



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
March 09, 2020 - 3:00 PM**

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Janet Crossland, Dale
Dunckel, Jeri Timm, Matt Stevie, Jerry Day, Roy Schwilke, Katie
Pfitzer, Sheila Corson, Mindy Morris, Bill Ingram, Dan Simpson,
Reid Rubert, Kim Johnson, Wendy Foth
Other: Heidi Appel, General Counsel
Public: Chris Fisher

Summary Agenda

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of February 24, 2020, Regular Meeting
 - b) Minutes of March 2, 2020, Special Meeting
 - c) 03.09.2020 Vouchers
 - d) 03.09.2020 Transfer of Account
 4. Old Business
 - a) Resolution No. 1704 – Amending Districts Wage and Salary Program – 3rd Reading
 - b) Resolution No. 1705 – Revising the District’s Electric Service Rate Schedules – 2nd Reading
 5. New Business
 - a) Dale Dunckel – WECC - District Compliance Update & Education
 - b) Resolution No. 1706 – Transformer Surplus
 - c) Resolution No. 1707 – Broadband Surplus
 - d) Resolution No. 1708 – IS Surplus
 - e) Max J. Kuney Company – Change Order No. 11 – Enloe Dam Phase 1 Service
 6. Administrative Reports
 - a) Steve Taylor - Managers Report
 - b) Sheila Corson – Community Relations Report
 - c) Ron Gadeberg – Power/Broadband & Strategic Work Plan Update
 - d) Don Coppock – December Financial Report
 7. Public Comment
 8. Schedule future Board meetings
Next Board meeting March 30, 2020 @ 3:00 P.M.
 9. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

I. **Call to Order**

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

II. **Business Meeting**

1. **Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

2. **Review of Agenda**

No changes to the agenda.

3. **Approval of Consent Agenda**

a) **Minutes**

Regular meeting minutes from February 24, 2020, were submitted for approval.

b) **Special Meeting Minutes**

Special meeting minutes from March 2, 2020, were submitted for approval.

c) **Vouchers**

Vouchers submitted for approval: 1930, 1931, 1932, 154081 through 154127 totaling \$1,325,517.95; 1933 through 1936 and 154128 through 154138 totaling \$317,648.74; 154139 through 154184 totaling \$272,475.86.

d) **Transfer of Accounts**

Transfer of accounts totaling \$4,783.36 submitted for approval.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve consent agenda items (a) through (d). The motion carried unanimously.

4. **Old Business**

a) **Resolution No. 1704 – Amending Districts Wage and Salary Program
– 3rd Reading**

Resolution No. 1704 – Amending the District's Wage and Salary program for the non-bargaining unit employees presented to the Board for the Third Reading.

Commissioner Vejraska motioned to approve Resolution No. 1704 with the amendment of removing Government Relations from the Public Relations Coordinator title. Commissioner Colyar seconded the motion. The motion passed unanimously.

b) **Resolution No. 1705 – Revising the Districts Electric Service Rate
Schedules – 2nd Reading**

Resolution No. 1705 - Revising the District's Electric Service Rate Schedules presented

to the Board for Second Reading. Commissioner Asmussen requested the effective date be amended to May 1, 2020.

Commissioner Colyar motioned to approve Resolution No. 1705 with the effective date of May 1, 2020. Commissioner Vejraska opposed. The motion passed two to one.

5. New Business

a) Dale Dunckel, WECC District Compliance and Education

Power Resource Analyst, Dale Dunckel, gave a detailed presentation regarding WECC compliance and education for the Board of Commissioners.

b) Resolution No. 1706 – Transformer Surplus

Resolution No. 1706 presented to the Board for surplus transformers that are either obsolete or no longer needed. Authorization requested for the sale or disposal of the transformers listed in Resolution No. 1706 Manifest I.D.

Commissioner Vejraska motioned to approve Resolution No. 1706 seconded by Commissioner Colyar. The motion passed unanimously.

c) Resolution No. 1707 – Telecom Equipment Surplus

Resolution No. 1707 presented to the Board for surplus telecom equipment that is either obsolete or no longer needed. Authorization requested for the sale or disposal of the telecom items listed in Resolution No. 1707 Exhibit A.

Commissioner Colyar motioned to approve Resolution No. 1707 seconded Commissioner Vejraska. The motion passed unanimously.

d) Resolution No. 1708 – IS Surplus

Resolution No. 1708 presented to the Board for the surplus of IS equipment that is either obsolete or no longer needed. Authorization requested for the sale or disposal of items listed in Resolution No. 1708 Exhibit A.

Commissioner Vejraska motioned to approve Resolution No. 1708 seconded by commissioner Colyar. The motion passed unanimously.

e) Max J. Kuney Company – Change order No. 11 – Enloe Dam Phase 1 Service

A motion was presented to the Board for the General Manager to execute change order No. 11 of the Max J. Kuney Company Design-Build Contract, in the amount not to exceed of \$371,000 for Enloe Dam Phase 1 services for additional site investigation work.

Commissioner Colyar motioned to approve the Max J. Kuney Company Change Order No. 11 for Enloe Dam Phase 1, Commissioner Vejraska seconded. The motion passed unanimously.

6. Administrative Report

a) Steve Taylor, Managers Report

General Manager Steve Taylor presented the following motions for Board approval:

Community Solar Motion – General Manager Taylor reported to the Board that a bid was received for the Okanogan Community Solar project. Taylor asked for a motion from the Board to authorize staff to enter into participation agreements and collect funds from customers interested in enrolling in the Districts Community Solar project and once sufficient funds are collected to cover the cost of the project, to enter into a contract with the awarded contractor for installation of the 75 KW solar array project.

Commissioner Vejraska motioned to approve the authorization of staff to enter into participation agreements and collect funds from customers interested in enrolling in the Districts Community Solar project, and, once sufficient funds are collected to cover the cost of the project, to enter into a contract with the contractor for installation of the 75 KW solar array project. Commissioner Colyar seconded. The motion passed unanimously.

Canadian Entitlement Motion – An amendment was presented to the Board to authorize General Manager Taylor to sign the “Amendment to Okanogan Power Sales Contract for Scheduling and Payment of the Wells Project Canadian Entitlement Obligation.”

Commissioner Colyar motioned to approve the authorization of General Manager Taylor to sign the “Amendment to Okanogan Power Sales Contract for Scheduling and Payment of the Wells Project Canadian Entitlement Obligation.” Commissioner Vejraska seconded, motion passed unanimously.

Ratification of BPA Contract - A Motion to ratify the Settlement Agreement and Release dated February 21, 2020, between BPA and the District for compensation owed to the District for energy and scheduling services used to serve Nespelem Valley Electric Co-Ops Foster Creek load, was presented to the Board.

Commissioner Vejraska motioned, seconded by Commissioner Colyar, to approve the motion to ratify the Settlement Agreement and Release dated February 21, 2020, between BPA and the District for compensation owed to the District for energy and scheduling services used to serve Nespelem Valley Electric Co-Ops Foster Creek load.

General Manager Taylor reported the following:

- Crews will begin 4-10 workweeks starting April 6
- Coronavirus discussions and preparations are being discussed at the District

Taylor reported he signed:

- BPA Block/Slice termination agreement (we are only Block now)
- NCW Land Surveying – extended Professional Services Agreement NC 2019-27 termination date from December 31, 2019, to December 31, 2020

General Manager Taylor reported he attended the WPUDA Washington DC Rally and also met with Olympia Representatives along with Jeri Timm and Matt Stevie.

b) Sheila Corson, Public Relations Report

Public Relations Coordinator Sheila Corson gave a detailed report of the activities she has attended including:

- School events
- WPUDA on the Hill
- Chamber meetings
- Economic Alliance

Corson will also be attending Earth Day at Chief Joe Dam and Business Week for schools.

c) Ron Gadeberg, Power/Telecom Report & Strategic Work Plan Update

Director of Power Resources and Broadband Services Ron Gadeberg reported wholesale power sales for February in the amount of \$336,737, which placed sales over budget by \$190,072 for the month. January retail sales were \$4,737,530, which was under budget by \$587,209. Gadeberg reported telecom billed \$260,476.00 as of March 1. Currently, the District has 1508 Cambium subscribers, 1077 Wi-Fi subscribers totaling 2585 wireless customers, and 492 Fiber customers.

d) Don Coppock, December Financial Report

Director of Accounting & Finance Don Coppock provided a year-to-date budget overview and a customer statistical and financial report comparison of the Equity Management Plan to actuals for the 12 months ending December 2019. Additionally, Broadband customer statistics were provided.

7. Other

Commissioner Asmussen reported Rick Gillespie would like the Commissioners to answer questions on a video regarding Enloe Dam. He will bring this back for Board approval.

8. Public Comment

Chris Fisher stated there should be a public meeting regarding the Community Solar Project and asked questions regarding Enloe Dam.

9. Scheduling future Board meetings

A Special Board Meeting to discuss COPA (Cost of Power Adjustment) scheduled for Monday, March 23, 2020, at 6:30 p.m. The next Board Meeting is Monday, March 30, 2020, beginning at 3:00 p.m.

As authorized by Resolution No. 1677 approved by the Board of Commissioners on December 17, 2018, Commission meetings are held on Mondays. Meetings begin at 3:00 p.m.

Future meetings scheduled are as follows: April 13 and 27, May 11 and 26, June 8 and 22, July 6 and 20, August 10 and 2, September 14 and 28. Meeting canceled: April 6 and 20, May 4, 18, and 25*, June 1, 15 and 29, July 13 and 27, August 3, 17 and 31, September 7* and 21. (*holidays).

10. Commissioner Meetings Attended

Commissioner Colyar attended the Special Board meeting held March 2, 2020

Commissioner Vejraska attended the Special Board meeting held on March 2, 2020, and WRIA 49 meeting on March 5

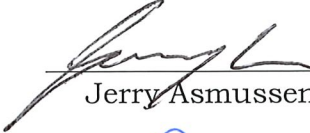
Commissioner Asmussen attended the Special Board meeting held March 2, 2020


III. Executive Session

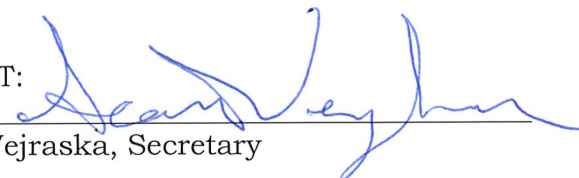
There was no executive session held.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 5:30 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST: 
Scott Vejraska, Secretary