

**Minutes of the Regular Commission Meeting of  
Public Utility District No. 1 of Okanogan County  
Okanogan PUD Auditorium  
1331 2<sup>nd</sup> Avenue North, Okanogan, WA  
October 20, 2009  
1:30 PM**

**Present:** Board: Trish Butler, David Womack, Ernest Bolz  
Staff: John Grubich, Doug Adams, Don Coppock,  
Ron Gadeberg, Janet Crossland, Tina DeLap  
Legal: Michael Howe  
Public: Sheila Corson - The Chronicle;

**Summary Agenda**

- I. Call to Order
- II. Business Meeting – 1:30 p.m.
  - 1. Approval of Agenda
  - 2. Approval of Consent Agenda
    - a) Minutes of 10-06-09
    - b) Vouchers
    - c) Transfer of Accounts
  - 3. Public Comment
  - 4. Unfinished Business
  - 5. New Business
    - a) Employee Service Awards
    - b) Resolution No. 1493 Appointing Agent for FMAG Funds
  - 6. Manager’s Report
  - 7. Treasurer’s Report
  - 8. Power Report
  - 9. Other Business
  - 10. Future Planning
  - 11. Meetings
- III. Executive Session
- IV. Adjournment

**I. Call to Order**

Commission President Trish Butler called the regular meeting to order at 1:30 p.m. The Pledge of Allegiance was recited.

**II. Business Meeting – 1:30 p.m.**

**1. Approval of Agenda**

Commissioner Womack moved to approve the agenda as presented. Commissioner Butler offered a second to the motion, which carried with unanimous approval.

**2. Approval of Consent Agenda**

**a) Minutes of 10-06-09**

Minutes of the October 6, 2009 regular meeting were submitted for approval.

**b) Vouchers**

Vouchers in the amount of \$1,498,818.96 were submitted for approval.

**c) Transfer of Accounts**

Transfers of accounts in the amount of \$3,762.88 were submitted for approval.

Commissioner Womack moved to approve the consent agenda as presented. Commissioner Butler offered a second to the motion, which carried with unanimous approval.

**3. Public Comment**

No public comments were offered.

**4. Unfinished Business**

No unfinished business items were presented.

**5. New Business**

**a) Employee Service Awards**

General Manager John Grubich commended Manager of Operations Doug Adams for five years of employment with the District and 38 years of experience in the utility industry. Adams has been instrumental in establishing the District’s right-of-way clearing and tree trimming programs, the creation of live safety demos at the County Fair, installation of AMI metering, construction of a new headquarters facility and updates to District operational policies. Commissioners and staff commended Doug for his knowledge and motivation to see projects through to completion.

**b) Resolution No. 1493 Appointing an Authorized Agent for FMAG Funds**

Resolution No. 1493 was introduced to the Board for the purpose of appointing a District employee authorized to apply for Fire Management Assistance Grant (FMAG) funds. General Manager John Grubich clarified the purpose of the FMAG funds to reimburse qualified entities for fire suppression costs in excess of budgeted items.

Commissioner Womack moved to approve Resolution No. 1493 appointing Manager of Operations Doug Adams as the primary and Director of Finance / Auditor Don Coppock as the alternate District representative authorized to apply for FMAG funds. Commissioner Bolz offered a second to the motion. Upon the vote, the motion carried unanimously.

**6. Manager’s Report**

General Manager John Grubich reported the following:

- A decision by the District on whether or not to participate in BPA’s Tier 2 Rate Program for 2010–2012 is due by November 1, 2009.
- BPA Slice contract amendments reflecting updated load calculations will be executed.
- The services of Moss Adams were retained for completion of a 2009 financial audit.

Manager of Operations Doug Adams reported:

- AMI meter installations are running smoothly and on schedule.
- The second story floor of the District headquarters building should be poured next week.
- Outage response times have improved due to AMI metering. Crews are now able to search for problems via computer rather than sending crews out to visually check lines.

**7. Treasurer’s Report**

Treasurer Janet Crossland presented the Treasurer’s Report for the period ending September 30, 2009. A \$2 million decrease in cash on hand is a result of increased capital expenditures and decreased returns on investments. Crossland noted all PUD investment funds are FDIC insured and 100% collateralized.

**8. Power Report**

Power Resource Manager Ron Gadeberg presented a Power Report for the month of September, 2009. Effects of a low water year and weak power market prices continue to negatively impact District finances. This trend is expected to continue through the remainder of 2009.

**9. Other Business**

No other business items were presented.

**10. Future Planning**

Strategic Planning meetings will be held Feb 25 – 27, 2010 in Leavenworth.

The 2010 Budget Hearings will reconvene during a workshop period 12:30 – 1:30 p.m. on Tuesday, November 3, 2009.

**11. Meetings**

Commissioner Butler traveled Wednesday, October 14, 2009 to attend WPUDA meetings in Union, Washington October 15 – 16, 2009.

Commissioner Womack traveled to Union, Washington on Tuesday, October 13, 2009 to attend WPUDA meetings October 14 – 16, 2009.

Commissioner Bolz traveled to Seattle on Tuesday, October 13, 2009 to attend a NoaNet meeting on Wednesday, October 14, 2009. Bolz then traveled to Union, Washington to attend WPUDA meetings October 14 – 16, 2009.

Commissioners will attend a legislative delegates meeting in Colville on November 4, 2009.

**III. Executive Session:**

The regular meeting was recessed and reconvened into executive session at 2:20 p.m. to discuss with legal counsel representing the District litigation or potential litigation to which the District, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the District, pursuant to RCW 42.30.110(1)(i). The executive session was expected to last approximately fifteen minutes, with no action anticipated.

At 2:35 p.m. the executive session was recessed and the regular session reconvened with no action taken.

**IV. Adjournment:**

There being no further business to discuss, the meeting was adjourned at 2:35 p.m.

\_\_\_\_\_  
Trish Butler, President

\_\_\_\_\_  
David Womack, Vice-President

ATTEST:

\_\_\_\_\_  
Ernest Bolz, Secretary