



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
April 22, 2019 - 3:00 PM**

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Fred
Burke, Jerry Day, Jeri Timm, Matt Stevie, Randy Bird,
Bruce Rawley, Megan Morrissey, Katie Pfitzer, Sheila
Corson
Public: Dee Camp
Other: Heidi Appel - General Counsel

Summary Agenda

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of April 8, 2019, Regular Meeting
 - b) Vouchers
 4. Unfinished Business
 5. New Business
 6. Manager's Report
 - a) Steve Taylor – Administrative
 - b) Janet Crossland – Treasurers Report
 - c) Don Coppock – Financial Report
 - d) Ron Gadeberg – Strategic Work Plan – Power
 - e) Sheila Corson – Strategic Work Plan
 - f) Jerry Day – Strategic Work Plan & Leadership Training
 - g) Megan Morrissey – Leadership Training
 7. Other Business
 8. Public Comment
 9. Future Planning
 10. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

I. Call to Order

Commissioner President Jerry Asmussen called the regular meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

The agenda was approved as presented.

3. Approval of Consent Agenda

a) **Minutes**

The Minutes of the April 8, 2019 meeting submitted for approval.

b) **Vouchers**

Vouchers submitted for approval: Numbers 150593 through 150666 totaling \$548,132.95; 1763, 1764, 1765, 150667 through 150679 totaling \$328,331.47, 1766, 1767, 1768, 1769, 150680 through 150747 in the amount of \$3,303,306.22.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve the Consent Agenda – items a through b. The motion carried unanimously.

4. Unfinished Business

No unfinished business to report

5. New Business

a) **Resolution No. 1683 – Governance Policy – 1st Reading**

Resolution No. 1683 – Resolution of the Commission of Public Utility District No. 1 of Okanogan County Adopting the “Governance of the Okanogan PUD Commission” was presented for first reading.

Commissioner Vejraska motioned to approve first reading, Commissioner Colyar seconded. The motion carried unanimously. The second reading will be May 13, 2019.

b) **Resolution No. 1684 – 2019 Wage & Salary Grade Program**

Resolution No. 1684 – A resolution of the Board of Commission of Public Utility District No. 1 of Okanogan County Adopting the District’s Employee Compensation Policy and Amending the District’s Wage and Salary Grade Program submitted for first reading.

Commissioner Vejraska motioned to approve first reading, Commissioner Colyar seconded. The motion carried unanimously. The second reading will be May 13, 2019.

6. Manager's Report

a) Steve Taylor – Administrative

General Manager Taylor reported on the following:

- Completion of the updated Employee Handbook
- Twisp-Winthrop re-route update
- Signed Michaels Power contract for the Twisp Winthrop re-route not to exceed \$383,014.79.
- Signed 24-7 Property Maintenance contract for landscape maintenance not to exceed \$8,700
- Signed Level 3 Communications dark fiber lease.
- Signed a three-year contract with Transformer Technologies not to exceed \$30,000 for disposal services.

Director of Regulatory and Environmental Affairs, Jeri Timm presented motion for Max J. Kuney Change Order No. 4 – in an amount not to exceed \$250,000, an increase from \$200,000, for the Enloe Dam Safety Inspection Planning Task 1; and to authorize a budget amendment, in an additional amount not to exceed \$50,000, to be moved from the Generation Department 10, Capital-Contractual Services 581 to Misc. Contractual Services 080.

Commissioner Colyar motioned, seconded by Commissioner Vejraska to approve the motion. Motion passed unanimously.

General Manager, Steve Taylor also reported he attended the NoaNet and E&O conference April 10th and the APPA conference in Phoenix April 15, 16 & 17th.

b) Janet Crossland

Treasurer Janet Crossland gave a treasurer's report of cash and investment transactions for March. The District began the month with \$23,714,944 in cash and investments on hand. There were cash receipts of \$5,182,072 with \$4,967 in interest earnings. Warrants paid totaled \$5,987,036 for an ending balance of cash and investments amounting to \$22,914,948.

c) Don Coppock – February Financials

Director of Accounting, Finance, and Administration, Don Coppock provided a budget overview and customer statistical and financial report for February 2019. Detailed information is available on the District's website.

d) Ron Gadeberg – Power Strategic Plan Updated

Director of Power Resources, Ron Gadeberg gave an update on his Strategic Plan and the projects that he is working on in the Power Resource Department.

e) Sheila Corson – Strategic Plan Update

Community Relations Coordinator Sheila Corson gave an update on her Strategic Plan for projects related to Community Relations.

f) Jerry Day – Strategic Plan updated & Leadership Training

Information Systems Supervisor Jerry Day reported on the IS departments Strategic Work Plan and also that he attended the NWPPA Leadership training.

g) Megan Morrissey – Leadership Training

Accountant Megan Morrissey also reported on the Leadership Training provided by the District and NWPPA and the benefits of the training.

7. Public Comment

No public comment offered.

8. Other Business

There were no items presented for discussion as other business.

9. Future Planning

The next regularly scheduled Commission meeting is Monday, May 13, 2019, at 3:00 p.m. Special executive session for General Manager Taylors annual evaluation will be Friday, May 10th from 3:30 p.m. to 5:00 p.m. in the PUD Board Room.

10. Commissioner Meetings Attended

Commissioner Colyar reported he attended WPUA on April 17, 18 & 19th.

Commissioner Asmussen reported he attended WPUA on April 17, 18 & 19th.


Commissioner Vejraska reported he did not attend any meetings.

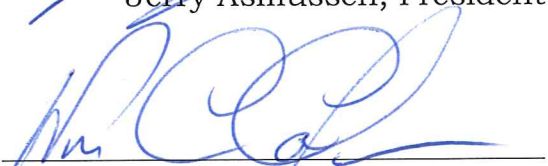
III. **Executive Session**

No executive session held.

IV. **Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 4:52 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:


Scott Vejraska, Secretary