
 - 7. Future Board meeting
 - a) The next regularly scheduled Commission meeting is May 11, 2020, at 3:00 p.m.
 - 8. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

I. Call to Order

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

No changes to the agenda.

3. Approval of Consent Agenda

a) **Minutes**

Regular meeting minutes from April 14, 2020, were submitted for approval.

b) **Vouchers**

Vouchers submitted for approval: 1955, 154464 through 154559 totaling \$549,406.43; 1956, 1957, 1958, 154560 through 154601 totaling \$2,013,416.01; 1959 through 1962 and 154602 through 154611 totaling \$331,056.21.

c) **Transfer of Accounts**

There were transfers of accounts totaling \$4,028.03 submitted for approval.

d) **Uncollectable Damages**

There were uncollectable damages, totaling \$1400.90 submitted for approval.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve consent agenda items (a) through (d). The motion carried unanimously.

4. Old Business

a) **COVID-19 Update**

- General Manager Taylor reported he attended the Facebook live with the Okanogan Emergency Management. There were over 300 viewers.
- As of today, 390 customers delinquent or past due for accounts totaling \$73,000 outstanding. A total of \$5,000 in late fee charges waived.
- Planning on moving forward with the current schedule through May 4, at which time the District will begin working four, ten-hour days closing on Fridays for two more weeks. At which time, we will look into opening possibly to the public on Thursdays.

5. New Business

There was no new business to report.

6. Administrative Report

a) Steve Taylor, Managers Report

General Manager Taylor reported he attended via teleconference an NWPPA webinar with representatives in Washington D.C. discussing COVID-19 issues with utilities.

There was an outage in Tonasket sub. Lost a recloser, but crews were able to get power back quickly.

Randy Bird wanted Commissioners to know the line truck that was placed on order in 2018 is still being built, and a visual inspection will be done via teleconference.

Taylor reported he signed:

- Max J. Kuney – No cost change order No. 12 - This was a no-cost change order that amended Section 10.3 and a portion of Section 10.2.4 of the DBIA Contract No. 535 to modify the dispute resolution language. This moves the previously authorized contract budget amendment for the geotechnical site investigation work to now be Change Order No. 13. Change Order No. 13 is still not anticipated to be entered into until the COVID-19 related restrictions are lifted.
- IntelliTect for software development services and technical assistance to support the Districts Utility Web Portal, not to exceed \$25,000
- Russell Post contract shall include on-call consulting services for dangerous waste and hazardous waste regulations, not to exceed \$1,300.00

b) Janet Crossland, Financial Report

Director of Accounting & Finance Janet Crossland gave a financial report providing copies of the customer statistical comparison of the Equity Management Plan to actuals for the 12 months ending January 31, 2020. Additionally, broadband customer statistics were provided. Crossland also reported that the last FEMA payment was received.

c) Ron Gadeberg, Hotspot Update

Director of Power Resources and Broadband Services Ron Gadeberg reported the District was asked by the Washington Department of Education to set up WiFi Hotspots (drive-up WiFi). These hotspots would be to assist students/parents that don't have WiFi at home to be able to drive up to a hotspot, download and upload needed documents for their education during these difficult times. There will be 15 hotspots throughout the county. The PUD is working closely with School Districts to get these sites up and running.

7. Other

There was no other business.

8. Public Comment

Rick Gillespie had comments regarding solar. Steve will give Rick a call regarding this.

Chris Fisher had comments about funding for dam removal.

9. Next Board Meeting

The next scheduled Board meeting will be Monday, May 11, 2020, at 3:00 p.m. via teleconference.

10. Commissioner Meetings Attended

Commissioner Vejraska had no meetings to report

Commissioner Colyar attended via teleconference WPUA meetings on April 15, 16, 17

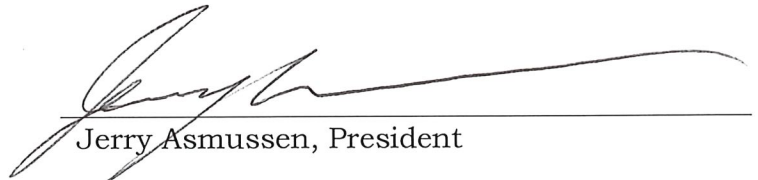
Commissioner Asmussen also attended via teleconference WPUA April 15, 16 & 17
Wednesday, April 22 attended Energy Northwest meeting

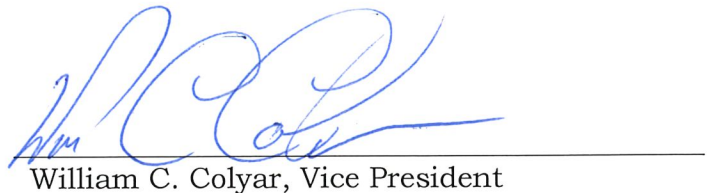
III. Executive Session

The regular meeting recessed at 3:52 p.m. and immediately reconvened into Executive session at 3:45 p.m. to discuss current litigation and legal risk under RCW 42.30.110(1)(i). The executive session was expected to last 30 minutes, with no action anticipated. Executive session recessed at 4:30 p.m.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:30 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:


Scott Vejraska, Secretary