PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY
1331 Second Ave N. Okanogan, WA
REGULAR COMMISSION MEETING MINUTES

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992
Join by Zoom Meeting https://zoom.us/j/92278228992 Meeting ID: 922 7822 8992

February 13, 2023

ATTENDEES:

Board Members:	Jerry Asmussen, Scott Vejraska
Board Via Zoom:	Bill Colyar
Staff:	Steve Taylor, Janet Crossland, Ron Gadeberg, Jerry Day, Randy Bird, Dan Simpson, Rob Gillespie, John MacDonald, Kendal Ingraham, Wendy Foth
Staff Via Zoom/Phone:	Dale Dunckel, Sheila Corson, Justin Dibble, Debbie Dibble
Other:	Heidi Appel, General Counsel
Public:	Sara Carlberg
Public Via zoom:	No one from the public attended via zoom

SUMMARY AGENDA

- **I.** Call to Order
- **II.** Business Meeting
  - **1.** Pledge of Allegiance
  - **2.** Roll Call
  - **3.** Review of Agenda
  - **4.** Public Comment
  - **5.** Approval of Consent Agenda
    - a) January 23, Board meeting minutes
    - b) Vouchers
  - **6.** Old Business
    - a) Resolution No. 1791 – Updating Wholesale Broadband Rates on the Districts Telecommunications Systems – 2nd Read
  - **7.** New Business
  - **8.** Administrative Reports
    - a) Managers Report
    - b) Power/Broadband Report
    - c) Treasurers Report
  - **9.** Other Business
  - **10.** Commissioners Meetings Attended
  - **11.** Next Board of Commission meeting is Monday, February 27, 2023
- **III.** Executive Session
- **IV.** Adjournment

I. Call to Order

Commission President Asmussen called the meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance:

Meeting attendees recited the Pledge of Allegiance.

2. Roll Call

3. Review of Agenda

No changes to the agenda were made.

4. Public Comment

There was no public comment.

5. Approval of Consent Agenda

a) Minutes of January 23, 2022

b) Vouchers - Vouchers submitted for approval:
2482, 2483, 163101 through 163154 totaling $920,571.83
2484 through 2489; 163155, 163156 totaling $410,329.26
163157 through 163190 totaling $265,539.37
2490, 163191 through 163224 totaling $49,159.37
163225 through 163280 totaling $382,072.21
2491 through 2494; 163281, 163282 totaling $394,953.24

Commissioner Vejraska moved to approve the consent agenda, seconded by Commissioner Colyar. The consent agenda was approved unanimously.

6. Old Business

a) Resolution No. 1791 – Updating Wholesale Broadband Rates on the Districts Telecommunications Systems – 2nd Read

Resolution No. 1791 was brought to the Board for updating wholesale broadband rates on the District's telecommunications system for the second reading. This resolution was needed for updates to the system.

Commissioner Vejaraska moved to approve Resolution No. 1791, seconded by Commissioner Colyar. Resolution 1791 was approved unanimously.

7. New Business

No new business was discussed.

8. Administrative Reports

a) Steve Taylor, Managers Report

General Manager Taylor reported that he signed the following:

- **Energy Northwest** – Agreement to provide Okanogan PUD with workforce development and public power internship program policy not to exceed $7,250
- **Asplundh Tree Trimming** – Contract No. NC 2023.06 for Electrical System Tree Trimming in the Districts service for the 2023 work year not to exceed $800,000
- **Economic Alliance** – Agreement to assist in planning and preparing facilities expansion to serve new and added load and coordinate with other agencies not to exceed $10,000

- **Aclara** – Professional Service Agreement for Aclara ONE On-Premise Service Mitigation Implementation services not to exceed $20,820.00
- **Power Engineers** – Amendment to NC 2022.15 (Loup Loup 115 kV Transmission Line) to extend the date to 12.31.2023
- **Power Engineers** – Contract NC 2023.3 for engineering and design of approximately 18.7 miles of single circuit 115kV Transmission from Tonasket Substation to Oroville substation not to exceed $339,830.00
- **US Department of Interior** – Migratory Bird Permit

General Manager Taylor discussed that he would like to close the lobby at 5:00 p.m. during the winter and until it is lighter after 5:00 p.m. due to the safety of our customer service representatives. Issues have arisen that cause concerns for our employees. This is a problem Districts are having throughout the industry.

A grant writing agreement was presented to the Board with Energy Northwest in the amount of $7,828.73 to help the District look for and write grants that will benefit the District. Commissioner Vejraska moved to enter into the agreement, seconded by Commissioner Colyar. The motion was approved unanimously.

General Manager Taylor presented a letter of interest with Energy Northwest regarding Advanced Nuclear Project Offerings. The Board agreed to send the letter of interest.

Taylor reported he would be attending the APPA Ralley in Washington, DC, during our next Board meeting.

b) Ron Gadeberg, Power/Broadband Report

Director of Power Resources and Broadband Ron Gadeberg provided the 2022 Year End wholesale power sales of $414,121, which placed sales under budget by $1,831,937 for the year. 2022 retail sales were $54,200,203, which was over budget by $4,509,112.

January 2023 wholesale power sales of $645,460 placed sales over budget by $553,923 for the month. No retail sales were available to report.

Gadeberg reported that telecom billed $296,724.54 for February. The District has 2881 Cambium subscribers and 272 Wi-Fi subscribers totaling 3153 wireless and 712 fiber customers. Total connections (fiber & wireless) 3865. Gadeberg reported on Contract Market Purchases.

Gadeberg also gave a snowpack report.

c) Rob Gillespie, Treasurers Report

Treasurer Rob Gillespie presented an overview of cash transactions for January 2023. The District began the month of January with $50,768,550.16 in cash and investments on hand, cash receipts of $7,057,681.04, and $40,451.88 in interest. Warrants paid $10,884,851.75 for an ending balance of cash and investments of $46,981,831.33.

9. Other Business

Commissioner Vejraska asked about BPA irrigation billings and inquired about adding a month, as irrigation times can run past the current October ending date. He also asked if the utility is getting a discount.

10. Commissioners Meetings Attended:

Commissioner Vejraska:

- No meetings attended

Commissioner Colyar:

- No meetings attended

Commissioner Asmussen:

- January 24 – Traveled to Olympia for Energy Northwest
- January 25 – Energy Northwest Board of Directors (Jerry was elected VP of Energy Northwest Board).
- January 26 - Attended Energy Northwest presentation and traveled home

11. Next Board of Commission meeting: Monday, February 27, 2023

III. Executive Session

The regular meeting was recessed at 4:26 and reconvened into an executive session under RCW 42.30.110(1)(i)) to discuss the risks of the proposed action with legal counsel and under RCW 42.30.110(1)(g) to discuss the performance of a public employee, with session expected to last 30 minutes. The executive session ended at 4:50.

IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:50 p.m.

Jerry Asmussen, President

Scott Vejraska, Vice President

ATTEST:

William C. Colyar, Secretary