



PUBLIC UTILITY DISTRICT NO. 1 OF OKANOGAN COUNTY
1331 Second Ave N. Okanogan, WA
REGULAR COMMISSION MEETING

Zoom Meeting Info: Phone: 1-346-248-7799 Meeting ID: 922 7822 8992
Join by Zoom Meeting <https://zoom.us/j/92278228992> Meeting ID: 922 7822 8992

January 10, 2022

ATTENDEES:

Board Members: Jerry Asmussen, Bill Colyar, Scott Vejraska
Staff: Steve Taylor, Janet Crossland, Ron Gadeberg, Wendy Foth, Dan Simpson, Randy Bird, Jerry Day
Staff Via Zoom or Phone: Justin Dibble, Debbie Dibble, Katie Pfitzer, Dale Dunckel, Nick Christoph, Allen Allie, Mindy Morris
Other: Heidi Appel - General Counsel
Other Via Zoom: Morgan Damerow and Lucy Collis – Office of The Attorney General's Office
Public: No one from the public attended in person
Public Via Phone: No one from the public was online

SUMMARY AGENDA

- I.** Call to Order
 - II.** Business Meeting
 1. Pledge of Allegiance
 2. Roll Call
 3. Review of Agenda
 4. Approval of Consent Agenda
 - a) Minutes of December 13, 2021 Board Meeting
 - b) Vouchers
 5. Old Business
 - a) Covid – 19 Update
 - b) Emergency Declaration Fire Damage Update
 6. New Business
 - a) Attorney Generals Office – Open Public Meetings and Public Records Training – Morgan Damerow and Lucy Collis
 - b) Motion – Asplundh Tree Expert Co.
 - c) Resolution No. 1763 – Repay Rate Stabilization Reserve
 7. Administrative Reports
 - a) Managers Report
 - b) Power/Telecom Report
 8. Other Business
 9. Public Comment
 10. Commissioners Meetings Attended
 11. 2022 Commissioners Assignments and Industry Committee Assignments
 12. Next Board of Commission Meeting - Monday, January 24, 2022
 - III.** Executive Session
 - IV.** Adjournment
- I. Call to Order**
Commission President Jerry Asmussen called the regular meeting to order at 3:00 p.m.

II. Business Meeting

1. Pledge of Allegiance:

Meeting attendees recited the Pledge of Allegiance.

2. Roll Call

3. Review of Agenda

4. Approval of Consent Agenda

a) Minutes

Regular meeting minutes from December 13, 2021, were submitted for approval.

b) Vouchers

Vouchers submitted for approval:

2270; 159829 through 159888 totaling \$258,883.86

2271 through 2274; 159889 through 159891 totaling \$397,836.07

2275 through 2277; 159892 through 159950 totaling \$2,140,495.91

2278; 159951 through 159995 totaling \$1,654,163.30

2279 through 2282; 159996 through 159999 totaling \$336,727.55

Commissioner Colyar moved to approve the consent agenda items (a) through (b), seconded by Commissioner Vejraska. The consent agenda was approved unanimously.

5. Old Business

a) Covid 19 Update

General Manager Taylor has nothing new to report at this time.

b) Emergency Declaration Fire Damage Update

General Manager Taylor reported that crews have poles set to the river. The Emergency Declaration will stay in effect until the project is complete.

6. New Business

a) Attorney General's Office – Training on Open Public Meetings and Public Records

Morgan Damerow and Lucy Collis of the Attorney General's office presented training for the Board and staff on Open Public Meetings and the Public Records Act.

b) Motion – Asplundh Tree Expert Co.

A motion was brought to the Board requesting authorization for the General Manager to execute Contract No. NC 2022.07 with Asplundh Tree Expert Co. in an amount not to exceed \$800,000 for electrical system tree trimming in the PUD service area for the 2022 work year.

Commissioner Colyar moved to approve the motion to execute Contract No. NC 2022.07 with Asplundh Tree Expert not to exceed \$800,000. Commissioner Vejraska seconded. The motion passed unanimously.

c) Resolution No. 1763 – Repay Rate Stabilization Reserve

Resolution No. 1763 was presented to the Board for authorization to repay the Rate Stabilization Reserve fund.

Commissioner Vejraska motioned to pass Resolution No. 1763 repaying the Rate Stabilization Fund, first and final reading. Commissioner Colyar seconded. The motion passed unanimously.

7. Administrative Reports

a) Manager's Report

General Manager Steve Taylor signed the following agreements:

- Washington State University- MOU for \$8,000- for membership in the Power Engineering Partner Program
- McMillen Jacobs Associates- JT 2022.02, in an amount not to exceed \$33,079 for Dam Safety management.
- Max J. Kuney- Change Order No. 18 for \$82,903.19 and amending the interim milestone date of the Phase 2 contract from December 30, 2021, to May 1, 2022, and updating Exhibit B
- Thompson Consulting Group- letter of engagement not to exceed \$75,000– for government and regulatory affairs assistance regarding Enloe Dam
- Christensen Associates, Inc. Amendment to contract JT 2021.05 increasing not to exceed \$65,300.00.
- Christensen Associates, Inc. – JT 2022.03 in an amount not to exceed \$59,540 for on-call engineering services for Enloe Dam
- Plateau Archaeological Investigations, LLC – JT 2022.06 in an amount not to exceed \$47,700 for cultural resource compliance support
- The Chronicle – Display Advertising Agreement
- Divco – RS 2022.05 in an amount not to exceed \$44,681 for HVAC maintenance at District facilities.
- WDB Janitorial- RS 2022.04 in an amount not to exceed \$71,625 for janitorial services
- Energy Northwest – Interlocal Agreement Work Release Order in an amount not to exceed \$48,000 for Strategic Planning services

General Manager Taylor reported he wants to get the Strategic Plan completed by April 1st.

Taylor reported staff is in the beginning stages of developing a Wildfire Mitigation Plan for the District, which may require outside consulting services

General Manager Taylor gave a three-year comparison of overtime and reported little change since the District went to four ten work weeks.

General Manager Taylor sought the Board's feedback on the District providing limited technical services to neighboring utilities, OCEC and NVEC, and the risk issues associated with doing so. The Board expressed its desire to assist local utilities so long as appropriate safeguards are put in place to protect the interests of the District and actual costs are recovered as appropriate. General Counsel Appel was directed to prepare a technical service agreement.

b) Power/Telecom Report

Director of Power Resources and Broadband Ron Gadeberg provided the December wholesale power sales of \$194,576, which placed sales under budget by \$309,487 for the month. November retail sales were \$4,327,305, which was over budget by \$201,250.

Gadeberg reported telecom billed \$296,490.40 for January 1. The District has 2,715 Cambium subscribers, 377 Wi-Fi subscribers totaling 3,092 wireless customers, and 652 fiber customers. Total connections (fiber & wireless) 3,744.

8. Other Business

There was no other business to discuss.

9. Public Comment

There was no public comment.

10. Commissioners Meetings Attended:

Commissioner Vejraska: No meetings to report

Commissioner Colyar: No meetings to report

Commissioner Asmussen: No meetings to report

11. 2022 Commissioners Assignments and Industry Committee Assignments

Previous industry committee assignments were reviewed; there were no changes to the terms. 2022 assignments are as follows:

Energy Northwest	Jerry Asmussen	Scott Vejraska
Energy Northwest (Participant Review Board)	Bill Colyar	Scott Vejraska
NoaNet Member Representative	John MacDonald	Steve Taylor
NoaNet Board Member	Ron Gadeberg	John MacDonald
Northwest Public Power Association (NWPPA)	Steve Taylor	Bill Colyar
Public Utility Risk Management Service (PURMS)	Steve Taylor	Heidi Appel
Public Power Council	Ron Gadeberg	Steve Taylor
Okanogan County Watershed Planning Unit	Scott Vejraska	Jeri Timm
WPUDA Round Table	Jerry Asmussen	Scott Vejraska
WPUDA Government Relations	Jerry Asmussen	Bill Colyar 1st Alternate Scott Vejraska 2nd Alternate
WPUDA Communications Committee	Sheila Corson	Jerry Asmussen
WPUDA Education	Jerry Asmussen	Scott Vejraska
WPUDA Energy Committee	Jerry Asmussen	Scott Vejraska
WPUDA Telecom Committee	Jerry Asmussen	Bill Colyar 1st Alternate Scott Vejraska 2nd Alternate

2022 Commissioner Assignments

Commissioner Vejraska motioned no changes to the commission assignments for the 2022 year. Commissioner Colyar seconded. Motion passed unanimously.

President: Commissioner Asmussen
Vice President: Commissioner Colyar
Secretary: Commissioner Vejraska

12. Next Scheduled Meeting


The next Board meeting is scheduled for Monday, January 24th, at 3:00 p.m.


III. Executive session

No executive session was held.

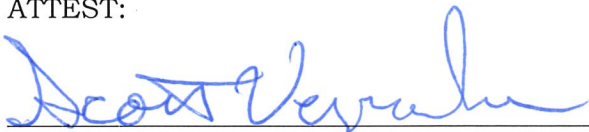
IV. Meeting Adjournment

There being no further business to discuss, the meeting adjourned at 5:03 p.m.


Jerry Asmussen, President


William C. Colyar, Vice President

ATTEST:


Scott Vejraska, Secretary