

**Minutes of the Regular Commission Meeting of
Public Utility District No. 1 of Okanogan County
Okanogan PUD Auditorium
1331 2nd Avenue North, Okanogan, WA
September 1, 2009
1:30 PM**

Present: Board: Trish Butler, David Womack, Ernest Bolz
Staff: John Grubich, Doug Adams, Ron Gadeberg, Derek Miller,
John Puhl, Micah Somes, Tina DeLap
Legal: Michael Howe
Public: Sheila Corson - The Chronicle;
Brian Kirchner

Summary Agenda

- I. Call to Order, 1:30 p.m.
- II. Business Meeting
 - 1. Approval of Agenda
 - 2. Approval of Consent Agenda
 - a) Minutes of 8-18-09
 - b) Vouchers
 - c) Transfer of Accounts
 - 3. Public Comment
 - 4. Unfinished Business
 - 5. New Business
 - a) Employee Service Awards
 - b) Resolution No. 1491 – Surplus Equipment
 - 6. Manager’s Report
 - 7. Power Report
 - 8. Treasurer’s Report
 - 9. Other Business
 - 10. Future Planning
 - 11. Meetings
- III. Executive Session
- IV. Adjournment

I. Call to Order

The regular meeting was called to order at 1:30 p.m. by Commission President Trish Butler, followed by recitation of the Pledge of Allegiance.

II. Business Meeting, 1:30 p.m.

1. Approval of Agenda:

Commissioner Butler noted a 30-minute Executive Session would be held for the purpose of discussing potential litigation, with no action expected.

Staff requested the addition of a BPA Conservation Agreement under item c) **New Business** and the removal of item **7. Power Report** due to the unavailability of final figures for August.

Commissioner Womack moved to approve the agenda as amended. Commissioner Bolz seconded the motion. Upon the vote, the motion passed with unanimous approval.

2. Approval of Consent Agenda Items:

a) Minutes

Minutes of the August 18, 2009 regular meeting were submitted for approval.

b) Vouchers

Vouchers in the amount of \$3,067,422.74 were submitted for approval.

c) **Transfers of Accounts**

No account transfers were submitted for approval.

Commissioner Bolz moved to approve the consent agenda. Commissioner Womack seconded the motion, which carried unanimously.

3. **Public Comment:**

Brian Kirchner of Okanogan spoke regarding the Methow Transmission Project. Kirchner suggested the District remove service to the Methow Valley and allow them to construct and maintain their own power supply system.

4. **Unfinished Business:**

No unfinished business items were presented.

5. **New Business:**

a) **Employee Service Awards**

John Puhl, the District's Journeyman Meterman, was commended for five years of service to the District. John has been instrumental in implementing the District's new AMI metering system.

Micah Somes also began his career with the District in 2004. Starting as a Lineman apprentice, Micah worked his way through the apprenticeship training program to become a Journeyman Lineman with the Okanogan crew in 2005.

b) **Resolution No. 1491 - Surplus Equipment**

Resolution No. 1491 was presented to the Board for the purpose of declaring a Pitney Bowes Model 1861 paper folder as surplus and authorizing its disposal. This model was replaced with newer technology over 15 years ago when it began to malfunction.

Commissioner Womack moved to approve Resolution No. 1491 authorizing the disposal of surplus equipment. Commissioner Bolz seconded the motion, which received unanimous approval.

c) **BPA Energy Conservation Interim Agreement**

General Manager John Grubich requested authorization to execute BPA Energy Conservation Agreement #09ES-11124 in the amount of \$270,000.00 to provide for uninterrupted conservation projects across multiple rate periods.

Commissioner Bolz moved to authorize the General Manager to execute BPA Conservation Agreement #09ES-11124 in an amount not to exceed \$270,000.00. Commissioner Womack seconded the motion. Upon the vote, the motion carried with unanimous approval.

6. **Manager's Report:**

General Manager John Grubich advised the Board of the following items:

- Bid No. 358-09 was awarded to multiple vendors in an amount not to exceed \$170,942 for the purchase of transformers as provided for in the 2009 budget.
- A contract addendum has been signed with Christiansen and Associates for an additional \$10,500, bringing their 2009 contract total to \$105,500 for assistance with FERC licensing of Enloe Dam.
- Pictures of power poles previously treated with Fireguard and affected by the Oden Road Fire were presented. Protection provided by the Fireguard product was noticeable and impressive.
- Construction of the District's new headquarters facility remains on schedule, with Blodgett Construction currently preparing to pour the walls.

7. Treasurer’s Report:

General Manager John Grubich summarized information contained in the August 3, 2009 Treasurer’s Report.

8. Other Business:

No other business items were presented.

9. Future Planning:

No future planning items were presented.

10. Meetings:

Commissioners Butler, Bolz and Womack attended an informational meeting on the Shanker’s Bend Water Storage Project presented by PUD staff at the Depot in Oroville on Monday, August 24, 2009.

Commissioner Butler attended the Winthrop Co-op Board Meeting held in Twisp on Tuesday, August 25, 2009 and the Twisp Chamber of Commerce meeting held in Twisp on Thursday, August 27, 2009. Butler noted both entities expressed appreciation and gratitude for the District’s timely repair of electrical service to the Methow Valley following the catastrophic Oden Road Fire.

III. Executive Session:

The regular meeting was recessed at 1:55 p.m. and reconvened into executive session at 2:00 p.m. to discuss with legal counsel representing the District litigation or potential litigation to which the District, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the District, pursuant to RCW 42.30.110(1)(i). It was expected the executive session would last approximately thirty minutes, with no action anticipated.

At 2:30 p.m. the executive session was recessed and the regular session resumed with no action taken.

IV. Adjournment:

There being no further business to discuss, the meeting was adjourned at 2:30 p.m.

Trish Butler, President

David Womack, Vice-President

ATTEST:

Ernest Bolz, Secretary