



**PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY**  
**1331 Second Ave N. Okanogan, WA**  
**REGULAR COMMISSION MEETING MINUTES**

**Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992**

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

March 27, 2023

**ATTENDEES:**

Board Members: Jerry Asmussen, Scott Vejraska, Bill Colyar  
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Randy Bird,  
Jerry Day, Katie Pfitzer, Dale Dunckel, Jeri Timm, Rob  
Gillespie, Roy Schwilke, Wendy Foth, Mindy Morris, Dan  
Simpson  
Staff Via Zoom/Phone: Justin Dibble, JJ Boettger  
Other: No other attendees were present  
Other Via Zoom: Heidi Appel, General Counsel  
Public: No one from the public attended the meeting  
Public Via zoom: Brewster Guest

**SUMMARY AGENDA**

- I. Call to Order
- II. Business Meeting
  1. Pledge of Allegiance
  2. Roll Call
  3. Review of Agenda
  4. Public Comment
  5. Approval of Consent Agenda
    - a) March 13, 2023, Board Meeting Minutes
    - b) March 13, 2023, Special Meeting Minutes
    - c) Vouchers
  6. Old Business
    - a) Resolution No. 1792 – Updating the District’s Investment Policy
  7. New Business – No new business
  8. Administrative Reports
    - a) Steve Taylor, Managers Report
    - b) Ron Gadeberg, Power Telecom Report
    - c) Janet Crossland, SAO Accountability Audit
  9. Other Business
  10. Commissioners Meetings Attended
  11. Next scheduled Board meeting, Monday, April 10<sup>th</sup>
- III. Executive Session
- IV. Adjournment

**I. Call to Order**

Commission President Asmussen called the meeting to order at 3:00 p.m.

## **II. Business Meeting**

### **1. Pledge of Allegiance:**

Meeting attendees recited the Pledge of Allegiance.

### **2. Roll Call**

### **3. Review of Agenda**

No changes to the agenda were made.

### **4. Public Comment**

There was no public comment.

### **5. Approval of Consent Agenda**

- a) Minutes of March 13<sup>th</sup>, 2023 Regular Meeting**
- b) Minutes of March 14<sup>th</sup>, 2023 Special Meeting**
- c) Vouchers**

Vouchers submitted for approval:

2510, 163499 through 163567, totaling \$656,691.88

2511 through 2514; 163568 through 163631, totaling \$3,292,168.35

2515 through 2518; 163632 through 163634, totaling \$387,314.33

Commissioner Colyar moved to approve the consent agenda items a through c, seconded by Commissioner Vejraska. The consent agenda was approved unanimously.

### **6. Old Business**

- a) Resolution No. 1792 – Updating the Districts Investment Policy - 2<sup>nd</sup> Read**

Resolution No. 1792 was presented to the Board for the second read to update the District's Investment policy.

Commissioner Vejraska moved to approve Resolution No. 1792 updating the District's Investment Policy, seconded by Commissioner Colyar. The resolution passed unanimously.

### **7. New Business**

There was no new business to discuss.

### **8. Administrative Reports**

- a) Steve Taylor – Managers Report**

General Manager Taylor asked Director of Regulatory and Environmental Affairs Jeri Timm and Customer Service Supervisor Mindy Morris to report on recent safety concerns in the District lobbies. Timm and Morris reported that with increased crime in the community and dangerous encounters with the public in the lobby of the PUD, increased security measures had been put in place to protect employees and the public that enter the buildings. These modifications do not impact services to the public, with accommodations available, nor modify the work hours of District employees. These measures do increase the safety of our employees. It was discussed that those measures would stay in place until it is safer to conduct business.

General Manager Taylor reported:

- Commissioners were sent the legislative report from Jason Herbert.
- Reported L&I is moving forward with the ambient heat requirements for employers.

- There was discussion regarding BPA Irrigation restructure and how it will affect the District. The Board stated it is too early to tell, but the District needs to be visible at meetings and let them know our position.
- General Manager Taylor asked the Board for direction on the Energy Northwest Small Modular Reactor and Ruby Flat Solar processes. The Board stated they support the Small Modular program but need more specifics to know what is expected from the District. Commissioners stated that the Ruby Flats contractual agreement is not good timing for the District.
- Taylor is the current NWPPA voting delegate for the annual meeting, and the Board appointed Jeri Timm as the alternate voting delegate.

**b) Ron Gadeberg, Power-Telecom Report**

Director of Power Resources and Broadband Ron Gadeberg provided the February 2023 wholesale power sales of \$74,816, placing sales over budget by \$70,040 for the month. January retail sales were \$5,685,701, under budget by \$355,969. Gadeberg reported on Contract Capacity Market Purchases.

Gadeberg reported that Telecom billed \$294,471.70 for March. The District has 2904 Cambium subscribers and 265 Wi-Fi subscribers totaling 3169 wireless and 713 fiber customers. Total connections (fiber & wireless) 3882.

Gadeberg also gave a snowpack report.

**c) Janet Crossland, Director of Finance, Accounting, and Administration - SAO Accountability Audit**

Crossland gave the Board a hard copy of the final State of Washington Auditor's report and noted it is now on the District website.

**9. Other Business**

No other business was discussed.

**10. Commissioners Meetings Attended:**

Commissioner Vejraska:

- 03.21.2023 Provider of Choice workshop

Commissioner Colyar:

- 03.16.2023 WPUDA Committee Meetings
- 03.17.2023 WPUDA Board of Directors Meeting
- 03.22.2023 Energy Northwest
- 03.23.2023 Energy Northwest

Commissioner Asmussen:

- 03.16.2023 WPUDA Committee Meetings
- 03.17.2023 WPUDA Board of Directors Meeting
- 03.24.2023 Radio for Openline

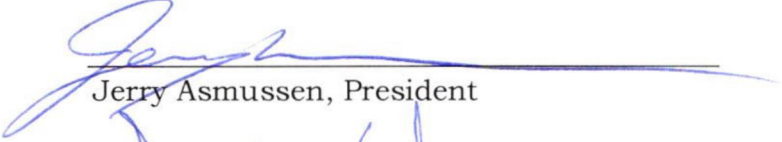
**11. Next Board of Commission Meeting - Monday, April 10, 2023**

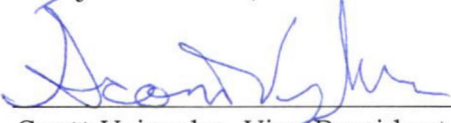
**III. Executive Session**

No executive session was held.

**IV. Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 4:16 p.m.

  
Jerry Asmussen, President

  
Scott Vejraska, Vice President

ATTEST:   
William C. Colyar, Secretary