



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
April 13, 2020 - 3:00 PM**

Teleconference Availability Only:

Phone: 1-346-248-7799

Meeting ID: 136 009 349

Present: Board Via Phone: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Janet Crossland, Jerry Day, JJ Boettger,
Wendy Foth
Staff Via Phone: Rob Gillespie, Ron Gadeberg, Don Coppock, Dan Simpson
Other: Heidi Appel, General Counsel
Public:

SUMMARY AGENDA

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 - Approval of Consent Agenda
 - a) Minutes of March 30, 2020, Regular Meeting
 - b) Vouchers
 3. Old Business
 4. New Business
 - a) Resolution No. 1717 – Telecom Surplus
 5. Administrative Reports
 - a) Steve Taylor - Managers Report
 - b) Rob Gillespie - Treasurers Report
 - c) Ron Gadeberg – Power/Telecom Report
 6. Public Comment
 7. Other Business
 8. Future Board meeting
 - a) The next regularly scheduled Commission meeting is April 27, 2020, at 3:00 PM.
 9. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

I. Call to Order

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

No changes to the agenda.

3. Approval of Consent Agenda

a) Minutes

Regular meeting minutes from March 30, 2020, were submitted for approval.

b) Vouchers

Vouchers submitted for approval: 1947 through 1950 and 154373 through 154384 totaling \$332,461.09; 154385 through 154414 totaling \$99,946.02; 154415 through 154453 totaling \$578,424.52; 1951 through 1954 and 154454 through 154463 totaling \$331,627.17.

4. Old Business

5. New Business

a) Resolution No. 1717 – Telecom Surplus

Resolution No. 1717 presented to the Board for a surplus of telecom equipment that is either obsolete or no longer needed. Authorization requested for the sale or disposal of the equipment listed in Resolution No. 1717 Manifest I.D.

Commissioner Colyar motioned to approve Resolution No. 1717 seconded by Commissioner Vejraska. The motion passed unanimously.

6. Administrative Report

a) Steve Taylor, Managers Report

COVID-19 Report - General Manager Steve Taylor reported on how the District is dealing with COVID-19 Stay Home Stay Healthy requirements by the Governor.

- As of 4/9/2020, there are 158 accounts delinquent totaling \$33,610.66. The Customer Service department is monitoring this daily
- Minimal outages
- Customers have had questions about essential services, working with staff on this
- All departments have call-ins with their employees daily
- Each department has developed work schedules for either work from home or split teams to limit the number of employees in the building
- Considering four, eight hour days and closing on Friday to allow thorough cleaning of the building and 72 hours for offices to be empty

Still waiting on Governor Inslee's latest update.

Commissioner Asmussen encouraged staff to be as productive as possible while staying as safe as possible.

b) Rob Gillespie, Treasurers Report

Treasurer Rob Gillespie presented an overview of cash transactions for March 2020. The District began the month with \$19,550,465.85 in cash and investments on hand; there were

cash receipts of \$6,063,206 and \$971.80 in interest. Warrants paid totaled \$4,511,398.92, for an ending balance of cash and investments of \$21,103,244.73.

c) Ron Gadeberg, Power/Telecom Report

Director of Power Resources and Broadband Services Ron Gadeberg reported wholesale power sales for March totaling \$407,465, which placed sales over budget by \$115,668 for the month. February retail sales were \$3,867,268, which was under budget by \$593,002. Gadeberg reported telecom billed \$270,848 as of April 1. Currently, the District has 1608 Cambium subscribers, 1039 Wi-Fi subscribers totaling 2647 wireless customers, and 496 Fiber customers.

Negotiated mountain top leases with Watts lease and the Townsend lease, which were budgeted items.

7. Other

There was no other business.

8. Public Comment

There were no public comments.

9. Next Board Meeting

The next scheduled Board meeting will be Monday, April 27, 2020, at 3:00 p.m. via teleconference.

10. Commissioner Meetings Attended

Commissioner Vejraska attended the April 2, 2020, WRIA 49 meeting

Commissioner Colyar no meetings attended

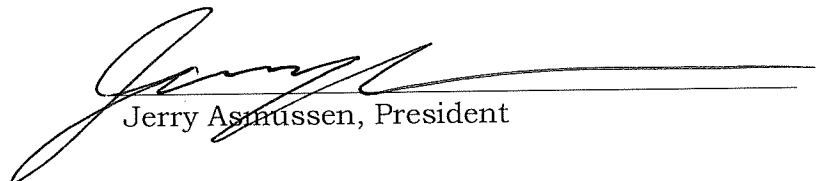
Commissioner Asmussen no meetings attended.


III. Executive Session

The regular meeting recessed at 3:39 p.m. and immediately reconvened into Executive session at 3:45 p.m. to discuss current litigation and legal risk under RCW 42.30.110(1)(i). The executive session was expected to last 30 minutes, with no action anticipated. Executive session recessed at 5:05 p.m.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 5:05 p.m.


Jerry Asmussen, President



William C. Colyar, Vice President

ATTEST:

Scott Vejraska, Secretary