



PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY
1331 Second Ave N. Okanogan, WA
REGULAR COMMISSION MEETING MINUTES

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

April 10, 2023

ATTENDEES:

Board Members: Jerry Asmussen, Scott Vejraska, Bill Colyar
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Randy Bird, Jerry Day, Katie Pfitzer, Dale Dunckel, Rob Gillespie, Dan Simpson, Megan Morrissey, Josh Fisher, Allen Allie, Sheila Corson
Staff Via Zoom/Phone: Justin Dibble, JJ Boettger, Mindy Morris, Debbie Dibble, Derik Grooms
Other: Heidi Appel, General Counsel
Public: No one from the public attended the meeting
Public Via Zoom: Tiffany

SUMMARY AGENDA

- I.** Call to Order
- II.** Business Meeting
 1. Pledge of Allegiance
 2. Roll Call
 3. Review of Agenda
 4. Public Comment
 5. Approval of Consent Agenda
 - a) March 27, 2023, Board Meeting Minutes
 - b) Vouchers
 6. Old Business
 7. New Business
 - a) Allen Allie – Motion regarding Overhead Construction Services
 8. Administrative Reports
 - a) Steve Taylor, Managers Report
 - b) Ron Gadeberg, NoaNet Loan Payment Agreement
 - c) Randy Bird, Operations Department Update
 - d) Janet Crossland, Accounting Department Update
 - e) Megan Morrissey, FEMA Report
 9. Other Business
 10. Commissioners Meetings Attended
 11. Next scheduled Board meeting, Monday, April 24th
- III.** Executive Session
- IV.** Adjournment

I. Call to Order

Commission President Asmussen called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance:

Meeting attendees recited the Pledge of Allegiance.

2. Roll Call

3. Review of Agenda

No changes to the agenda were made.

4. Public Comment

There was no public comment.

5. Approval of Consent Agenda

a) Minutes of March 27th, 2023 Regular Meeting

b) Vouchers

Vouchers submitted for approval:

2519, 2520, 163635 through 163684, totaling \$586,396.37

163685 through 163730, totaling \$539,854.53

2521 through 2524; 163731, 163732 totaling \$386,047.80

Commissioner Colyar moved to approve the consent agenda items a and b, seconded by Commissioner Vejraska. The consent agenda was approved unanimously.

6. Old Business

7. New Business

a) Allen Allie – Motion regarding Overhead Construction Services

Engineering Manager Allen Allie presented a motion to the Board to approve a contract with Olympic Electric Company for overhead construction services for changing out poles. This is a two to three-year contract and the option for a fourth year with a change order. Five companies submitted bids.

Commissioner Colyar motioned to authorize General Manager to execute Contract No. NC 2023.06 with Olympic Electric Company, Inc., not to exceed \$1,072,537.50 for Overhead Construction Services. The motion was seconded by Commissioner Vejraska and passed unanimously.

8. Administrative Reports

a) Steve Taylor – Managers Report

General Manager Steve Taylor presented the Board with a motion to approve the mission, vision, and values statements developed through the 2022-2023 strategic planning process.

Mission – Providing safe, dependable, and responsible public power and broadband solutions at a reasonable cost for our customers.

Vision – Be a proactive utility providing exceptional services to our customers.

Values:

Safety First – Focus on safety for ourselves, team members, and the community

Integrity – Demonstrate honesty and trust through accountability

Communication – Communicate clearly and openly

Teamwork – Collaborate by seeking input and diverse perspectives

Leadership – Display professional excellence through respect and continuous improvement of ourselves and others

Commissioner Colyar moved to approve the mission, vision, and values statements developed through the 2022-2023 strategic planning process, seconded by Commissioner Vejraska. The motion passed unanimously.

General Manager Taylor reported that he attended the E&O Conference in Reno. The conference highlight was our very own Jeri Timm, who was the conference's Chair and was spoken very highly of among members who attended.

Taylor reported that he had sent the legislative updates to each Board member.

General Manager Taylor had Power Resource Analyst Dale Dunckel report to the Board on the PPC meeting highlighting small modular nuclear. A workshop is being put together for more discussion.

Three staff members attended the wildfire meeting in Ellensburg.

The benefit redistribution clause has been challenged in court.

b) Ron Gadeberg, NoaNet Loan Payment Agreement

Director of Power Resources and Broadband Ron Gadeberg reported meeting with the finance department to discuss the loan agreement with NoaNet to fund their existing retirement fund, retire it, and move to PERS. They devised a 10-year agreement to begin at the end of April.

Gadeberg asked for a motion to enter into the agreement with NoaNet. Commissioner Vejraska motioned to enter into an agreement to loan NoaNet an amount not to exceed \$1,000,000 to be paid back over a 10-year period. Commissioner Colyar seconded, and the motion passed unanimously.

c) Randy Bird, Operations Department Update

Operations Manager Randy Bird introduced the District's newest hire, Josh Fisher, who was hired as a mechanic. Bird gave a department overview of what's been happening in Operations.

General Counsel Appel requested permission from Commission President to remove an inappropriate person attending the meeting on Zoom. Permission granted.

d) Janet Crossland, Accounting Department Update

Members of the accounting department gave updates on items of interest:

Travis Olson – Retainage

Janet Funston – Standard Cost from Fleet

Dana Kincaid – working with staff members on a contract set up in NISC

e) Megan Morrissey – FEMA Update

Sr. Accountant Megan Morrissey reported to the Board on FEMA.

9. Other Business

No other business was discussed.

10. Commissioners Meetings Attended:

Commissioner Vejraska:

- No meetings attended

Commissioner Colyar:

- No meetings attended

Commissioner Asmussen:

- No meetings attended

11. Next Board of Commission Meeting - Monday, April 24, 2023

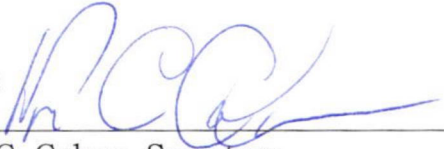
III. Executive Session

The regular meeting was recessed at 4:15 and reconvened into an executive session at 4:20 under RCW 42.30.110(1)(i) to discuss the risks of proposed action with legal counsel for 15 minutes with no action anticipated.

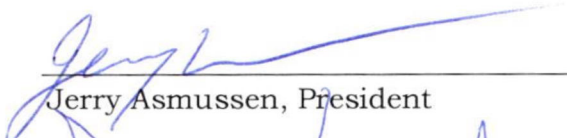
IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:35 p.m.

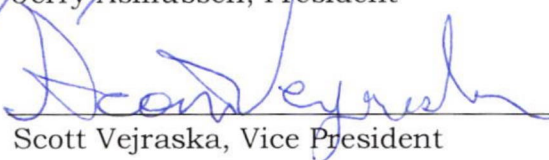
ATTEST:



William C. Colyar, Secretary



Jerry Asmussen, President



Scott Vejraska, Vice President