



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
February 24, 2020 - 3:00 PM**

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Don Coppock, Ron Gadeberg, Janet Crossland, Katie Pfitzer,
Wendy Foth, Mindy Morris, Jerry Day, Rob Gillespie, Sheila
Corson, Dan Simpson, Matt Stevie, Allen Allie, Jeri Timm, Dale
Dunckel
Public: Chris Fisher, Rick Gillespie

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of February 10, 2020, Regular Meeting
 - b) 02.24.2020 Vouchers
 4. Old Business
 - a) Resolution No. 1704 –Amending Districts Wage and Salary Program– 2nd reading
 5. New Business
 - a) Resolution No. 1705 – Revising the Districts Electric Service Rate Schedules – 1st reading
 - b) Chicken Creek Substation discussion
 6. Manager’s Report
 - a) Mindy Morris - Customer Service Strategic Work Plan Update
 - b) Jerry Day - IS Department Strategic Work Plan Update
 - c) Ron Gadeberg – Wells Power Sales Amendment
 7. Other Business
 8. Public Comment
 9. Schedule future board meeting dates
A Special Meeting scheduled for Monday, March 2, 2020, at 6:00 P.M. for public comment on rates
The next regular Board meeting scheduled for Monday, March 9, 2020, at 3:00 P.M.
 10. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

Summary Agenda

I. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

No changes to the agenda.

3. Approval of Consent Agenda

a) Minutes

Regular meeting minutes from February 10, 2020, were submitted for approval.

b) Vouchers

Vouchers submitted for approval: 153910 through 153989 totaling \$386,560.97; 1922 through 1925 and 153990 through 154000 totaling \$351,200.02; 1926 through 1929 and 154001 through 154080 totaling \$2,904,401.30.

Commissioner Colyar moved, seconded by Commissioner Vejraska, to approve consent agenda items (a) through (b). The motion carried unanimously.

4. Old Business

a) Resolution No. 1704 – Amending Districts Wage and Salary Program - 2nd reading

Resolution No. 1704 – Amending the District’s Wage and Salary program for the non-bargaining unit employees presented to the Board for the second reading.

Commissioner Vejraska motioned to approve second, but not the final reading of Resolution No. 1704, seconded by Commissioner Colyar. The motion passed unanimously.

5. New Business

a) Resolution No. 1705 – Revising the Districts Electric Service Rate Schedules – 1st reading

Resolution No. 1705 - Revising the District’s Electric Service Rate Schedules presented to the Board for first reading. More discussion regarding this resolution will be at the Special Meeting on Monday, March 2, 2020.

Commissioner Colyar motioned to approve the first reading of Resolution No. 1705, seconded by Commissioner Vejraska. The motion passed unanimously.

b) Chicken Creek Substation Discussion

Allen Allie, construction design manager, presented the Board with information regarding the background of the Chicken Creek Substation. A motion to authorize General Manager Taylor to initiate negotiations with Gebbers Farms regarding the District's purchase of the Chicken Creek substation was presented.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve the motion. The motion passed unanimously.

6. Manager's Report

a) Jerry Day, IS Department Supervisor

IS Department Supervisor, Jerry Day reported on the following items related to the IS departments Strategic Work Plan:

- Day attended the NISC NW Users Group along with Debbie Dibble
- JJ Boettger and Day will be attending Leadership training here at the PUD
- Updating support agreements
- Replacing or adding new software as needed
- Call Capture is up and running
- Document Vault server is up and running
- Received new iVue data base server
- Replacing NISC proxy server
- Replacing this year computers and new cameras around buildings as needed
- New leased copiers and printers are being installed at a lower cost

b) Mindy Morris, Customer Service Supervisor

Mindy Morris, customer service supervisor, gave a brief overview of the Strategic work plan from the Customer Service Department, including:

- Project Help for the year 2019 had \$2,736 in donations; funds used \$4,790 for a balance in the fund of \$49,486
- Call Capture has reduced disconnects by 80% since it began in January
- March 18 & 19 all customer service representatives will be taking CPR & AED training
- Morris has also scheduled a ride along with a serviceman for each customer service representative so they can understand more about what goes on outside
- Morris also reported she attended the Northwest Users group meeting which was very beneficial to collaborate with other Districts

c) Ron Gadeberg, Wells Power Sales Amendment

Director of Power Resources and Broadband Services, Ron Gadeberg, provided a snowpack report. Gadeberg also briefed the Board on an upcoming amendment to the Okanogan Power Sales Contract for Scheduling and Payment of the Wells Project Canadian Entitlement Obligation. The change will be that the Canadian entitlement would be met with a market purchase, which will free up flexibility and capacity on the Wells project.

7. Other Business

There was no other business discussed.

8. Public Comment

Chris Fisher, an employee of the Colville Tribe, had comments about the sediment samples that have been taking place upstream of Enloe Dam, dam removal, and community solar.

Ratepayer Rick Gillespie commented on the Community Solar project and also Enloe Dam removal.

9. Next Board Meeting

The next Board Meeting is Monday, March 2, 2020, beginning at 6:00 P.M. as a special meeting for the public to comment on electric rate schedule changes.

10. Commissioner Meetings Attended

Commissioner Colyar traveled to Olympia on February 12 and attended WPUDA meetings the 12, 13, & 14.

Commissioner Vejraska traveled to Olympia on February 11 to attend WPUDA on the Hill on the 12th and meetings on the 13th.

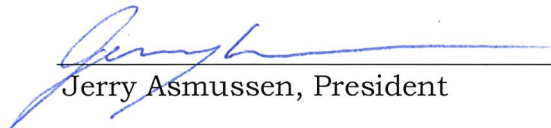
Commissioner Asmussen attended the WPUDA meetings on February 11 through the 14th.

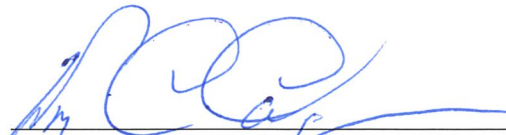
Executive Session

There was no executive session held.

II. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:40 P.M.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:

Scott Vejraska, Secretary