



**Minutes of the Regular Commission Meeting of  
Public Utility District No. 1 of Okanogan County  
Okanogan PUD Auditorium  
1331 2<sup>nd</sup> Avenue North, Okanogan, WA  
April 8, 2019 - 3:00 PM**

**Present:** Board: Jerry Asmussen, Bill Colyar, Scott Vejraska  
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Reid  
Rubert, Allen Allie, Katie Pfitzer, Sheila Corson  
Public:  
Other: Heidi Appel - General Counsel

**Summary Agenda**

- I. Call to Order
- II. Business Meeting
  1. Pledge of Allegiance
  2. Review of Agenda
  3. Approval of Consent Agenda
    - a) Minutes of March 25, 2019, Regular Meeting
    - b) Minutes of March 29, 2019, Special Meeting
    - c) Vouchers
    - d) Transfer of Miscellaneous Accounts Receivable
  4. Unfinished Business
  5. New Business
  6. Manager's Report
    - a) Steve Taylor – Administrative
    - b) Katie Pfitzer – Human Resource
    - c) Ron Gadeberg – Power/Telecom
    - d) Don Coppock – January Financial
  7. Other Business
  8. Public Comment
  9. Future Planning
  10. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

**I. Call to Order**

Commissioner President Jerry Asmussen called the regular meeting to order at 3:00 p.m.

**II. Business Meeting**

**1. Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

## **2. Review of Agenda**

The agenda was approved as presented.

## **3. Approval of Consent Agenda**

### **a) Minutes**

The Minutes of the March 25, 2019 meeting submitted for approval.

### **b) Special Minutes**

The Minutes of the March 29, 2019, Special meeting submitted for approval.

### **c) Vouchers**

Vouchers submitted for approval: Numbers 1758, 1759, 150491 through 150533 in the amount of \$333,773.05; 1760, 1761, 1762, 150534 through 150548 in the amount of \$300,791.01; 150549 through 150592 in the amount of \$180,271.92.

### **d) Transfer of Miscellaneous Accounts Receivable**

Invoice to be charged off to uncollectible for \$11,799.32.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve the Consent Agenda – items a through d. The motion carried unanimously.

## **4. Unfinished Business**

## **5. New Business**

## **6. Manager's Report**

### **a) Steve Taylor – Administrative**

General Manager, Steve Taylor presented a motion to obtain authorization to sign a contract with Michels Power in an amount not to exceed \$383,014.79 for the construction of the Twisp –Winthrop 115kV Transmission Line Re-route.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve the motion for contract No. NC 2019-17. The motion carried unanimously.

Taylor reported he signed the following:

- McMillen Jacobs Associates agreement not to exceed \$238,090
- TRC Environmental Corp. agreement not to exceed \$102,625

Taylor also reported he attended the GM/Board Workshop on the 29<sup>th</sup> of March. Met with Douglas PUD on the 2<sup>nd</sup> of April and met with Jeb Spengler of Piper Jaffray on April 5<sup>th</sup>.

General Manager Taylor also went over the report submitted by Jim Rowland from Olympia that could affect the District.

**b) Katie Pfitzer – Human Resource**

Human Resource Manager, Katie Pfitzer gave an in-depth report on the hiring process. She reported there were nine retirements last year representing 248 years of PUD experience.

**c) Ron Gadeberg – Power/Telecom**

Director of Power Resources and Broadband Services, Ron Gadeberg reported net wholesale power sales for March came in at -\$646,046(negative) which put the PUD \$964,119 under budget for the month which was due to the extremely high price of power for the first few days of March. Total net wholesale sales for the 1<sup>st</sup> quarter are \$1,846,040 coming in under the budgeted amount. Retail sales for February came in at \$4,541,677 which was \$152,971 over budget for the month. The total retail sales are \$352,370 under budget for the first two months of the year.

**d) Don Coppock – January Financials**

Director of Accounting, Finance, and Administration, Don Coppock provided a budget overview and customer statistical and financial report for January 2019. Detailed information is available on the District's website.

**7. Public Comment**

No public comment offered.

**8. Other Business**

There were no items presented for discussion as other business.

**9. Future Planning**

The next regularly scheduled Commission meeting is Monday, April 22, 2019, at 3:00 p.m.

**10. Commissioner Meetings Attended**

Commissioner Colyar reported he attended the Strategic Planning meeting on March 29<sup>th</sup>.

Commissioner Asmussen reported he attended the Strategic Planning Meeting on March 29 and also the Policy Committee meeting on April 1<sup>st</sup>.

Commissioner Vejraska reported he attended the Strategic Planning Meeting on the 29<sup>th</sup> of March and the Watershed Management meeting on April 4<sup>th</sup>.

III. **Executive Session**

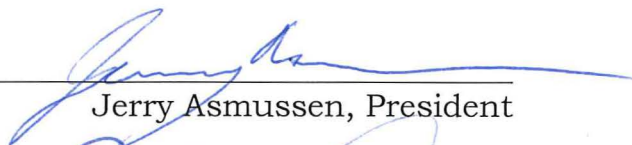
The regular meeting recessed at 4:12 p.m. and immediately reconvened into executive session at 4:15 p.m. to discuss with legal counsel representing the District, legal risks under RCW 42.30.110(1)(i) and performance of employee1(g). The executive session was expected to last 45 minutes, with no action anticipated. The executive session extended at 5:00 p.m. for 25 minutes.

Executive session recessed at 5:25 p.m.

IV. **Meeting Adjournment**

There being no further business to discuss, the meeting was adjourned at 5:25 p.m.



  
Jerry Asmussen, President

  
William C. Colyar, Vice President

ATTEST:

  
Scott Vejraska, Secretary