

**Minutes of the Regular Commission Meeting of  
Public Utility District No. 1 of Okanogan County**

Okanogan PUD Auditorium  
1331 2<sup>nd</sup> Avenue North, Okanogan, WA  
July 28, 2009  
12:00 PM

**Present:** Board: Trish Butler, David Womack, Ernest Bolz  
Staff: John Grubich, Doug Adams, Don Coppock,  
Ron Gadeberg, Tina DeLap  
Legal: Michael Howe  
Public: Sheila Corson – *The Chronicle*

**Summary Agenda**

- I. Call to Order, 1:30 p.m.
- II. Business Meeting
  1. Approval of Agenda
  2. Approval of Consent Agenda
    - a) Minutes of 7-14-09
    - b) Vouchers
    - c) Transfer of Accounts
  3. Public Comment
  4. Unfinished Business
  5. New Business
    - a) Employee Service Award
  6. Manager's Report
  7. Other Business
  8. Future Planning
  9. Meetings
- III. Executive Session
- IV. Adjournment

**I. Call to Order**

The regular meeting was called to order at 1:30 p.m. by Commission President Trish Butler and the Pledge of Allegiance was recited.

**II. Business Meeting**

**1. Approval of Agenda:**

Commissioner Butler noted an Executive Session to discuss potential litigation would be held. The session is expected to last one and a half hours with no action anticipated.

General Manager John Grubich noted the Employee Service Award listed on today's agenda has been postponed until the next Board Meeting on August 4, 2009 to accommodate staffing shortages.

Commissioner Womack moved to approve the Agenda as amended. Commissioner Bolz offered a second to the motion, which passed unanimously.

**2. Approval of Consent Agenda Items:**

**a) Minutes**

Minutes of the July 14, 2009 regular meeting were submitted for approval.

b) **Vouchers**

Vouchers in the amount of \$1,713,828.57 were submitted for approval.

c) **Transfers of Accounts**

Accounts in the amount of \$10,888.42 to be transferred for collection and accounts in the amount of \$480.49 to be transferred from inactive to active accounts were submitted for approval.

Commissioner Bolz moved to approve the consent agenda. Commissioner Womack seconded the motion, which carried with unanimous approval.

3. **Public Comment:**

No public comments were offered.

4. **Unfinished Business:**

No unfinished business items were presented.

5. **New Business:**

No new business items were presented.

6. **Manager's Report:**

Manager of Operations Doug Adams reported that Aclara staff has been on site this week for training on the District's new AMI metering system. Initial data retrieval and reporting tests have shown very positive results.

Training also took place on a new hand-held meter reading device that increases accuracy when converting meter reading information from the old system to the AMI system.

General Manager John Grubich reported two minor outages affecting a total of 20 customers occurred during Sunday's severe wind storms. Both outages were caused by healthy, green trees coming into contact with conductor.

Grubich also noted the District will enter into a Professional Service Agreement with Rauda Scale Models, Inc. in an amount not to exceed \$11,000 for the creation of a scale model of the Enloe Dam and Shanker's Bend projects.

7. **Other Business:**

No other business items were presented.

8. **Future Planning:**

No future planning items were presented.

9. **Meetings:**

Commissioner Bolz attended a meeting with General Manager John Grubich on Thursday, July 23, 2009 at the District headquarters building in Okanogan.

Commissioner Womack attended WPUDA meetings on July 15 – 17, 2009 in Olympia.

Commissioner Butler attended WPUDA meetings on July 15 – 17, 2009 in Olympia.

**IV. Executive Session:**

The regular meeting was recessed at 1:55 p.m. and reconvened into executive session at 2:00 p.m. to discuss with legal counsel representing the District litigation or potential litigation to which the District, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the District, pursuant to RCW 42.30.110(1)(i). It was expected the executive session would last approximately ninety minutes, with no action anticipated.

At 3:30 p.m. the executive session was recessed and the regular session resumed with no action taken.

**V. Adjournment:**

There being no further business to discuss, the meeting was adjourned at 3:30 p.m.

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Trish Butler, President

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David Womack, Vice-President

ATTEST:

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Ernest Bolz, Secretary