

**Minutes of the Regular Commission Meeting of  
Public Utility District No. 1 of Okanogan County  
Okanogan PUD Auditorium  
1331 2<sup>nd</sup> Avenue North, Okanogan, WA  
March 23, 2010  
1:30 p.m.**

**Present:** Board: David Womack, Ernest Bolz, Trish Butler  
Staff: John Grubich, Doug Adams, Don Coppock,  
Ron Gadeberg, Janet Crossland, Derek Miller,  
Dan Simpson, Tina DeLap  
Other: Michael Howe - Legal Counsel  
Public: Sheila Corson - The Chronicle

**Summary Agenda**

- I. Call to Order - 1:30 p.m.
- II. Pledge of Allegiance
- III. Business Meeting
  - 1. Review of Agenda
  - 2. Approval of Consent Agenda
    - a) Minutes of 3-2-10
    - b) Vouchers
    - c) Transfer of Accounts
  - 3. Public Comment
  - 4. Unfinished Business
  - 5. New Business
    - a) Resolution No. 1502 – Eminent Domain
    - b) Resolution No. 1503 - Board Meeting Schedule
    - c) Pole Testing Contract
  - 6. Manager's Report
  - 7. Treasurer's Report
  - 8. Other Business
  - 9. Future Planning
  - 10. Meetings
- IV. Executive Session
- V. Adjournment

**I. Call to Order**

Commission President David Womack called the regular meeting to order at 1:30 p.m.

**II. Pledge of Allegiance**

Commissioner Womack led participants in reciting the Pledge of Allegiance.

**III. Business Meeting**

**1. Review of Agenda**

Commissioner Womack requested the addition of an Energy Northwest Executive Board Election discussion under Other Business.

Womack also noted a ninety minute executive session would be held immediately following the regular business meeting for the purpose of discussing pending litigation and review of performance of a District employee, with no action anticipated.

**2. Approval of Consent Agenda Items**

**a) Minutes**

Minutes of the March 2, 2010 regular meeting were submitted for approval.

**b) Vouchers**

Vouchers in the amount of \$4,581,631.28 were submitted for approval.

**c) Transfers of Accounts**

Account transfers in the amount of \$2,492.24 were submitted for approval.

Commissioner Butler moved to approve the consent agenda as presented. Commissioner Bolz offered a second to the motion, which passed with unanimous approval.

**3. Public Comment**

No public comments were offered.

**4. Unfinished Business**

No unfinished business items were presented.

**5. New Business**

**a) Resolution No. 1502 - Eminent Domain**

District Legal Counsel Michael Howe presented Resolution No. 1502, which identifies eight additional properties as an appendage to previous eminent domain proceedings.

Commissioner Bolz moved to approve Resolution No. 1502 acquiring properties necessary for the Methow Transmission Project. Commissioner Butler offered a second to the motion, which carried unanimously.

**b) Resolution No. 1503 – Setting a Regular Meeting Schedule**

General Manager John Grubich presented Resolution No. 1503 for the purpose of rescheduling future Board Meetings to commence at 2:30 p.m. rather than 1:30 p.m. on Tuesdays, effective April 1, 2010.

Commissioner Bolz moved to approve Resolution No. 1503 scheduling Regular Board meetings to begin at 2:30 p.m. on Tuesdays beginning in April, 2010. Commissioner Butler offered a second to the motion, which passed with unanimous approval.

**c) Pole Testing Contract**

Manager of Operations Doug Adams presented a request for a one year contract extension with Osmose for 2010 Pole Testing, Inspection and Treatment. Osmose met all the requirements of the bid document and is qualified to do the work required.

Commissioner Butler moved to award the 2010 Pole Testing, Treatment and Inspection contract to Osmose in an amount not to exceed \$250,000. Commissioner Bolz offered a second to the motion. Upon the vote, the motion carried with unanimous approval.

**6. Manager's Report**

General Manager John Grubich asked System Engineer Dan Simpson to provide a SCADA (Supervisory Control and Data Acquisition) system overview to the Board. Simpson noted ten substations plus Enloe Dam are currently hooked in to the District's SCADA system. Real-time load, voltage and amperage ratings are immediately visible on dispatch center computer screens. System problems or faults will appear on the screen and automatically trigger an alarm to be sent to System Engineer cell phones, enhancing the District's ability to quickly locate and repair problems.

Conservation staff attended the Okanogan County Home and Garden Show Friday, Saturday and Sunday March 19-21 at the Agriplex in Okanogan.

District staff is preparing a stimulus funds grant application for approximately \$10 million in Last Mile funds to enhance and enlarge the District's broadband infrastructure.

A contract was signed with New Lands Surveying for engineering work on the Pine Creek Substation in an amount not to exceed \$3,600.00.

Director of Regulatory and Environmental Affairs Dan Boettger will be a keynote speaker at the National Hydropower Conference in Washington, DC April 26-28, 2010.

**7. Treasurer's Report**

District Treasurer Janet Crossland reported on February, 2010 financial transactions. The District began the month with a combined total of cash and investments on hand of \$22 million. After factoring in cash receipts, maturing investments and warrants paid, the District ended

February with \$20 million in cash and investments and \$10 million available for operations.

**8. Other Business**

Commissioner Womack noted Energy Northwest Executive Board elections will be held April 21, 2010. Résumés will be forwarded to the Manager and other Commissioners for review prior to the April 6, 2010 Board meeting.

**9. Future Planning**

The Board meeting previously scheduled for May 25, 2010 will be changed to May 18, 2010 to accommodate attendance at the NWPPA Annual Member’s Meeting.

Town Hall meetings to discuss District rates will be held as follows:

Okanogan:	6:00 p.m.	April 6	PUD Auditorium in Okanogan
Brewster:	6:30 p.m.	April 7	Brewster Columbia Cove Gymnasium
Oroville:	6:30 p.m.	April 8	The Depot in Oroville

**10. Meetings**

Commissioner Bolz attended a NoaNet meeting in Seattle on March 10<sup>th</sup> and a NoaNet conference call on March 17<sup>th</sup>. Bolz also traveled to Seattle on Sunday, March 21<sup>st</sup> to attend a WPUDA Executive Director Search Screening Committee meeting on Monday, 22<sup>nd</sup>.

Commissioner Womack attended an Auditor’s Entrance Audit March 18<sup>th</sup> in the PUD auditorium in Okanogan and a meeting with District staff and Legal Counsel on March 22<sup>nd</sup>.

The Regular Meeting recessed at 2:30 p.m.

**IV. Executive Session**

The regular meeting was recessed at 2:30 p.m. and reconvened into executive session at 2:45 p.m. to review the performance of a public employee pursuant to RCW 42.30.110(1)(g), and to discuss with legal counsel representing the District litigation or potential litigation to which the District, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the District, pursuant to RCW 42.30.110(1)(i). The executive session was expected to last approximately ninety minutes, with no action anticipated.

At 4:15 p.m. the executive session was recessed with no public announcement.

V. Adjournment

There being no further business to discuss, the meeting was adjourned at 4:15 p.m.

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David A. Womack, President

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Ernest J. Bolz, Vice-President

ATTEST:

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Trish Butler, Secretary