



PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY

1331 Second Ave N. Okanogan, WA 98840

Regular Commission Meeting Minutes

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992

Join by Zoom Meeting Link: <https://zoom.us/j/92278228992> Meeting ID: 92278228992

April 8, 2024

ATTENDEES:

Board Members: Scott Vejraska, Bill Colyar, Jerry Asmussen
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Wendy Foth, Jerry Day, Dan Simpson, Mindy Morris
Staff Via Phone: JJ Boettger, Dale Dunckel, Derrick Groomes
Other: Heidi Appel, General Counsel
Public: No one from the public attended
Public Via Zoom: Marcy

SUMMARY AGENDA

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Roll Call
 3. Review of Agenda
 4. Public Comment
 5. Approval of Consent Agenda
 - a) Minutes from March 25th, 2024
 - b) Vouchers
 6. Unfinished Business
 - a) Gold Creek Property
 7. New Business
 - a) Resolution No. 1815 – Telecom Surplus
 8. Administrative Report
 - a) Steve Taylor, Managers Report
 - b) Ron Gadeberg, Power/Telecom Report
 9. Other Business
 10. Commissioner Meetings Attended
 11. The next Board of Commissioners meeting will be held on Monday, April 22, 2024
- III. Executive Session
- IV. Adjournment

I. Call to Order

President Vejraska called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Roll Call

3. Review of Agenda

No Changes were made to the agenda.

4. Public Comment

There was no public comment.

5. Approval of Consent Agenda

- a) Minutes of March 25, 2024
- b) Vouchers

Vouchers submitted for approval:

2702; 166847 through 166905 totaling \$1,863,680.45

2703; 166906 through 166951 totaling \$615,929.98

2704 through 2707; 166952, 166953 totaling \$465,814.62

Commissioner Asmussen moved to approve the consent agenda items (a) and (b), seconded by Commissioner Colyar; the consent agenda was approved unanimously.

6. Unfinished Business

- a) Gold Creek Property

General Counsel Appel reported to the Board on the status of Mr. Umberger's request for a residential road access easement across and purchase of a .5 acre portion of the District's property at Gold Creek. After researching the issue, meeting with Mr. Umberger on site, and discussing with staff, Appel recommended against conveying an easement or fee interest in the District's property based on the requirement of RCW 54.16.180 that only allows the District to dispose of all or part of its properties if determined to be "no longer necessary, material to, and useful" to its operations. The Board agreed that it could not make such a finding at this time.

7. New Business

- a) Resolution No. 1815 – Telecom Surplus

The Broadband department presented a resolution to the Board for surplus equipment that is obsolete and unable to be used by the district.

Commissioner Colyar moved to approve Resolution No. 1815, seconded by Commissioner Asmussen; the motion passed unanimously.

8. Administrative Reports

a) Steve Taylor, Managers Report

General Manager Taylor reported he signed the following:

- B.E.A.D. (Broadband, Equity, Access, & Development) Memorandum of Understanding
- IVOXY Agreement to consult on expanding capacity on DR C190 and configuring and deploying a NetApp a150 not to exceed \$2600
- Horrocks amendment to extend completion date to July 31, 2024, and increase not to exceed by \$13,000 to complete the WSDOT
- Colville Confederated Tribe Joint Use Agreement

Taylor also reported:

- Staff continue to work on a policy regarding district-owned vehicles and employee use. IRS is requiring employees to be taxed.
- Jason Herbert's replacement, Josh Lazano from Energy Northwest, will be introduced at the next WPUDA meeting in Skamania.
- The Public Information Officer position had 24 qualified applicants. The interview committee is going through applications to narrow it down to three to five for interviews.
- The USDA Grant agreement is still being worked on.
- Taylor asked the board for direction on hiring a consultant to study the District's facilities needs as we build more broadband and require more equipment in our warehouse and facilities. The Board did not think conducting a feasibility study was appropriate at this time, especially with the unknown power cost through this year.

b) Ron Gadeberg, Power/Telcom Report

Director of Power Resources and Broadband Ron Gadeberg provided the February 2024 wholesale power sales of negative \$1,172, placing sales over budget by \$830,175. February retail sales were \$4,646,970, under budget by \$461,140. Gadeberg also provided a Capacity Market Purchase Report and snowpack report.

Broadband sales for the month of March were \$284,899.44.

| | |
|------------------------------|------------|
| Cambian Wireless subscribers | 2,999 |
| Wi-Fi Wireless subscribers | 202 |
| Fiber Connections | <u>774</u> |
| Total Connections: | 3,975 |

9. Other Business

There was no other business discussed.

10. Commissioner Meetings Attended

Commissioner Assmussen:

No meetings to report

Commissioner Colyar:

March 26th, 2024 – Traveled to Richland

March 27th, 2024 – Energy Northwest Executive Board Meeting

March 28th, 2024 – Participants Review Board Meeting & Travel home

Commissioner Vejraska

April 4th, 2024 – Wanapum Pre Wildfire meeting

11. The next board meeting is scheduled for Monday, April 22.


III. Executive Session

The regular meeting ended at 4:08, followed by a 20-minute executive session under RCW 42.30.110(1) (g) to discuss the performance of a public employee, with no action intended.

IV. Adjournment at 4:30 p.m.



Scott Vejraska, President



William C. Colyar, Vice President

ATTEST:



Jerry Assmussen, Secretary