



**Minutes of the Regular Commission Meeting of  
Public Utility District No. 1 of Okanogan County  
Okanogan PUD Auditorium  
1331 2<sup>nd</sup> Avenue North, Okanogan, WA  
January 25, 2021 - 3:00 p.m.**

Teleconference Information:

Phone: 346-248-7799 ID 922 7822 8992

Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

**Present:** Board Via Zoom: Jerry Asmussen, Bill Colyar, Scott Vejraska  
Staff Via Zoom: Steve Taylor, Janet Crossland, Ron Gadeberg, Dan Simpson, Allen Allie, Jerry Day, JJ Boettger, Wendy Foth, Randy Bird, Jeri Timm, Mindy Morris, Katie Pfitzer, Sheila Corson, Debbie Dibble, Rob Gillespie  
Other Via Zoom: Heidi Appel, General Counsel

- I. Call to Order
- II. Business Meeting
  1. Pledge of Allegiance
  2. Review of Agenda
  3. Approval of Consent Agenda
    - a) Minutes of January 11, 2021, Regular Meeting
    - b) Minutes of January 11, 2021, Special Meeting
    - c) Vouchers
  4. Old Business
    - a) Covid – 19 Update
    - b) Emergency Declaration Fire Damage Update
  5. New Business
    - a) Resolution No. 1739 – Equipment Surplus
  6. Administrative Reports
    - a) Steve Taylor – Manager's Report
    - b) Allen Allie & Dan Simpson – Engineering Report
    - c) Rob Gillespie – Treasurers Report
    - d) Ron Gadeberg – Power/Broadband Report
  7. Other Business
  8. The next scheduled Commission meeting is February 8, 2021, at 3:00 p.m.
  9. Commissioners Meeting Attended
  10. Public Comment
- III. Executive Session
- IV. Adjournment

**1. Pledge of Allegiance**

Meeting attendees recited the Pledge of Allegiance.

**2. Review of Agenda**

There were no changes to the agenda.

### **3. Approval of Consent Agenda**

#### **a) Minutes**

Regular meeting minutes from January 11, 2021, were submitted for approval.

#### **b) Special Meeting Minutes**

Special meeting minutes from January 11, 2021, were submitted for approval.

#### **c) Vouchers**

Vouchers submitted for approval:

156940 through 157020 totaling \$404,380.47

2096 through 2099, 157021 through 157025 totaling \$422,197.59

2100 through 2104, 157026 through 157073 totaling \$2,564,410.63

Commissioner Vejraska moved to approve consent agenda items (a) through (c), seconded by Commissioner Colyar. The motion passed unanimously.

### **4. Old Business**

#### **a) COVID-19 Update**

General Manager Taylor reported a few cases of Covid in the Okanogan offices and has decided to voluntarily close the Okanogan office for the week for preventative measures. Outer offices will continue to be open, and employees from Okanogan that can telework are working from home. Offices are having extra cleaning completed.

#### **b) Emergency Declaration – Fire damage update**

Randy Bird reported Justin Dibble attended the fire prevention meeting. DNR will be completing our fire training this year.

### **5. New Business**

#### **a) Resolution No. 1740 – Equipment Surplus**

Surplus equipment that is obsolete or no longer needed was presented to the Board in Resolution No. 1740 for authorization to sell or dispose of in the manner determined by staff to be in the District's best interest.

Commissioner Colyar motioned, seconded by Commissioner Vejraska, to approve Resolution No. 1740. Motion passed unanimously.

### **6. Administrative Report**

#### **a) Steve Taylor, Manager's Report**

General Manager Taylor reported he received thank you letters from both utilities that we sent crews to help after the windstorms. The assistance was very much appreciated. The District also signed a mutual aid agreement with Kootenai Electric.

Taylor reported he attended PPC, WPUA, and legislative updates virtually.

#### **b) Allen Allie & Dan Simpson – Engineering Report**

Chief Engineer Dan Simpson gave an outage assistance report for 2020

- SAIDI – Customer Minutes Out -154,511 minutes (excluding cold spring fire)
  - SAIFI – Customer Interruptions -1,0313
  - CAIDI – Time to Restore - 154.97
- 353 total outages for the year 2020

Engineering Manager Allen Allie gave an overview of the work order count for the year 2020.

Allie reported about the steel pole bids received Thursday. There were five vendors. The bid is still being reviewed but should be complete by Wednesday.

Commissioner Vejraska moved to authorize the General Manager or Purchasing Manager to award the contract for the purchase of poles under District Bid No. 445-20 to the lowest responsive bidder so long as the bid does not exceed the engineer's estimate. Commissioner Colyar seconded. Motion passed unanimously.

#### **c) Rob Gillespie – Treasurer Report**

Treasurer Rob Gillespie presented an overview of cash transactions for December 2020. The District began the month with \$56,057,796.92 in cash and investments on hand, cash receipts of \$4,913,709.32, and \$5,252.57 in interest. Warrants paid totaled \$4,243,896.56, for an ending balance of cash and investments of \$56,732,862.25. These transactions include the transfer of \$2,451,111.64 from the 2020 Bond Construction Reserve to refund the Revenue Fund for applicable construction costs.

#### **d) Ron Gadeberg – Power/Broadband Report**

Director of Power Resources and Broadband Services Ron Gadeberg reported wholesale power sales for December were \$200,264, which placed sales under budget by \$572.00 for the month. November retail sales were \$4,366,438, which was over budget by \$276,215.

Gadeberg reported telecom billed \$283,552.80 as of December. Currently, the District has 2,302 Cambium subscribers, 639 Wi-Fi subscribers totaling 2941 wireless customers, and 546 Fiber customers. Total Connections (fiber & wireless) 3,487.

### **7. Other**

No other business was discussed

**8. Next Board Meeting**

The next scheduled Board meeting is Monday, February 8, 2021, at 3:00 p.m.

**9. Commissioner Meetings Attended**

Commissioner Vejraska:

- 01.25.2021 phone call with Tim Thompson, Senators Murray and Cantwell Staff

Commissioner Colyar

- 01.14.2021 WPUA Telecom conference

Commissioner Asmussen

- 01.13.2021 WPUA New Commissioner Education meeting
- 01.14.2021 WPUA Telecom
- 01.15.2021 WPUA Board of Directors meeting

**10. Public Comment**

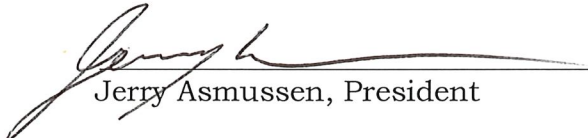
There was no public comment

**III. Executive Session**

No executive session was held.

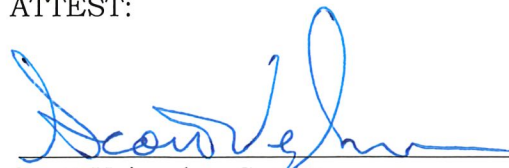
**IV. Meeting Adjournment**

There being no further business to discuss, the meeting adjourned at 4:01 p.m.

  
Jerry Asmussen, President

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William C. Colyar, Vice President

ATTEST:

  
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Scott Vejraska, Secretary