



**Minutes of the Regular Commission Meeting of  
Public Utility District No. 1 of Okanogan County  
Okanogan PUD Auditorium  
1331 2<sup>nd</sup> Avenue North, Okanogan, WA  
February 11, 2019 - 3:00 PM**

**Present:** Board: Jerry Asmussen, Bill Colyar, Scott Vejraska  
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Allen Allie,  
Jeri Timm, Randy Bird, Jerry Day, Katie Pfitzer, Sheila  
Corson, Bill Ingram, Reid Rubert, Wendy Foth  
Other: Heidi Appel - General Counsel

**Summary Agenda**

- I. Call to Order
- II. Business Meeting
  1. Pledge of Allegiance
  2. Review of Agenda
  3. Approval of Consent Agenda
    - a) Minutes of January 28, 2019, Regular Meeting
    - b) Vouchers
    - c) Transfer of Accounts
  4. Employee Service Award
    - a) Nate Kruse – 10 Year Service Award
  5. Unfinished Business
  6. New Business
  7. Manager's Report
    - a) Steve Taylor - Administrative
    - b) Allen Allie - Engineering Report
    - c) Katie Pfitzer - Human Resource Report
    - d) Ron Gadeberg - Power/Telecom Report/Snow Pack Report
  8. Other Business
  9. Public Comment
  10. Future Planning
  11. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

I. **Call to Order**

Commissioner President Jerry Asmussen called the meeting to order at 3:00 p.m.

II. **Business Meeting**

1. **Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

2. **Review of Agenda**

General Manager Taylor asked to add a brief presentation from the Director of Regulatory and Environmental Affairs, Jeri Timm about low flow at Enloe.

3. **Approval of Consent Agenda**

**a) Minutes**

The minutes of the January 28, 2019 meeting were submitted for approval.

**b) Vouchers**

The following vouchers were submitted for approval:

Numbers 1729, 149909 through 149956 in the amount of \$297,654.79; and Numbers 1730, 1731, 1732, 149957 through 149970 in the amount of \$324,880.57; and Numbers 1733, 1734, 149971 through 150028 in the amount of \$292,196.03

**c) Transfers of Accounts**

Account transfers totaling \$4,807.85 were submitted for approval.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve the Consent agenda items (a) through (c). The motion carried unanimously.

4. **Employee Service Award – Nate Kruse 10 Years**

Nate Kruse celebrates ten years with the district. Nate started on February 2, 2009, as a limited assignment meter clerk in Brewster. Nate then became the meter replacement specialist in May of 2009. In September 2011, he started his wireman apprenticeship. Nate also studied and tested for his master general journey level electrician certificate, and in 2010, Nate earned his certification. Nate passed his exam on October 8, 2014, to become a journeyman wireman, the position he still holds today.

5. **Unfinished Business**

No unfinished business to discuss.

## 6. New Business

There was no new business to discuss.

## 7. Manager's Report

### a) Administrative

General Manager Steve Taylor reported that he signed the following:

- Methow office lease – One Year lease for \$405 per month for the office lease in Twisp.
- Ripplinger Engineering Labs contract – Not to exceed \$26,350.00 for engineering services.
- Signed renewable credit sale to 3 Degrees
- Marsh Mundorf Pratt Sullivan & McKenzie, Professional Service Agreement not to exceed \$5,000 to provide legal services regarding issues related to BPA.

Taylor reported he traveled with Jeri Timm, Matt Stevie, and General Counsel Heidi Appel to Olympia to meet with the Department of Ecology and FERC on January 29 & 30<sup>th</sup>. While there they also met with legislators, Lieutenant Governor Cyrus Habib and Hilary Franz, Director of DNR.

January 31<sup>st</sup> was the first lunch with The General Manager. Each month, eight employees will be personally invited to have lunch with General Manager Taylor to get to know each other and ask questions.

Doug Gilmore met with Taylor and staff members to give a BPA update, and Perry Houston also met with Taylor and staff about the Similkameen Trail. Taylor and Commissioner Vejraska met with the Okanogan County Commissioners to bring the commissioners up to date on the District.

Operations Manager Randy Bird reported on the February 5<sup>th</sup> outage involving Ellisford to Chesaw which affected 530 customers. Temperatures were at 0° with wind chill factors. Crews were able to isolate the area and get most customers back on in a short amount of time, but there were a few that took additional time until repairs were completed. A downed conductor on the mainline was the cause of the outage.

Director of Accounting & Finance Don Coppock reported he met with the Central Washington Public Utilities (CWPU) about union bargaining and the insurance program. CWPU will be meeting March 15<sup>th</sup> to talk about wages to get a jump on the collective bargaining contract that is up on March 31, 2020.

### **b) Allen Allie – Engineering Report**

Construction Design Manager Allen Allie gave reports on the Work Orders, SAIDI (duration in minutes of an interruption of power), SAIFI (number of times a customer experienced outage) and CAIDI (average time in minutes it takes to restore service) report along with an overall outage report for the prior year.

### **c) Katie Pfitzer – Human Resource Report**

Human Resource Manager Katie Pfitzer summarized the OSHA 300 report for 2018. There were three reportable events within the entire district: one physician visit, one hearing loss and one day of time loss. Pfitzer stated that safety training is provided monthly for outside employees.

### **d) Ron Gadeberg – Power/Telecom/Snow Pack Report**

Director of Power Resources and Broadband Services Ron Gadeberg reported wholesale power sales for January 2019 for \$243,717 which placed monthly sales \$160,780 over budget and year-to-date sales \$160,780 over budget. Retail sales for January were not available.

For the Telecom department, Gadeberg reported the District has 2,321 wireless customers and 436 fiber customers. Telecom billings totaled for January were \$245,553.

Gadeberg also provided a snowpack report.

Director of Regulatory and Environmental Affairs, Jeri Timm did a short presentation on the low flow at Enloe Dam showing photos taken while the face of the dam was frozen. The images gave staff a chance to see portions of the dam that had not been seen before.

#### 8. **Other Business**

There was no other business discussed.

#### 9. **Public Comment**

There were no public comments.

#### 10. **Future Planning**

There was no future planning discussed.

11. **Commissioner Meetings Attended**

Commissioner Colyar reported he went to the Twisp office to meet with Karen about attending the Chamber meetings.

Commissioner Asmussen had nothing to report.

Commissioner Vejraska reported he attended the Watershed meeting on the 7<sup>th</sup> and he and General Manager Taylor met with the County Commissioners on the 11th.

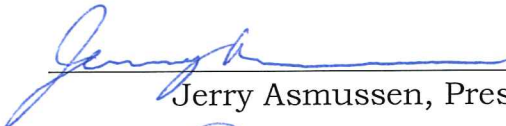
III. **Executive Session**


There was no executive session held.

VI. **Meeting Adjournment**

There being no further business to discuss, the meeting was adjourned at 4:26 p.m.



  
Jerry Asmussen, President

  
William C. Colyar, Vice President

ATTEST:

  
Scott Vejraska, Secretary