



**PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY
REGULAR COMMISSION MEETING AGENDA**

Teleconference Availability Only
Phone: 1-346-248-7799 Meeting ID: 922 7822 8992

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

March 8, 2021

ATTENDEES:

Board Members: Jerry Asmussen, Scott Vejraska, Bill Colyar
Staff: Steve Taylor, Janet Crossland, JJ Boettger, Wendy Foth
Staff Via Zoom or Phone: Dan Simpson, Ron Gadeberg, Mindy Morris, Jeri Timm,
Debbie Dibble, Randy Bird, Dale Dunckel, Sheila Corson
Other: Heidi Appel, General Counsel
Public Via Zoom: No one from the public was online

SUMMARY AGENDA

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of February 22, 2021, Regular Meeting
 - b) Minutes of February 22, 2021, Workshop
 - c) Vouchers
 4. Old Business
 - a) Covid – 19 Update
 - b) Emergency Declaration Fire Damage Update
 5. New Business
 - a) Resolution No. 1743 – Abolishing Omak Office Petty Cash Fund
 - b) Resolution No. 1744 – Vehicle Surplus
 6. Administrative Reports
 - a) Steve Taylor – Manager’s Report
 - b) Ron Gadeberg – Power/Telecom Report
 7. Other Business
 8. The next scheduled Commission meeting is March 22, 2021, at 3:00 p.m.
 9. Commissioners Meeting Attended
 10. Public Comment
- III. Executive Session
- IV. Adjournment

I. Call to Order

Commission President Jerry Asmussen called the regular meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance:

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

There were no changes to the agenda.

3. Approval of Consent Agenda

a) Minutes

Regular meeting minutes from February 22, 2021, were submitted for approval.

b) Workshop Minutes

Workshop meeting minutes from February 22, 2021, were submitted for approval.

c) Vouchers

Vouchers submitted for approval:

2119, 157326 through 157370 totaling \$1,365,499.06
2120 through 2123; 157371 through 157374 totaling \$327,280.68
2124, 157375 through 157424 totaling \$428,869.10

Commissioner Colyar moved to approve consent agenda items (a) through (c), seconded by Commissioner Vejraska. The consent agenda was approved unanimously.

4. Old Business

a) Covid 19 Update

General Manager Taylor reported the District is status quo.

b) Emergency Declaration Fire Damage Update

General Manager Taylor reported the District is status quo.

5. New Business

a) Resolution No. 1743 – Abolishing Petty Cash Fund for Omak

Resolution 1743 is to abolish the petty cash fund at the District's Omak branch for \$1,200 and direct those funds to be transferred to the District Treasurer. The office will no longer be staffed. Payments will be picked up from the dropbox and processed at the Okanogan office.

Commissioner Colyar motioned to approve Resolution No. 1743 first and final reading, seconded by Commissioner Vejraska. Motion passed unanimously.

b) Resolution No. 1744 – Surplus Vehicle

Resolution No. 1744 is to surplus a totaled vehicle which will be transferred to the insurance company.

Commissioner Colyar motioned to approve resolution 1744, seconded by Commissioner Vejraska. The motion passed unanimously.

6. Administrative Reports

a) Steve Taylor – Managers Report

General Manager Taylor reported he signed the following:

- Russell Post Environmental Consulting LLC – professional service agreement for consulting services on dangerous waste and hazardous waste regulations, not to exceed \$1,300.
- Power Engineers, Inc – professional service agreement for Tonasket-Oroville's design rebuild/re-route, not to exceed \$131,027.59.
- Rural Development/Rural Utilities Services/Broadband Division Annual Compliance Certificate for 2020 for obligation under the loan-grant documents.
- NCW Land Surveying – Amendment to professional service agreement No. NC 2019-27 to extend the completion date to December 31, 2021.
- NISC CyberDetect – Cyber Security software, services and/or equipment to provide additional cyber security - \$3000 implementation \$1,996 Monthly

Taylor reported the following pole contact agreements had been received:

Nespelem Valley Electric
Omak School District
Okanogan County Central Services
Okanogan School District

Taylor requested the Board's view on a letter of support for the Okanogan Agriculture Water Bank Capital Funding request by the Okanogan County Conservation District. The Board was in support of this letter.

Okanogan County Conservation District also requested the District's support of wildfire readiness with DNR. The Board was in support of this.

General Manager Taylor also reported George Caan from WPUDA said the idea suggested by Grays Harbor PUD is now Senate Bill 5472. This bill supports utility customers impacted by COVID-19 through payment plans, including partial forgiveness of arrearages and credit against the public utility tax. The Board was in support of this bill.

Taylor reported he attended the virtual PPC and APPA Legislative Rally.

b) Ron Gadeberg – Power / Telecom Report

Director of Power Resources and Broadband Services Ron Gadeberg reported Okanogan PUD cost of power for its Nine Canyon Wind farm output remained unchanged at \$220,021 a month for the upcoming year, July 1, 2021, to June 30, 2022.

For February, wholesale power sales were \$225,209, which placed sales under budget by \$50,647 for the month. January retail sales were \$4,874,733, which was under budget by \$493,627.

Gadeberg reported telecom billed \$299,245.85 as of March 1. Currently, the District has 2,397 Cambium subscribers, 586 Wi-Fi subscribers totaling 2983 wireless customers, and 562 Fiber customers. Total Connections (fiber & wireless) 3,545. Gadeberg also gave a snowpack report.

7. Other Business

No other business was reported.

8. Future Planning

The next scheduled Commission meeting is March 22, 2021, @ 3:00 p.m.

9. Commissioners Meetings Attended:

Commissioner Vejraska reported he attended:

- March 1 - Conference call with Tim Thompson, Steve Taylor, and Jeri Timm

Commissioner Colyar – no meetings to report

Commissioner Asmussen – no meetings to report

10. Public Comment

There was no public comment.

I. Executive session

The regular meeting recessed at 3:35 p.m. and immediately reconvened into the executive session at 3:40 p.m. to discuss current and potential litigation with legal counsel under RCW 42.30.110 (1)(i). The executive session was expected to last 30 minutes, with no action anticipated. The executive session recessed at 4:15 p.m.

II. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:15 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:


Scott Vejraska, Secretary