



PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY
1331 Second Ave N. Okanogan, WA
REGULAR COMMISSION MEETING MINUTES

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992
Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

March 25th, 2024

ATTENDEES:

Board Members: Scott Vejraska, Jerry Asmussen, Bill Colyar
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Rob Gillespie, Wendy Foth,
Dan Simpson, Jeri Timm, Katie Pfitzer, Jerry Day, Mindy Morris, Randy Bird
Other:
Via Zoom: Heidi Appel, General Counsel
Staff Zoom/Phone: Justin Dibble, Audie Gann, JJ Boettger
Public: No one from the public attended in person
Public Via Zoom: No one from the public attended via Zoom

SUMMARY AGENDA

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Roll Call
 3. Review of Agenda
 4. Public Comment
 5. Approval of Consent Agenda
 - a) Minutes of March 11th, 2024
 - b) Vouchers
 6. Unfinished Business
 7. New Business
 - a) Resolution No. 1814 - Transformer Surplus
 8. Administrative Reports
 - a) Steve Taylor, Managers Report
 - b) Janet Crossland, KPI Report
 - c) Rob Gillespie, February Treasurers Report
 9. Other Business
 10. Commissioners Meetings Attended
 11. Schedule future Board meeting dates
The next Board of Commission meeting is Monday, April 8th, 2024
- III. Executive Session if needed
- IV. Adjournment

I. Call to Order

President Vejraska called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Roll Call

3. Review of Agenda

No changes to the agenda were made.

4. Public Comment

There was no public comment.

5. Approval of Consent Agenda

a) Minutes of March 11th, 2024 Regular Meeting

b) Vouchers

Vouchers submitted for approval:

166709 through 166777 totaling \$323,521.98

2694 through 2697; 166778 through 166843 totaling \$2,779,425.51

2698 through 2701; 16844 through 166846 totaling \$426,902.01

Commissioner Colyar moved to approve the consent agenda items (a) and (b), seconded by Commissioner Asmussen; the consent agenda was approved unanimously.

6. Unfinished Business

There was no unfinished business to discuss.

7. New Business

a) Resolution No. 1814 – Transformer Surplus

Resolution No. 1814 was brought to the Board to surplus transformers that are either obsolete or no longer needed.

Commissioner Colyar moved to approve Resolution No. 1814 first and final. Commissioner Asmussen seconded. Resolution No. 1814 passed unanimously.

8. Administrative Reports

a) Steve Taylor, General Manager Report

General Manager Taylor reported he attended the APPA CEO Roundtable conference in California last week.

Taylor reported that the suspension of implementing changes to the Cost of Power Adjustment (COPA) was set to expire on April 1, 2024, and asked for the Board's direction regarding whether to adjust COPA or continue to suspend changes for another year. Discussion ensued, and the Board determined it was in the District's best interest to suspend changes to COPA until April 2025.

Commissioner Asmussen motioned to continue suspending changes to COPA until April 1, 2025, seconded by Commissioner Colyer. The motion passed unanimously.

b) Janet Crossland, KPI (Key Performance Indicator) Report

Janet Crossland, Director of Finance and Accounting, gave a Key Performance Indicator report. In that report, Crossland reported November 22 Winter Storm FEMA money was received.

c) Rob Gillespie, February Treasurer Report

Treasurer Rob Gillespie presented an overview of cash transactions in February 2024.

The District began February with \$52,477,227.77 in cash and investments, cash receipts of \$7,128,843.45, and interest of \$28,887.69. Warrants paid \$12,686,717.89 for an ending cash balance and investments of \$46,948,241.02.

9. Other Business

No other business was discussed.

10. Commissioners Meetings Attended

Commissioner Asmussen:

- March 13th - WPUA Zoom Round table & Commissioner Education
- March 14th - WPUA Zoom Committee Meetings
- March 15th - WPUA Zoom Board of Directors
- March 20th - Energy Northwest Zoom for candidate interviews

Commissioner Colyar:

- No meetings attended

Commissioner Vejraska:

- March 23rd – Lincoln Day Dinner

11. Schedule Future Board Meetings:

The Commissioners scheduled the following Board of Commission meetings:

April 8, April 22, May 6, May 20, June 10, June 24, July 8, July 22, August 12, August 26, September 9, September 23 with evening budget workshop, October 7 with Evening Budget Workshop, October 21, November 4, November 18, December 9.

The following meeting dates were canceled: April 1, April 15, April 29, May 13, *May 27, June 3, June 17, July 1, July 15, July 29, August 5, August 19, September 2, September 16, September 30, October 14, October 28, November 11, November 25, December 2, December 16, December 23, December 30.

*Holiday

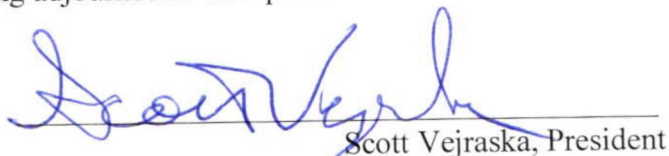
The next Board of Commissioners meeting is scheduled for Monday, April 8th, 2024.


III. Executive Session

The regular Board meeting ended at 4:08, and a 20-minute executive session began at 4:15. Under RCW 42.30.110 (1)(i), the executive session was held to discuss current or potential litigation with the District Legal Counsel.

IV. Meeting Adjournment


There being no further business to discuss, the meeting adjourned at 4:35 p.m.


Scott Vejraska, President



William C. Colyar, Vice President

ATTEST:



Jerry Asmussen, Secretary