



**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
January 27, 2020 - 3:00 PM**

Present: Board: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Don Coppock, Ron Gadeberg, Janet Crossland,
Randy Bird, George Webster, Dan Simpson, Allen Allie, Jeri
Timm, Sheila Corson, Megan Morrissey, Dana Kincaid, Fred
Burke, Travis Olson, Debbie Dibble, Wendy Foth, Jerry Day
Other: Heidi Appel, General Counsel

- I. Call to Order
- II. Business Meeting
 1. Pledge of Allegiance
 2. Review of Agenda
 3. Approval of Consent Agenda
 - a) Minutes of January 6, 2020 Board Meeting
 - b) Vouchers
 - c) Transfer of Accounts
 4. Employee Service Awards
 - Travis Olson - 10 Years
 - Debbie Dibble - 15 Years
 - George Webster - 30 Years
 5. Old Business
 6. New Business
 7. Manager's Report
 - a) Steve Taylor - Administrative Report
 - b) Treasurers Report, Janet Crossland
 - c) Finance Report, Don Coppock
 - d) Engineering Year-End Report, Allen Allie
 8. Other Business
 9. Public Comment
 10. Next Board meeting Monday, February 10, 2020 @ 3:00 P.M.
 11. Commissioners Meetings Attended
- III. Executive Session
- IV. Adjournment

Summary Agenda

I. Business Meeting

1. Pledge of Allegiance

Meeting attendees recited the Pledge of Allegiance.

2. Review of Agenda

No changes to the agenda.

3. Approval of Consent Agenda

a) Minutes

Meeting minutes from January 6, 2020, were submitted for approval.

b) Vouchers

Vouchers submitted for approval: 1906, 153520 through 153596 totaling \$352,979.51; 1907 through 11910, 153597 through 153686 totaling \$3,197,385.17; 1911 through 1914, 153687 through 153697 totaling \$326,420.39; 153698 through 153760 totaling \$317,818.85.

c) Transfer of Accounts

Transfer of accounts totaling \$6,180.63.

Commissioner Vejraska moved, seconded by Commissioner Colyar, to approve consent agenda items (a) through (c). The motion carried unanimously.

4. Employee Service Awards

Three employees were awarded with service awards by General Manager Steve Taylor:

Travis Olson – 10 years

Travis Olson joined the PUD on Jan. 4, 2010. He came to us with an AA degree in accounting and ten years' experience at Okanogan County Child Development Association. Travis started as our accounts payable clerk. In 2013, his title changed to accounting technician and is the position he currently holds.

Debbie Dibble – 15 years

Debbie Dibble joined the PUD in February 2005 in a newly formed position of information systems technician. Debbie earned her bachelor's in communication from WSU in 1985 and her master's in technology and learning from Western Governor's University in 2004. Before coming to the PUD, she worked as the technology coordinator for the Okanogan School District. Through the years she has contributed more than just her tech-savvy expertise, her co-workers have come to rely on her attention to detail for proofing/editing. She is known for her character, job knowledge, being conscientious and organized.

George Webster – 30 years

George Webster began with Okanogan PUD as a temporary groundman in November 1989. Then in January 1990 George was awarded a lineman apprentice trainee position. George worked his apprenticeship then in March of 1994, he passed his journeyman lineman exam. George was awarded the foreman in Brewster in October 2005, the position he still holds today. Through the years, George has been a vital part of Okanogan PUD. His mentorship has helped numerous apprentices. He has done safety demonstrations at the Fair, for school classrooms and job fairs. He also loves to take photos of jobs, whether in the air or on the ground. George has submitted his resignation effective May 1, 2020. His kind laugh and dedication will be missed. We wish him the best and may he have years and years of happy memories to come.

5. Old Business

No old business discussed.

6. New Business

No new business discussed.

7. Manager's Report

a) Steve Taylor - Administrative Report

General Manager Taylor reported he signed the following:

- McMillen Jacobs Associates - Contract No. JT 2020 for Enloe Dam Owner's Advisor Services through December 31, 2020, not to exceed \$340,604.
- Thaxton/Parkinson – Design-Build legal representation, not to exceed \$15,000
- Davis Wright Tremaine, LLP – Representation regarding Dam Safety & Maintenance Project, not to exceed \$25,000
- Letter to BPA regarding NVEC power
- Plateau Archeological Investigation for cultural resource compliance as needed by the District's Enloe Dam facilities, not to exceed \$78,479.
- Max J. Kuney Company - Phase 1 Contract Change Order #10, to extend the Phase 1 completion date from January 31, 2020, to March 31, 2020.

General Manager Taylor also reported he attended the January WPUDA Association meeting in Olympia and the NWPPA sponsored, Fire Prevention meeting in Seattle.

b) Janet Crossland, Treasurers Report

Treasurer Janet Crossland presented an overview of cash transactions for December 2019. The District began the month with \$21,901,015.15 in cash and investments on hand; there were cash receipts of \$4,876,509.24 and \$45,061.40 in interest. Warrants paid totaling \$6,696,149.09, for an ending balance of cash and investments of \$20,126,436.70.

c) Don Coppock, Financial Report

Director of Accounting & Finance Don Coppock gave a financial report providing copies of the customer statistical comparison of the Equity Management Plan to actuals for the 12 months ending November 30, 2019. Additionally, broadband customer statistics were provided.

d) Allen Allie, Engineering Year-End Report

Construction Design Manager Allen Allie gave a year-end overview of the work orders and projects that have been completed and are still in process for the 2019 year, including:

- Chicken Creek
- Crazy Rapids
- Dixon Hill
- Crumbacher

Chief Engineer, Dan Simpson, reported on reliability indices for the District.

8. Other Business

There was no other business discussed.

9. Public Comment

There was no public comment.

10. Next Board Meeting

The next Board Meeting is Monday, February 10, 2020, beginning at 3:00 P.M.

11. Commissioner Meetings Attended

Commissioner Colyar reported he attended the WPUA Association meetings on January 15, 16 & 17.

Commissioner Vejraska had nothing to report.

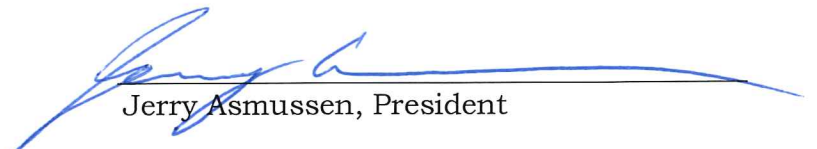
Commissioner Asmussen attended WPUA meetings via phone on January 16 & 17.

Executive Session

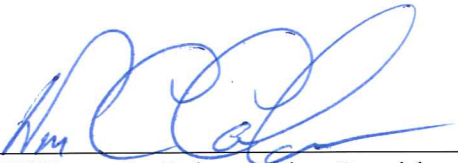
The regular meeting recessed at 3:55 p.m. and immediately reconvened into executive session at 4:00 p.m. to discuss current litigation under RCW 42.30.110(1)(i). The executive session was expected to last fifteen minutes, with no action anticipated. The executive session recessed at 4:08 p.m.

II. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 4:08 p.m.



Jerry Asmussen, President



William C. Colyar, Vice President

ATTEST:



Scott Vejraska, Secretary